



corona, janis <janislcorona@lewisu.edu>

Grade Appeal

2 messages

White, Dr. Christopher G. <cwhite10@lewisu.edu>

Thu, Aug 15, 2019 at 2:21 PM

To: "corona, janis I." <JanislCorona@lewisu.edu>

Cc: "Schackmuth, Dr. Kurt A." <SchackKu@lewisu.edu>, "Slattery, Katheryn L." <SlatteKa@lewisu.edu>

Ms. Corona,

I'm reaching out to you today in hope of clarifying for you the University's process and policies regarding grade appeals and student complaints. The University's policy on grade appeals can be found here.<<https://lewisu.smartcatalogiq.com/en/Graduate-2017-2018/Graduate-Catalog/General-Information/Student-Responsibilities-and-Appeals/Grade-Appeal-Process>> Given that you have already communicated your dissatisfaction with your grade via e-mail, I consider the grade appeal process as having been initiated. As such, I have the following recommendations:

1. Given that you have already shared your grade concerns with the instructor and program director, and if you remain unsatisfied with the current grade, your next level of appeal is to the department chair, Dr. Kavouras - KavourJe@lewisu.edu<mailto:KavourJe@lewisu.edu>. If you decide to appeal to Dr. Kavouras, please draft a letter articulating your rationale and send him the letter at your earliest convenience. Be sure to include all relevant documentation. If after engaging with Dr. Kavouras you remain unsatisfied, you would then appeal to me, as Dean of the College of Aviation, Science and Technology.
2. If you wish to file a student complaint concerning Dr. Powers, you should do so using the Student Complaint Form.<<https://docs.google.com/forms/d/e/1FAIpQLScwa-wB-qLP4No7-tKNGYdJKWukion9xtsjBKbVR64wmkbl4w/viewform>> If you wish to file a complaint, please initiate the process within the next 30 days.

Please note that the grade appeal process and any complaint you may file will be treated separately, even though they may be related.

Please don't hesitate to reach out to me if you have any questions or concerns. Also note that I have included Dr. Kurt Schackmuth (VP for Mission and Associate Provost for Student Success) and Kathy Slattery (Associate Provost for Student Services and Dean of Students) so that they are aware of this communication.

Best regards,

Christopher White
Dean, College of Aviation Science and Technology
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12K

corona, janis <janislcorona@lewisu.edu>

Thu, Aug 15, 2019 at 3:07 PM

To: "White, Dr. Christopher G." <cwhite10@lewisu.edu>

Thank you so much for that clarification. I think a complaint will suffice, since the Dean of my program graded the project assignment with eight more points and it keeps me at a C-.

Janis Corona

[Quoted text hidden]