Use Case Description

Find Employee

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| Use case name | Find Employee |
| Description | The Placements dept. worker will take the staffing request and find a suitable member of staff in the system to complete the placement. |
| *Participating*  *Actors* | Placements dept. worker |
| *Trigger event* | a **valid** staffing request. |
| *Normal Flow* | 1. request loaded from the system 2. system searched with parameters from the staffing request 3. shortlist of applicable employees found 4. employee picked and marked as reserved |
| *Alternative/exceptional flows* | 3.1. no employees found to match criteria  3.2. staffing request marked failed and sent back to contract manager  4.1 all shortlisted employees have already been asked and rejected offer  4.2 staffing request marked failed and sent back to contract manager |
| *Entry condition* | * a valid staffing request. |
| *Exit conditions* | * a valid staffing request. * a candidate employee for the placement.   or   * a failed staffing request with no possible matches |
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