

	Employee's right thumb print - note: if you have provided your thumb print with a previous work permit application, you do not need to provide it again	2	
	Evidence of membership of professional association (where relevant)	?	
	Evidence of English Language Proficiency (where relevant)	?	
	Employers Certificate of Incorporation from Investment Promotion Authority (IPA)	?	
	Evidence of payment of fee (non-refundable)	?	
	If the applicant does not hold a valid work permit, the applicant is outside PNG	?	
	Supporting documents must be attached to your application in the above order.		
	NATURE OF APPLICATION		
1	Is this an application for a General Work Permit? (i.e. work of a commercial nature) Yes	No	
	Voc	No	
2	Is this an application for a Volunteer Work Permit? (i.e. work of a non-commercial, voluntary nature) Yes	No ?	
3	Is this an application for a Short Term Work Permit? (i.e. six months) Yes	No	
4	Is this an application for a Long Term Work Permit? (i.e for twelve months or more) Yes	No	
	Please indicate term of work permit required: 6 Months 1 Year 2 Years 3 Years 5 Years (Good Corporate Citizen Only - see Notes) Short term		
	For official use only		
	Recommendation —		
			?



13 How many non-citizen employees are employed by this company? 5

	POSITION DETAILS					
14	Job Title (as per position description): Maintenance Engineer - Renewable Energy					
15	Occupation (selected from "PNG Classification of Occupations")					
16	Job Code (selected from "PNG Classification of Occupations"): Internal Company Position Code: GL-003					
10						
18	Province of Primary Work Location: PortMoresby, Mt Hagen, Wewak, lae					
19	Will the employee be required to travel to locations other than the primary work location? Yes No Property No Property Services No Pro					
20	If yes, please provide details: Highlands, Momase, South & Island Regions					
21	Is this position a reserved occupation (see Notes)? Yes Application No Go to question 22					
22	Is it a requirement that this position be advertised (see Notes)? Yes Go to question 23 No Go to question 24					
23	Copy of Advertisement Details of dates advertised Statement why PNG citizen not suitable					
	EMPLOYEE DETAILS					
24	Employee Surname (as shown in passport): SUBRAMANIAN					
25	Employee Given Names (as shown in passport): MURALIDHARAN SUBRAMANIAN					
26	Date of Birth: 11 Oct 1984 dob					
26	27 Gender: Male 2 Female 2					
28	Passport Number: P7113007					
29	Nationality (as shown in passport): Indian					
30	Will the employee be accompanied by dependents? Yes No If yes, how many: None					
31	Is the employee a dependent of a current work permit holder in PNG? Yes 1 Go to question 32 No 1 Go to question 33					
32	If yes, please indicate the work permit number:					

|--|

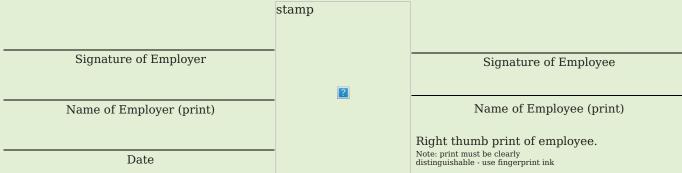
33 Details of Employee's Education/Training (two most recent qualifications):

Duration (dd/mm/yy)	Duration (dd/mm/yy)		Qualification and Field of Study	
ANNAMALAI POLYTECHNIC COLLEGE, CHETTINAD	From 28-Nov-2001	To 26-Nov-2004	DIPLOMO IN ELECTRICAL & ELECTRONICS ENGG	
M.C.T.M. HIGH SCHOOL, KANADUKATHAN	28-Nov-2000	28-Nov-2001	S.S.L.C	

34 Details of Employee's Employment History (last two positions held):

Employer and Location (Town, Country)	Industry	Duration (dd/mm/yy)		Occupation
MINISTRY OF ELECTRICITY& WATER PLANT -Kuwait	Renewal Energy	From 26-Nov-2019	To 30-Apr-2023	ELECTRICAL TECHNICIAN
KOC MARINE MAINTENANCE And SCADA MAINTENANCE KUWAIT	Renewal Energy	01-Nov-2015	03-Mar-2019	ELECTRICAL TECHNICIAN

35 Please list the Country of Origin and Repatriation for the Employee (see Notes):



new_work_permit_header **NOTES**

These notes are provided to assist applicants with completing this application form.

For further information, please refer to the Employment of Non-citizens Act 2007, the Employment of Non-citizens Regulation 2008 and the Work Permit Guidelines.

1 FEE SCHEDULE

General Long Term Work Permit: K1,000.00 per

General Short Term Work Permit: K500.00 Volunteer Long Term Work Permit: K100.00 per

Volunteer Short Term Work Permit:K50.00

5 COUNTRY OF ORIGIN/REPATRIATION

The Employment of Non-citizens Act 2007 requires

that non-citizens be repatriated to their country of origin if their employment is terminated for any reason. For further information, please see the Work Permit Guidelines.

2 GOOD CORPORATE CITIZENSHIP

Only employers who have been granted Good Corporate Citizenship status by the Minister for Labour and Industrial Relations may make application for five (5) year work permits.

For further information, please see the Work Permit Guidelines.

3 RESERVED OCCUPATIONS

Certain positions are reserved for Papua New Guinean citizens. Please refer to the *Guide to the Foreign Employment Industrial Divisions & Classification of Occupations* for further information.

4 POSITIONS TO BE ADVERTISED

Certain jobs must be advertised in Papua New Guinea before a work Permit can be issued to a non-citizen. For further information, please refer to the *Guide to the Foreign Employment Industrial Divisions & Classification of Occupations*.

Where it is a requirement that a position be advertised, you must attach the following to this application:

- (a) copy of the original advertisement
- (b) details of the dates the position was advertised; and
- (c) statement why a PNG Citizen was not considered suitable

6 ENGLISH LANGUAGE REQUIREMENTS

Section 17(1) of the Employment of Non-citizens Act 2007 requires that all non-citizens prove that they are proficient in English.

Where a non-citizen is from a country not assumed to be proficient in English, they must provide evidence of English Language proficiency before the work permit can be granted. For further information, please see the Work Permit Guidelines.

7 SALARY PACKAGE OF EMPLOYEE

The total salary package of an employee consists of actual take home pay (e.g. the annual salary paid to the employee) plus any other allowances and benefits paid to, or on behalf of, the employee (e.g. air tickets, housing, living allowances etc).

HELPFUL HINTS:

Keep a copy of this application and all supporting documentation for your records

Ensure that the application is complete and signed

Consult the Work Permit Guidelines

Ensure that all supporting documentation (other than originals) is certified true and correct

Contact Us: Ph: 325 2911 Fax: 325 6655

Or visit us at: Ground Floor, Moale Haus, Melanesian Way, Waigani (contact office for opening hours)