

Jameson Reynolds

♦ Project Management ♦ Scope Development ♦ New Project Development ♦ Team Building
♦ Strategic Problem Solving ♦ LinkedIn: www.linkedin.com/in/reynoldsjameson

Objective: Obtain a challenging position requiring creative problem solving and project management skills for a growing company

I am an experienced and innovative team leader with a solid understanding of project management and a track record of process simplification and innovation to meet strict deadlines under pressure. I am also an experienced people manager with success in using constructive feedback and coaching to improve performance and meet group goals.

EDUCATION

- **Westminster College**, Salt Lake City, UT
B.A.Sc. CIS – Graduation exp. April 2016, Dean's List, **GPA 3.89**
- **Weber State University**, Ogden, UT
Associate of Science – Dec 2015, Dean's List, **GPA 3.6**

EXPERTISE

TEGNA – KING 5 Broadcasting: **Associate Project Manager** — Seattle, WA *May 2015 to Aug 2015*

- Conceived and documented a complete, streamlined operations process for new OTT App **In or Out – Seattle**
- Conducted market research for new demographic
- Responsible for project documentation

Google Niantic Labs: **Special Projects Operations Lead** — Bothell, WA *Feb 2012 to July 2013*

- Led a growing team from 16 to 60 in the collection/classification of data for geo-location apps **Ingress** and **FieldTrip**
- Consulted to improve team performance in a continuously ambiguous environment while tracking group metrics
- Reported daily to stakeholders on progress of primary tasks, collateral projects, productivity, and performance forecasting
- Conceived, developed, and documented a complete, streamlined operations process for the construction of FieldTrip
- Promoted to lead position of new pilot project FieldTrip with Niantic Labs after six months with Google Maps

Google Maps: **Visual Data Analyst** — Kirkland & Bothell, WA *June 2011 to Jan 2012*

- Constructed maps for eventual, live publication from multiple resources
- Developed fusion tables to interpret data from front-end users, tested data, and reported bugs to engineering
- Developed performance plans to increase productivity and quality; tracked and reported quality and productivity metrics
- Position contracted through Aerotek

Anytime Fitness: **General Manager** – Stanwood & Marysville, WA *May 2009 to June 2011*

- Hire, train, motivate, direct and coach club staff, including continued career development and education
- Maintain current knowledge of key competitors and club participation in local community events

Regence BlueShield: **Group Administrator** – Seattle & Burlington, WA *May 2008 to May 2009*

- Worked to support several departments: Quality Controls and Error Resolution for Data Integrity and Rx services; Claims support; Sales support and general Customer Service
- Represented department in bimonthly cross departmental training sessions

Costco Wholesale: **Business Delivery Analyst** – Issaquah, WA *Sept 2006 to June 2007*

- Maintained portions of external business center website to ensure accuracy of product information and inventory
- Liaised with warehouse staff to ensure fulfillment accuracy and resolve order issues for business clients
- Brought assigned warehouse order accuracy to 100% with implementation of a loop combined with a contains method

OTHER SKILLS

- **Programming:** Fluency in both Java and Python. Learning C++ and C#
- **Software:** Expert in Windows, Unix, and Linux operating systems; High proficiency in MS Outlook, Office 365, Access, SharePoint, Visio, Project, and SBS; High proficiency in Google products, Calendar, Drive/Apps; Proficiency in Photoshop, Gimp 2, with AutoCAD experience
- **Languages:** Intermediate/Conversational French. Basic Greek
- **Personal:** Musical neophyte, compulsive traveler, Netflix connoisseur, and wannabe Nigella Lawson