

Dr Richard Ellis MD FRCP
Consultant Physician and Gastroenterologist
GMC No: 3261387

Consulting Rooms

Hampshire Health
Spire Portsmouth Hospital

**Private Secretary and
All Correspondence to:**

Pippa Williams
38 Green Lane
Clanfield
Waterlooville
Hants PO8 0JX

NHS Hospital

Department of Medicine
Queen Alexandra Hospital
Cosham, Portsmouth
PO6 3LY

**Enquiries/Appointments:
07947 781550**

**Email:
practicemanager.pippa@gmail.com**

2 April 2025

Mr James Saint
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Dear Mr Saint

Outpatient Appointment

Thank you for choosing to see Dr Richard Ellis for your outpatient consultation. This letter sets out some important information that we are required by law to provide to you. This is for your information only and is not a bill. As this includes information about Dr Richard Ellis' charges, if you do not have private medical insurance but someone else will be paying your bill, you may wish to pass a copy of this letter to them. Please note that even if someone else is paying your bill or you have private medical insurance, **you are responsible for ensuring those bills are paid and for paying any charges which they do not pay.**

You are advised to read all of this letter, and provide any further information, as requested below, immediately on receipt.

An appointment has been made for you at:

Spire Portsmouth Hospital, Bartons Road, Havant, Hants PO9 5NP
Directions can be found at: www.spirehealthcare.com/portsmouth

Your appointment has been arranged for:

Thursday, 10 April 2025 at 11:10 am

On the day of the appointment, if you are unwell, or in particular have symptoms of Covid, please DO NOT attend your appointment, but telephone the number above, when alternative arrangements will be made.

Consultation Fee

Dr Ellis' fee for initial consultation is £220 and for follow-up consultation is £150

(If you are insured, fees to individual insurance companies may differ – please enquire when confirming your appointment.)

An invoice will be raised following the consultation and either sent to your insurance company, or if you are not insured, will be sent to you for payment.

Should you fail to attend the appointment, or cancel any appointment with less than 24 hours' notice (not including weekends), **a cancellation fee of £50** may be charged.

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2 April 2025
Mr James Saint

On receipt of this appointment letter please contact me immediately to confirm you are able to keep this appointment. If I have discussed details with you already over the telephone you do not need to call me again.

It is likely the hospital will take a swipe of your credit/debit card, but **please note this will not be used to pay Dr Richard Ellis' consultation fees** but is for hospital use only (see below).

Following your consultation you may need certain tests (such as blood tests or imaging, for example an X-ray, MRI or CT scan) to help diagnose your condition. If the test is undertaken by the clinic or hospital, and not by Dr Richard Ellis, the fees for those tests will be determined by the clinic or hospital and charged to you, or your private medical insurer, separately.

If there are any fees which Dr Richard Ellis will charge in relation to any of the tests advised that you have, he will let you know what those will be.

Private Medical Insurance

If you have private medical insurance, please contact your insurer before your consultation (and at each stage as your treatment progresses), to check the terms of your policy, particularly the level and type of outpatient cover you have, including any reimbursement limits on individual consultation fees.

Dr Richard Ellis is recognised by the private medical insurers listed below:

AXA PPP Group / Aviva / BUPA / Cigna / Healix Group / Vitality / WPA

If your insurance company isn't listed above by name, check with them directly as many insurance companies now come under those listed above.

If you have not provided me with your insurance details, it will be assumed that you are self-funding and invoices will be sent directly to you for settlement.

Please note you are responsible for ensuring all fees are paid, including any charges which are not covered by your insurance company.

Dr Richard Ellis is legally obliged to tell you if he has any financial interests in the hospital or any equipment there. Dr Richard Ellis confirms he does not have any such financial interests.

Quality Information

You can compare independent information about the quality of private treatment offered at the hospital and other private healthcare providers from the Private Healthcare Information Network (PHIN) website: www.phin.org.uk.

Yours sincerely

PM Williams

Pippa Williams
Medical Secretary