

## CONTACT

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📍 Kingswood, NSW

## EDUCATION

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### WESTERN SYDNEY UNIVERSITY

- Diploma of Building Design and Construction Management
- Currently studying (2024-Present)
- Cecil Hills High School High School Certificate, Graduated 2024

## SKILLS

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- - Fast and enthusiastic learner
- - Strong work ethic and reliability
- - Adaptable and open to new challenges
- - Excellent interpersonal and teamwork skills
- - Loyal and dedicated to tasks
- Critical Thinking
- Public relations

# JAMIE DIAZ

## ABOUT ME

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My name is Jamie Diaz, I'm 18 years old and an aspiring construction management professional. I am passionate about building and project development, with a strong interest in planning, coordinating, and overseeing construction projects. I take pride in being organised, detail-oriented, and committed to safety and efficiency on-site. I am eager to gain practical experience, develop my skills in construction management, and contribute to successful, sustainable projects.

## WORK EXPERIENCE

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### ClubMarconi, Bosely Park – Work Experience

#### General Cleaner

Team leadership, customer satisfaction, Team communication, July 2025, Clean and maintain club facilities including bars, restrooms, and dining areas. Perform sweeping, mopping, vacuuming, and waste removal. Follow hygiene and safety procedures in a busy hospitality environment.

#### Doltone House

#### Waiter

Team leadership, customer satisfaction, Team communication, September 2025 - Present, Provide professional food and beverage service at events and functions, ensuring guest satisfaction through attentive service, table setup, and coordination with kitchen and bar staff in a fast-paced hospitality environment.

#### Concreter

#### Cemento

Communication, work ethic and teamwork, March 2025 - Present, Assist with preparing, pouring, and finishing concrete for residential and commercial projects, ensuring quality workmanship, safe practices, and efficient site operations.

## Certifications

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- Food Handlers License
- RSA license
- RCG license
- White Card