CURRICULUM VITAE

Personal Information:

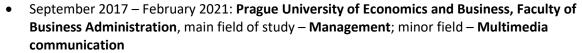
• Name: Ing. Jana Poupová

• Date and place of birth: 26.7.1993, Prague

Address: Osvobození 919, Unhošť, 273 51, Czech Republic

Telephone: +420 721 019 437E-mail: poupova.jana@seznam.cz

Education:



- January 2018 June 2018: University of Stirling, Faculty of Business and Administration (Erasmus+ program)
- 2013 2017: Prague University of Economics and Business, Faculty of Economics, main field of study National Economics

Work Experience:

- November 2015 present: photographer in eshop with antiquities eantik.cz (photographing and photo editing, web content editing, administrative work)
- September 2019 January 2020: organization of a movie festival **MultiFest.cz** for 250 students (fundraising, production work, web content editing)
- February 2019 June 2019: Czech Centre Budapest internship in cultural management
- July 2016 September 2016: cashier in The Gardens Below Prague Castle
- August 2015 September 2015: hostess for a language school Spěváček
- 2014, 2016, 2018: member of district electoral commission
- 2012 2014: private teaching of playing a flute
- 2012 2013: Central Bohemia Research Library in Kladno coat check staff
- 2011: ROSA Kladno (Centre to help children in need) taking care of handicapped children

Language skills:

Czech: native

English: C1; Cambridge First Certificate in English (FCE)

German: A2Spanish: A1

Other knowledge and skills:

- <u>Computer skills:</u> Microsoft Office Word, Excel, PowerPoint (advanced knowledge), Adobe Illustrator (basics), Inkscape (advanced knowledge), Zoner Photo Studio (advanced knowledge)
- Driving licence category B
- Digital photography and digital video course

