Jameson Reynolds

⬧ *Project Management* ⬧ *Scope Development* ⬧ *New Project Development* ⬧ *Team Building*
⬧ *Strategic Problem Solving* ⬧ *LinkedIn*: www.linkedin.com/in/reynoldsjameson

Objective: Obtain a challenging position requiring creative problem solving and project management skills for a growing company

I am an experienced and innovative team leader with a solid understanding of project management and a track record of process simplification and innovation to meet strict deadlines under pressure. I am also an experienced people manager with success in using constructive feedback and coaching to improve performance and meet group goals.

EDUCATION

- **Westminster College,** Salt Lake City, UT - April 2016
  - B.A.Sc. Computer Information Systems with Honors, *Magna Cum Laude* (GPA 3.9)
- **Weber State University,** Ogden, UT – Dec 2015
  - A.A.S., Dean's List, (GPA 3.6)

EXPERTISE

TEGNA – KING 5 Broadcasting: ***Associate Project Manager*** — Seattle, WA   *May 2015 to Aug 2015*
- Conceived and documented a complete, streamlined operations process for new OTT App **In or Out – Seattle**
- Conducted market research for new demographic
- Responsible for project documentation

Google Niantic Labs: ***Special Projects Operations Lead*** — Bothell, WA   *Feb 2012 to July 2013*
- Led a growing team from 16 to 60 in the collection/classification of data for geo-location apps ***Ingress*** and ***FieldTrip***
- Consulted to improve team performance in a continuously ambiguous environment while tracking group metrics
- Reported daily to stakeholders on progress of primary tasks, collateral projects, productivity, and performance forecasting
- Conceived, developed, and documented a complete, streamlined operations process for the construction of FieldTrip
- Promoted to lead position of new pilot project FieldTrip with Niantic Labs after six months with Google Maps

Google Maps: ***Visual Data Analyst*** — Kirkland & Bothell, WA   *June 2011 to Jan 2012*
- Constructed maps for eventual, live publication from multiple resources
- Developed fusion tables to interpret data from front-end users, tested data, and reported bugs to engineering
- Developed performance plans to increase productivity and quality; tracked and reported quality and productivity metrics
- Position contracted through Aerotek

Anytime Fitness: ***General Manager*** – Stanwood & Marysville, WA   *May 2009 to June 2011*
- Hire, train, motivate, direct and coach club staff, including continued career development and education
- Maintain current knowledge of key competitors and club participation in local community events

Regence BlueShield: ***Group Administrator*** – Seattle & Burlington, WA   *May 2008 to May 2009*
- Worked to support several departments: Quality Controls and Error Resolution for Data Integrity and Rx services; Claims support; Sales support and general Customer Service
- Represented department in bimonthly cross departmental training sessions

Costco Wholesale: ***Business Delivery Analyst*** – Issaquah, WA   *Sept 2006 to June 2007*
- Maintained portions of external business center website to ensure accuracy of product information and inventory
- Liaised with warehouse staff to ensure fulfillment accuracy and resolve order issues for business clients
- Brought assigned warehouse order accuracy to 100% with implementation of a loop combined with a contains method

OTHER SKILLS

- **Programming**: Fluency in both Java and Python. Learning C++ and C#
- **Software:** Expert in Windows, Unix, and Linux operating systems; High proficiency in MS Outlook, Office 365, Access, SharePoint, Visio, Project, and SBS; High proficiency in Google products, Calendar, Drive/Apps; Proficiency in Photoshop, Gimp 2, with AutoCAD experience
- **Languages:** Intermediate/Conversational French. Basic Greek
- **Personal:** Musical neophyte, compulsive traveler, Netflix connoisseur, and wannabe Nigella Lawson