

## **APPOINTMENT LETTER**

Date: February 23, 2026

**Jamil Hasan**  
**Production Manager – Sewing (Knit)**

ID: 58

**Subject: Letter of Appointment**

Dear Jamil Hasan,

**Congratulations!**

We are pleased to offer you the position of Production Manager – Sewing (Knit) at Urmi Group. Your appointment will be effective from your date of joining, which is scheduled for 2026-02-01.

You will be on a probationary period for 3 months from your date of joining.

Upon successful completion of your probation, your employment status will be reviewed for permanent confirmation based on your dedication and performance.

Your starting salary structure is as follows:

**Basic Salary: As per company policy**

We trust that this appointment marks the beginning of a long, rewarding, and mutually beneficial journey with Urmi Group. We look forward to your commitment and success with us.

Sincerely,

**Md. Kawcher Hossain**  
Head of Human Resources  
**Urmi Group**

Sincerely,



**Head of Creative Talent**