3 – Moderator Document

Contents

Brief introduction into using the system

The system has a wide range of features available to the user, to experience the highlights of the system a little guide has been included to help see all aspects of the system, to also help aid the user overall, the features have been split into each of the different types of users. To gain access to all 4 main entities the following accounts have been provided to grant access to all levels of access, after the credentials have been provided you may wish to follow the instructions to see all aspects of the system.

Before this there are a few things I would like to mention. First the system uses an encryption method to prevent unauthorised access to data. As a result, *see below,* the investigating of text files will result in data like this:

```
QBCC1111112-b-Ovsejo-Kbnft-68-Upxo!Spbe-Dsptupo-QS37:SR-1:5958
27-Uif!benjttjpo!BOVS1111154!ibt!cffo!vqebufe!xjui!ofx!jogpsnb
dsfbufe!b!ofx!epdvnfou!gps!zpv-Uif!tubgg!vtfs!TIBS1111112!ibt!
dsfbufe!b!ofx!epdvnfou!gps!zpv-Uif!tubgg!vtfs!TIBS1111112!ibt!
dsfbufe!b!ofx!epdvnfou!gps!zpv-Uif!benjttjpo!BBCC1111112!ibt!c
210230312:/-B!ofx!cppljoh!ibt!cffo!nbef!gps!Benjttjpo!BBCC1111
tubgg!vtfs!TIBS1111112!ibt!sfusjfwf!b!mfhbdz!epdvnfou!gps!zpv!
BBCC1111112-DOVS1111112-7-Joufotjwf!Dbsf-Qbjo-gbmtf-3401203131
```

Also the last thing I want to mention before explaining features is that you may encounter a bug or two after prolonged use with the system, these will only be contingency bugs that occur where the system fails to update a graphical feature, to resolve them you should restart the system. No file issues have been found in the system so all data should remain intact hopefully.

Main features

To load either projects open the correct folder and run the batch files called "runSystem.bat"

Patient:

***Note*:** If you decide to create a patient account, as there has no affiliated documents or data, the account will be empty, to gain access to the full real experience you can login with the details provided

Username: **PABB0000001**
Password: **a**

- Navigate to the admission tab and scroll along the second row of buttons at the top and select the create admission button to **create an admission,** here you can fill out any set of details you feel applicable. Once done it should take you home.
- **Here load the glossary** by selecting the glossary button at the top right, after this **search for the words "Omba" and "Test".** Test data has been implemented, hence the random words and Latin.
- **Request one of these words to be added to the library,** this should be obvious as one does not exist in the glossary
- **Logout** from the account when you feel ready to.

Staff:

Username: **SHAR0000001**
Password: **a**

- Once logged in sort the list of patients into descending order and then search for the Patient PABB0000001, once found select the account
- On selecting the patient the system should load you to the admission panel, here you will see all the same information that the patient could, however viewing documents have been disabled for privacy reasons for the entity.
- Select **the create legacy document** button on the system, once here fill out the panel with information, when selecting the file path for the image, use the test image labelled "TESTIMAGE" in the folder, proceed to fill out the rest of the information, finally press create document at the end.
- After this move back to the home screen and select the view appointments button, here **Create an appointment** for today's date at 15:30 in room R206 for the same admission, this should create a booking for said time and date.
- **Logout** from the account when you feel ready to.

Consultant:

Username: **CNUR0000001**

Password: **a**

- Initially you will be greeted with the consultant homepage, if you created the appointment as the staff account scroll to the time 15:30 and you should see the appointment you made.
- Select the patient **PABB00000001,** once this occurs you should be taken back the admission panel.
- **Search for** and load the **document "DABB0000003"** in admission **AABB0000001**
- *Create a new document for the admission with a set of notes, here enter whatever text you think is necessary. Also please note at any point either the Discharge or reinstate document buttons will be disabled, this will prevent multiple discharge documents from being created when the admission is discharged.*
- **Update the admission** with a new diagnosis of "Flu" and then select the Consultant CNUR0000009, *this should remove the admission from the account and will move the admission to the aforementioned consultant. Once this occurs you should get removed from the current panel and will see the next admission panel*
- **Logout** from the account when you feel ready to.

Management:

Username: **Management**

Password: **Password**

- When you log in you will see that the window is discarded and a command line is now viewable, here you will select the list of options, here enter "1" and press enter, this will cause a series of prompts, follow as instructed using the test data "**ENUR0000001**" and entering any time frame desired. This will create a table with all the actions that employee has done on the system.
- After this select option 3 followed by option 1, try archiving an account by entering the **SNUR0000002** and following the guidance. This will allow the account to be accessible and inaccessible depending on the current state.
- Finally after this, if you want to create a consultant account. *Note* there are a lot of fields to enter so you may wish to avoid this. Select option 2 at the original set of options followed by entering 2. Follow the advice as entered.
- **Logout** from the account when you feel ready to.