



**In the name of the Father and the Son and Holy Spirit One God Amen**

**St. George Coptic Church, St. Albans - 2018 Annual Retreat**

**In the Spirit of Christ-likeness**

## **A- RETREAT RESERVATION RULES**

### **1. Expression of Interest (EOI):**

- 1.1. EOI to be delivered before 01/09/2017
- 1.2. EOI will include 2 room configuration preferences selected from the brochure.
- 1.3. Servants will reply on the EOI will be within 4 business days to confirm availability.
- 1.4. If not available, we will inform you and you will be added to the waiting list, also it's possible to resubmit the EOI with new different preferences.
- 1.5. Rooms will be available till it last. Reserve your room early to get the better spot!
- 1.6. Reservation priority will be given for families who are frequently attending our Friday's Cana El Galilei family meetings.

### **2. Payment Terms:**

- 2.1. 50% Deposit to be paid within 5 business days of the response on the nominated account, otherwise the EOI reservation will be cancelled.
  - 2.1.1. 1<sup>st</sup> Instalment due date is 05/09/2017 (50%)
  - 2.1.2. 2<sup>nd</sup> Instalment due date 01/10/2017 (50%)
- 2.2. Prices are enclosed within the EOI form along with room types and configurations.
- 2.3. Payment is through bank transfers to the following account:  
Name: RAMI GEORGES  
BSB: 733695  
Account: 636600  
Description: *"Please write your name"*

### **3. Adults Rules:**

- 3.1. Room Accommodations & Dining Room Retreatants are responsible for leaving the hotel facilities in the same condition (or better!) in which they were found. This includes the hall and its toilets.
- 3.2. All materials that can be recycled, including cans, glass and plastic bottles, must be cleaned and disposed of.
- 3.3. Tables after meals to be cleaned and put the used plates, dishes etc. to the designed area.
- 3.4. Quiet Hours During the retreat scheduled quiet hours. Please respect the experience of others on the property.
- 3.5. All visitors, please call ahead to check in with the servants before arrival.



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## **B- RETREAT ATTENDANCE RULES**

### **4. Kids Rules:**

- 4.1.** Parents are required to bring their kids to the activity rooms 5 minutes before adult's sessions and collect them after sessions.
- 4.2.** Kids to be guided by parents to cooperate with the servants before their stay in the activity rooms.
- 4.3.** Parents not to interrupt during kids stay in activity room, a servant will come to you when required.
- 4.4.** A register of attendance and leaving time it will be in place for parents to sign.

### **5. General Rules:**

- 5.1.** You are expected to attend on time and participate in all designed activities as per time table.
- 5.2.** Breakfast is eaten together in the assigned places and times.
- 5.3.** During the Divine Liturgy - Men should stand on the left side of the hall and women on the right.
- 5.4.** All women are required to cover their heads with a veil upon entering the hall.
- 5.5.** All mobile phones must be turned off.
- 5.6.** We kindly ask to please avoid any unnecessary movement, unless calming infants at the back room.
- 5.7.** We ask all retreaters, before partaking in the Holy Communion to:
  - Prepare with a confession;
  - Obtain absolution from Abouna.

**Name:**

**Registration Date:**

**Signature:**

**God Bless You All**