JAMES MENSAH

Software Engineer - IT Officer

Experience: 4 years | **Available:** Immediately | **Location:** Accra & Tema Region

yjay694@gmail.com |
+233(269959439)

PROFILE

Enthusiastic and detail-oriented Junior IT professional, passionate about software development. With strong foundation in Computing and Programming, my personality and work experience also reflect a dynamic blend of technical prowess, adaptability, and a passion for innovation. I consistently demonstrate a strong aptitude for problem-solving, critical thinking, and a keen interest in exploring emerging technology.
Through internships and collaborative projects, I have gained hands-on experience in areas like computer networking, OS and web development management, mobile app dev, and database management.
In summary, as a recent graduate in Software Engineering, I bring a potent combination of technical expertise, adaptability, and a strong passion for innovation. My proven track record of tackling complex challenges, collaborating effectively, and staying current with industry developments makes me a valuable asset poised to contribute to innovative and impactful projects in the world of computing.

WORK EXPERIENCE

National Insurance Commission

IT Officer Accra -
Cantonments, Ghana
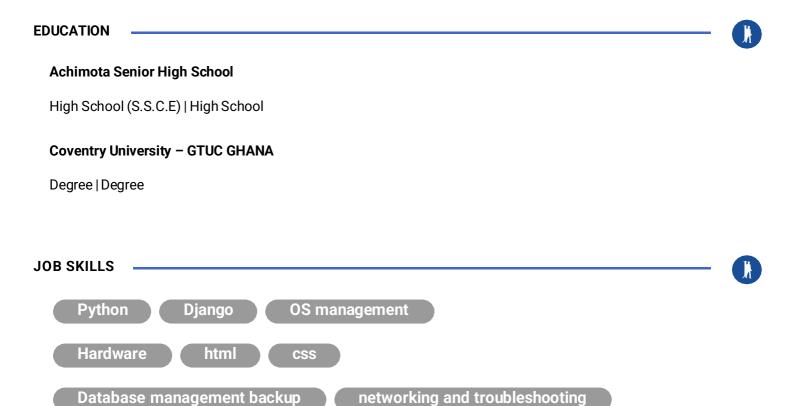2022-10-01 | 2023-12-22

- Rapid response to employees in the commission on computer related Issues.
- Established, repaired and optimized networks by installing wiring, cabling and devices.
- Monitored server room, wireless network and other server infrastructure, keeping systems running smoothly
- Performed troubleshooting and repaired peripheral devices such as printers, scanners and type.
- Manage hardware components of work computers, troubleshoot and run formats on the operating system (Windows) if the need be.

- Assessed system hardware and software and suggested modifications to reduce lag time and improve overall speed
- Create backups daily, and run weekly reports on the commission's Access control technology used to monitor the general attendance and regularity of employees.
- Terminate network ethernet cables
- Management of printer networking, scanners and other devices the commission uses to aid work processes.
- Set up PCs, projectors and microphones for use in video conferencing rooms
- Used diagnostic tools to identify hardware failures and replace non-functional components.
- Managed system-wide operating system and software deployments as well as related software upgrade problems.
- Recommended new and replacement hardware and software purchases

Enterprise Insurance Company

Internship & Graduate | IT-Intern
Accra, Ghana
2018-08-01 | 2020-06-01

- Run daily backups at the end of each day
- Configure, install and format OS(Windows) for employees when necessary
- Terminate networking cables for internet network access for employees
- General Help Desk Service
- Set up PCs, projectors and microphones for use in video conferencing rooms
- Used diagnostic tools to identify hardware failures and replace non functional components

EDUCATION

Achimota Senior High School

High School (S.S.C.E) | High School

Coventry University – GTUC GHANA

Degree | Degree

JOB SKILLS

Python   Django   OS management

Hardware   html   css

Database management backup   networking and troubleshooting

LANGUAGE SKILLS

English   French

CERTIFICATES & AWARDS

IT Officer: Certificate | 2023

Azubi Africa: Cloud Certificate | 2022

PROJECTS & PORTFOLIO

LinkedIn: https://www.linkedin.com/in/james-mensah-b5b479186/

GitHub: https://github.com/JamesMensah23