

# James M. Robertson

Newmarket, Ontario, CA

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## EDUCATION

### **Bachelor of Engineering Science, Software Engineering**

**September 2016 – April 2020**

Western University, London, Ontario

- “Dean’s Honor List 2019-2020”
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## WORK EXPERIENCE

### **Accounting Support – File Management Intern**

**July 2019 – August 2019**

Sorbara Group of Companies, Vaughan, Ontario

- Asked to return for additional responsibilities, and assistive work
- Followed instructions thoroughly and adaptively, catering to tasks as needed

### **Accounting Support - Construction Analyst**

**May 2017 – August 2017**

Sorbara Group of Companies, Vaughan, Ontario

- Took on a wide assignment of tasks with enthusiasm, flexibility, and vigor
  - Received valuable experience in bonding with fellow employees and working as a team
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## VOLUNTEER EXPERIENCE

### **Residence Soph**

**February 2018 – April 2019**

Student Leader at Western University, Saugeen Maitland Hall

- Learned how to deescalate, and handle a wide variety of scenario and situations in residence
  - Gained effective communication skills, and invaluable experience in dealing with people
  - Displayed interest in helping others while further developing personal growth
  - Bonded with the students he was responsible for, and created positive relationships with entire building team (residence staff, residence managers, and other sophs)
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## OTHER SKILLS

- Listens attentively to instructions, and asks for clarification quickly
- Is resourceful in looking for solutions to problems
- Enjoys working with a team, and excels in partnership tasks
- Works effectively when independent
- Encourages others to work productively, enthusiastically, and effectively
- Takes responsibility for quality of performance, and excels with feedback in order to better it
- Gives credits to those who help and contribute work when responsible for leading a task
- Makes plans to learn from encountered failures, and develops strategies to create success