

**Janelle Riza P. Delos Reyes**

#15 Kalachuchi St. Western Bicutan Taguig City

Mobile nos.: 0906-225-2767/0961-782-0540

[janellerizadelosreyes@gmail.com](mailto:janellerizadelosreyes@gmail.com)

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**Personal Data**:

**Age:** 21 yrs. Old

**Birth Day:** August 18, 2000

**Birth Place**: NCR-Manila

**Gender**: Female

**Civil status**: Single

**Religion:** Roman Catholic

**Educational Attainment:**

**Tertiary**

**STI Global**

**Add.: STI Global Taguig City**

**S.Y**.: (Ongoing)

**Add.**: STI Academic Center, University Parkway Drive, Bonifacio Global City, Taguig, 1634 Metro Manila

**Senior High School**

**Asia Source College of Arts and Technology**

**Add.**: 4/F Gate 3 Plaza Lawton Ave. Cor. Juliano Ave. AFPOVAI Phase III

Western Bicutan Taguig City

S.Y.: (2017-2019)

**Secondary Education** (Junior High School)

**Dr. Arcadio Santos National High School**

**Add**.: 15 kilometer east west Paranaque city

**S.Y**.: (2013-2017)

**Primary Education** (Elementary)

**Tenement Elementary School**

**Add:** Western Bicutan Taguig City

**S.Y.:** (2007-2013)

**Training/Award/Seminars Certificates**

December 2019 On the job training (OJT)

February 2019 Computer System Servicing NC2

October 2019 Arduino Workshop

October 2019 Leadership Talk

March 2021 SAP business One

**Skills:**

* Install & configure computer system
* Set-Up computer network
* Multitasking
* Time management

**Computer Knowledge**

* Microsoft Word
* Microsoft Power Point
* Microsoft Excel

**I hereby certify that all information stated above is all true and correct based on my knowledge and beliefs.**

Delos Reyes, Janelle Riza P.

**Applicant**