

JAMISON HUNTER

317.946.9563 | hunterjamison6@gmail.com | <https://www.linkedin.com/in/jamison-hunter-03503922a/>

STATEMENT

I have experience both teaching and tutoring students in the middle school to high school range. This along with my experience in customer service have greatly aided my communication skills.

EXPERIENCE

ACCOUNTING INTERN

James H Helm, Inc., Pinedale, WY

6/2021 - 8/2021

While there, I gained experience in the various software utilized as well as in general accounting practices. The areas I specifically dealt with include the following:

- Filed payroll taxes with Quickbooks
- Prepared business letters using Microsoft Word
- Prepared loan forgiveness applications and tracked progress in Microsoft Excel

MATHEMATICS & SCIENCE TEACHER

La Plaza, Indianapolis, IN

05/2019 - 07/2019

I taught mathematics and science to children at a summer school program ages 8-12. While there, I was able to make the subjects somewhat enjoyable for the students with various projects. I gained a great deal of experience in the following areas.

- Creating lesson plans within the practices of the state of Indiana
 - Teaching mathematics and making it understandable for younger students
 - Other responsibilities of a teacher such as maintaining an orderly classroom
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EDUCATION

B.A. MATHEMATICS | Marian University

2018 - 2022