



GET READY

Household Emergency Plan

One of the best ways to keep your family safe during the chaos of a hurricane is to plan ahead. Creating a household emergency plan ensures you and your loved ones can act quickly when disaster strikes.

Make a plan with your family today! Here are some steps to help you:

Create an Evacuation Plan:

Ensure all family members know your nearest shelter and evacuation route. Plan to take one car per family to avoid being separated in route, and always keep a full tank of gas. Ahead of time, designate which family members will close and lock windows and doors and unplug electrical devices, etc. Set aside evacuation appropriate attire such as a long shirt and pants, a cap, durable shoes, and rain gear. In addition, set aside a 'go bag' of essential items to take to the shelter.

If evacuation becomes necessary, evacuation orders will be issued by the Government of The Bahamas. Listen and follow all orders and instructions. Gather your family, grab your 'go bag,' and evacuate immediately to avoid being trapped by severe weather. Avoid driving in flooded areas and stay clear of downed power lines.

Compile a List of Emergency Contacts:

Keep a list of emergency contacts handy such as the police, shelters, hospitals, fire services, and the DRM (Disaster Risk Management) Authority Hotlines. This list should also include personal emergency contacts such as your family doctor and next-of-kin, if applicable. Store your contact list physically and electronically, for example putting a list on the wall of your home and keeping the numbers in your phone.

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Practice Your Plan:

Conduct drills with your family to make certain each member knows their role and can act swiftly in an emergency. Review your home's layout to ensure all members of the household are aware of the location of emergency supplies, safety equipment, first aid kit, emergency exits, and your shelter room.

 Have Alternate Shelters:

Have a minimum of two people living in another neighbourhood who you can call and stay with in case of an emergency where you have to evacuate and cannot go to a shelter. Inform your family members of these contacts.

 Designate a Shelter at Home:

In the event that you cannot evacuate, select a small interior room in your home with few to no windows where you and your family members can take refuge. If possible, this room should be above ground level in case of flooding.

 Get Informed!

Continuously follow the DRM Authority's social media pages and trusted news sources for storm alerts and notifications. Also, review the DRM Authority's Get Storm Ready resources for more information on preparing your house and family for a hurricane

¹ Salt Lake Community College. (2025). <https://i.slcc.edu/emergency-prepare/docs/Personal Prepare Amature radio/Household-Emergency-Plan-template.pdf>



Household Emergency Plan Template

Home Name:	
Address:	
Phone:	

Your Household Emergency Plan

If you have any questions Please contact Emergency Management at **242-322-6081**. Keep this plan updated with current information!

IN AN EMERGENCY:

- **Stay Informed!**
 - Utilize information from local radio and television sources.
 - Stay in touch with your neighbours
- **Know who to call /where to find help.**
 - Know which local officials to contact.
 - Know the availability and types of local response.
 - Know local emergency response resources (i.e. fire, EMS, & law enforcement)
- **Know what to do if someone is hurt or sick**
 - Learn first aid!
 - Have emergency medical supplies on hand
 - Know where to turn for medical assistance

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Date Plan was established:	
Date Plan was updated:	

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Household Member Information

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Name	DOB	Home #	Work/School #
Pet Name/Species/License #	Age	Vet Name	Vet Contat

Emergency Contacts

Name	Relationship	Address	Home/Work #

Last Updated:

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Utilities, Services, and Insurance Information

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Provider Information	Emergency Contact #	Account Info
Water		
Electric		
Telephone		
Cable/Internet		
Home/Renters Insurance		
Auto/Other Insurance		

Last Updated:

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Medical Information

It is good practice to keep at least seven days of vital medications and medical supplies on hand. Consult a doctor and/or a pharmacist about medication storage.

Name of Person	Condition	
Medication Name	Dosage	Frequency
Pharmacy Name	Pharmacy #	Address
Doctor's Name	Personal #	Hospital #

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Emergency Procedures

Household members should know emergency procedures for each other's work, school, or other places where they regularly spend time. Identify, discuss and document these with all household members!

Also discuss how to reunite if a disaster strikes while household members are away from the home. Make plans for where household members should go and whom they should contact when the home is not habitable, safe or if they cannot return to the home. Refer to your Relatives/Friends/Neighbors list (page 4).

Emergency procedures (including those needed for evacuation events and the reunification process) need to address when 1) Household members, especially children, are away from the home, 2) How to deal with pets, and 3) Household members with disabilities.

School Emergency Procedures

Trusted Adults:

If we cannot enter the household:

If we cannot return to the household:

If we are not together:

Last Updated:

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Home Layout/Diagram

Draw a layout of your home. Make sure you include:

- Locations of utility shutoffs
- Safety equipment (fire extinguishers)
- Household emergency meeting (electric & gas disaster supplies, etc.) points



Last Updated:

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General Emergency Situation Information

Learn where and how you may be NOTIFIED of an emergency and/or hazard at <http://www.countyofdane.com/emergency/warning.aspx> Identify what information you will need to make clear and appropriate decisions

Shelter – In – Place: (from the American Red Cross)

Shelter-in-place means selecting a small, interior room, with no or few windows, and taking refuge there. It does not mean sealing off your entire home or office building. Contaminants may be released accidentally or intentionally into the environment. Should this occur, information will be provided by local authorities via television and radio stations on how to protect you and your family. Because information will most likely be provided on television and radio, it is important to keep a TV or radio on, even during the workday. The important thing is for you to follow instructions of local authorities and know what to do if they advise you to shelter-in-place.

Use this checklist to help evaluate and maintain an Emergency Preparedness Kit.

Emergency Kit Items	Yes	No	Date Refreshed
Water			
Food			
First Aid Supplies			
Medications & Special Items			
Clothing & Bedding			
Sanitation Articles			
Pet Supplies			
Emergency Car Kit			

Last Updated:

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GET READY | Our Campaign

Get Ready's Campaign educates and empowers Bahamians to take some simple steps to prepare for and respond to potential emergencies, including those from natural hazards and disasters. Get Ready asks individuals to do three key things: **get an emergency supply kit, make a family emergency plan, and be informed about the different types of emergencies that could occur and appropriate responses.**

Everyone should have some basic supplies on hand in order to survive several days if an emergency occurs. This list of emergency supply kit items is only a starting point. It is important that individuals review this list and consider the unique needs of their family, including pets, for items to include.

Individuals should also consider having at least two emergency supply kits, one full kit at home and smaller portable kits in their workplace, vehicle or other places they spend time.



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