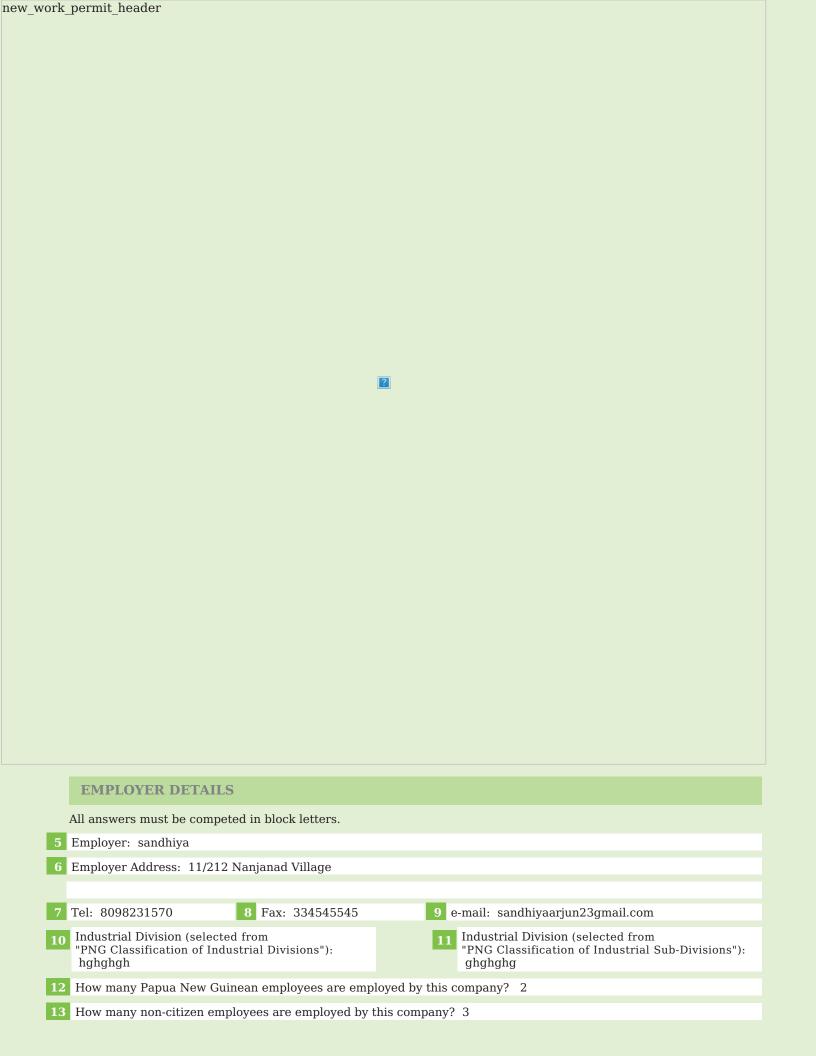
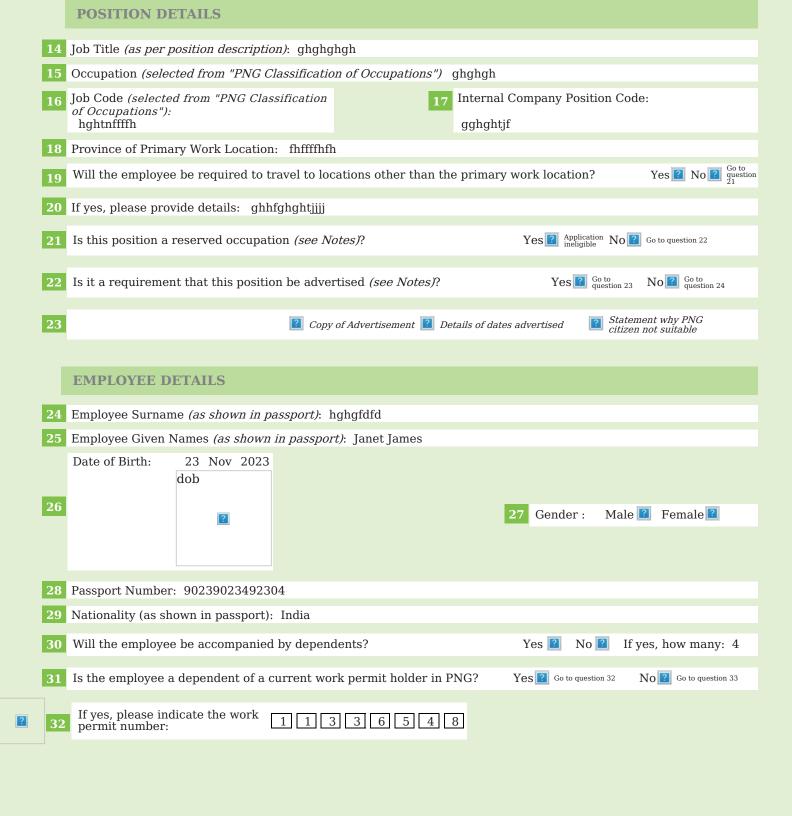


	Employee's right thumb print - note: if you have provided your thumb print with a previous work permit application, you do not need to provide it again		
	Evidence of membership of professional association (where relevant)	?	
	Evidence of English Language Proficiency (where relevant)	?	
	Employers Certificate of Incorporation from Investment Promotion Authority (IPA)	?	
	Evidence of payment of fee (non-refundable)	?	
	If the applicant does not hold a valid work permit, the applicant is outside PNG	?	
	Supporting documents must be attached to your application in the above order.		
	NATURE OF APPLICATION		
1	Is this an application for a General Work Permit? (i.e. work of a commercial nature) Yes	No	
	Voc	No	
2	Is this an application for a Volunteer Work Permit? (i.e. work of a non-commercial, voluntary nature) Yes	No ?	
3	Is this an application for a Short Term Work Permit? (i.e. six months) Yes	No	
4	Is this an application for a Long Term Work Permit? (i.e for twelve months or more) Yes	No	
	Please indicate term of work permit required: 6 Months 1 Year 2 Years 3 Years 5 Years (Good Corporate Citizen Only - see Notes) Short term		
	For official use only		
	Recommendation —		
			?





33 Details of Employee's Education/Training (two most recent qualifications):

Duration (dd/mm/yy)	Duration (dd/mm/yy)		Qualification and Field of Study	
1.Msc cs	From 31-Mar-2018	To 30-Nov-2020	Computer science	
2.Bsc	24-Jun-2016	24-Nov-2023	computer science	

34 Details of Employee's Employment History (last two positions held):

Employer and Location (Town, Country)	Industry	Duration (dd/mm/yy)		Occupation
sfdffdf	dfdfdf	From 24-Nov-2023	To 25-Nov-2023	dfdfdffdf
dfdfdff	ddfdsfffdf	24-Nov-2023	24-Nov-2023	kukjkjk

35 Please list the Country of Origin and Repatriation for the Employee (see Notes):

Country fgfgfgfg City rtrtr

ENGLISH LANGUAGE PROFICIENCY

36 Is the employee from a designated English Speaking country (see Notes)?

Yes Go to question 40 No Go to question 37

If no has the employee passed a test of English Language Proficiency?

Yes Provide details at question 38 No Go to question 39

Evidence of English Language Proficiency:

Education Institution	Date test undertaken (dd/mm/yy)	Results (Attach Certified Copy)
gfgfgfg	24-Nov-2023	fgfgfgrytyty

39 Please provide alternative proof of English Language Proficiency (see Notes). fghghh

SALARY PACKAGE OF EMPLOYEE

40 What is the total salary package (Salary and Non-salary) of Employee (see Notes)?

Salary (e.g. Take Home Pay)	Non-salary Allowances	Total Salary Package
K 4554554	K 4545454	K 45454545

DECLARATION

- 41 We hereby declare that:
 - (a) All information provided in this application (including all attached documentation) is true and correct; and
 - (b) We understand that the provision of false or misleading information may result in the refusal of this application, or, in the event that the work permit is issued, cancellation.

stamp Signature of Employer Signature of Employee Name of Employee (print) Name of Employer (print) Right thumb print of employee. Note: print must be clearly distinguishable - use fingerprint ink Date



new_work_permit_header **NOTES**

These notes are provided to assist applicants with completing this application form.

For further information, please refer to the Employment of Non-citizens Act 2007, the Employment of Non-citizens Regulation 2008 and the Work Permit Guidelines.

1 FEE SCHEDULE

General Long Term Work Permit: K1,000.00 per

General Short Term Work Permit: K500.00 Volunteer Long Term Work Permit: K100.00 per

Volunteer Short Term Work Permit:K50.00

5 COUNTRY OF ORIGIN/REPATRIATION

The Employment of Non-citizens Act 2007 requires

that non-citizens be repatriated to their country of origin if their employment is terminated for any reason. For further information, please see the Work Permit Guidelines.

2 GOOD CORPORATE CITIZENSHIP

Only employers who have been granted Good Corporate Citizenship status by the Minister for Labour and Industrial Relations may make application for five (5) year work permits.

For further information, please see the Work Permit Guidelines.

3 RESERVED OCCUPATIONS

Certain positions are reserved for Papua New Guinean citizens. Please refer to the *Guide to the Foreign Employment Industrial Divisions & Classification of Occupations* for further information.

4 POSITIONS TO BE ADVERTISED

Certain jobs must be advertised in Papua New Guinea before a work Permit can be issued to a non-citizen. For further information, please refer to the *Guide to the Foreign Employment Industrial Divisions & Classification of Occupations*.

Where it is a requirement that a position be advertised, you must attach the following to this application:

- (a) copy of the original advertisement
- (b) details of the dates the position was advertised; and
- (c) statement why a PNG Citizen was not considered suitable

6 ENGLISH LANGUAGE REQUIREMENTS

Section 17(1) of the Employment of Non-citizens Act 2007 requires that all non-citizens prove that they are proficient in English.

Where a non-citizen is from a country not assumed to be proficient in English, they must provide evidence of English Language proficiency before the work permit can be granted. For further information, please see the Work Permit Guidelines.

7 SALARY PACKAGE OF EMPLOYEE

The total salary package of an employee consists of actual take home pay (e.g. the annual salary paid to the employee) plus any other allowances and benefits paid to, or on behalf of, the employee (e.g. air tickets, housing, living allowances etc).

HELPFUL HINTS:

Keep a copy of this application and all supporting documentation for your records

Ensure that the application is complete and signed

Consult the Work Permit Guidelines

Ensure that all supporting documentation (other than originals) is certified true and correct

Contact Us: Ph: 325 2911 Fax: 325 6655

Or visit us at: Ground Floor, Moale Haus, Melanesian Way, Waigani (contact office for opening hours)