Jameson Reynolds

*⬩ Project Management ⬩ Scope Development ⬩ New Project Development ⬩ Team Building*

*⬩ Strategic Problem Solving ⬩ LinkedIn*: www.linkedin.com/in/reynoldsjameson

**Objective**: Obtain a challenging position requiring creative problem solving and project management skills for a growing company

I am an experienced and innovative team leader with a solid understanding of project management and a track record of process simplification and innovation to meet strict deadlines under pressure. I am also an experienced people manager with success in using constructive feedback and coaching to improve performance and meet group goals.

**EDUCATION**

* **Westminster College,** Salt Lake City, UT

B.A.Sc. CIS – Graduation exp. April 2016, Dean’s List, **GPA** 3.89

* **Weber State University,** Ogden, UT

Associate of Science – Dec 2015, Dean’s List, **GPA** 3.6

**EXPERTISE**

TEGNA – KING 5 Broadcasting**: *Associate Project Manager* —** Seattle, WA *May 2015 to Aug 2015*

* Conceived and documented a complete, streamlined operations process for new OTT App **In or Out – Seattle**
* Conducted market research for new demographic
* Responsible for project documentation

Google Niantic Labs**: *Special Projects Operations Lead* —** Bothell, WA *Feb 2012 to July 2013*

* Led a growing team from 16 to 60 in the collection/classification of data for geo-location apps ***Ingress*** and***FieldTrip***
* Consulted to improve team performance in a continuously ambiguous environment while tracking group metrics
* Reported daily to stakeholders on progress of primary tasks, collateral projects, productivity, and performance forecasting
* Conceived, developed, and documented a complete, streamlined operations process for the construction of FieldTrip
* Promoted to lead position of new pilot project FieldTrip with Niantic Labs after six months with Google Maps

GoogleMaps: ***Visual Data Analyst* —** Kirkland & Bothell, WA*June 2011 to Jan 2012*

* Constructed maps for eventual, live publication from multiple resources
* Developed fusion tables to interpret data from front-end users, tested data, and reported bugs to engineering
* Developed performance plans to increase productivity and quality; tracked and reported quality and productivity metrics
* Position contracted through Aerotek

Anytime Fitness: ***General Manager* –** Stanwood & Marysville, WA *May 2009 to June 2011*

* Hire, train, motivate, direct and coach club staff, including continued career development and education
* Maintain current knowledge of key competitors and club participation in local community events

Regence BlueShield**: *Group Administrator* –** Seattle & Burlington, WA *May 2008 to May 2009*

* Worked to support several departments: Quality Controls and Error Resolution for Data Integrity and Rx services; Claims support; Sales support and general Customer Service
* Represented department in bimonthly cross departmental training sessions

Costco Wholesale: ***Business Delivery Analyst* –** Issaquah, WA *Sept 2006 to June 2007*

* Maintained portions of external business center website to ensure accuracy of product information and inventory
* Liaised with warehouse staff to ensure fulfillment accuracy and resolve order issues for business clients
* Brought assigned warehouse order accuracy to 100% with implementation of a loop combined with a contains method

**OTHER SKILLS**

* **Programming**: Fluency in both Java and Python. Learning C++ and C#
* **Software:** Expert in Windows, Unix, and Linux operating systems; High proficiency in MS Outlook, Office 365, Access, SharePoint, Visio, Project, and SBS; High proficiency in Google products, Calendar, Drive/Apps; Proficiency in Photoshop, Gimp 2, with AutoCAD experience
* **Languages:** Intermediate/Conversational French. Basic Greek
* **Personal:** Musical neophyte, compulsive traveler, Netflix connoisseur, and wannabe Nigella Lawson