|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **DOCUMENT INFORMATION** | | | | | | |
| **Project Name** | **Prepared By** | | **Period Start** | | **Period End** | |
| AJJP Senior Project | J.W. Clark | | 8-Nov-2010 | | 14-Nov-2010 | |
|  |  |  |  |  |  |  |
| **WEEKLY TASKS** | | | | | | |
| **Activity** | | **Planned** | **Actual** | **Planned** | **Estimated** | **Status** |
| **Start** | **Start** | **Finish** | **Finish** |
| Publish project scope | | 9-Nov-2010 | 9-Nov-2010 | 12-Nov-2010 | 12-Nov-2010 | complete |
| Publish project milestones | | 9-Nov-2010 | 16-Nov-2010 | 16-Nov-2010 | 16-Nov-2010 | complete |
| User authentication system | | 16-Nov-2010 | 16-Nov-2010 | 30-Nov-2010 | 30-Nov-2010 | started |
| Equipment input/output system | | 16-Nov-2010 | 16-Nov-2010 | 30-Nov-2010 | 30-Nov-2010 | started |
| Database query system | | 16-Nov-2010 | 16-Nov-2010 | 30-Nov-2010 | 30-Nov-2010 | started |
| Login page graphics & design | | 16-Nov-2010 | 16-Nov-2010 | 30-Nov-2010 | 30-Nov-2010 | started |
|  |  |  |  |  |  |  |
| **WEEKLY KEY DATES** | | | | | | |
| **Last Week's Accomplishments** | | | **Date Completed** | | **Owner** | |
| Preliminary storyboard | | | 8-Nov-2010 | | Aaron Baker | |
| Preliminary database diagram | | | 8-Nov-2010 | | Pat Martin | |
| **Significant Activities Next Week** | | | **Date Planned** | | **Owner** | |
| Press release | | | 23-Nov-2010 | | J.W. Clark | |
|  |  |  |  |  |  |  |
| **RISKS/DEPENDENCIES** | | | | | | |
| **Item** | | **Probability** | **Impact** | | | |
| User authentication system | | Low | The user authentication system is the first requirement for other systems to function correctly. | | | |
| SQL Server database | | Low | The database is the backbone of the system. Without it, the project will not complete. | | | |
|  |  |  |  |  |  |  |
| **CHANGE REQUEST** | | | | | | |
| **Description** | | | **Date Submitted** | | **Date Approved** | |
|  | | |  | |  | |
|  |  |  |  |  |  |  |
| **NEW ISSUES / ACTION ITEMS** | | | | | | |
| **Issue / Action Item** | | **Impact** | | | **Assigned To** | **Due Date** |
| File upload/download system | | File storage and retrieval is a core component. The system will centralize project-specific documents. | | | J.W. Clark | 11/23/2010 |