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**James McColl**  
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**Objective** To obtain an IT support co-op position by adding value through utilizing my experience and skills in the computer technology industry.

**Special Skills**

- ⤴ Experienced in Microsoft Word, Powerpoint and Excel
- ⤴ Proficient at troubleshooting problems concerning hardware and software-related issues
- ⤴ Skilled in designing and creating dynamic Web sites using HTML and PHP, and connecting to a MySQL database
- ⤴ Knowledgeable understanding of organizational and team behaviour

**Education**

**Georgian College**, Barrie, Ontario  
Computer Programmer/Analyst  
Expected Graduation: September 2013

**St. Anne's Catholic Secondary School**, Clinton, Ontario  
Achieved Ontario Scholar status upon graduation

**Employment:**

**CFB Borden**, Learning Technology Analyst Assistant, Borden, Ontario  
May 2011 to September 2011

- ⤴ Assisted in the daily functions of Learning Technology within the Canadian Defense Academy
- ⤴ Aided in the development and design of various Canadian Forces Learning applications in support of training and education

**Martin's Temporary Staffing**, LCA Associate, Stratford, Ontario  
January 2010 to July 2010

- ⤴ Operated an assembly line for Lower Control Arm parts at Dynamig Mfg.
- ⤴ Participated in group meetings regarding improvements and enhancements
- ⤴ Consistently achieved well over the daily quota
- ⤴ Reported to a shift manager and a supervisor regarding progress daily

**Zellers**, Inventory Associate, Goderich, Ontario

October 2006 to August 2009

- ⤴ Maintained inventory records and replenished stock
- ⤴ Coordinated with other associates to improve and enhance inventory records
- ⤴ Worked independently and as a team member on important assignments
- ⤴ Proposed ideas to supervisor to improve efficiency and organization

References are available upon request