

# Janice He

*Permanent Address:* 35 Fidelis Way, Brighton, MA 02135

*School Address:* 275 Babcock Street, Boston, MA 02121

Janicekwhe@gmail.com | (617) 372-5497

## EDUCATION

---

**Boston University** Boston, MA

Sep 2016- Jun 2020

*B.A.S. in Computer Science*

CS Courses: CS111 (Intro to CS, Python); CS112 (Data Structures, Java); CS131 (Discrete Mathematics); CS210 (Computer Systems)

Clubs: Personal Finance Club (VP of Technology), SheHacks (Assistant Director), Women in Computer Science (Operations)

Awards: Dean's List

**Year Up** Boston, MA

Sep 2015- Jul 2016

*Gap Year Student* GPA: 4.0/4.0

CIS Courses: CIS101 (Computer Applications), CIS201 (Computer Hardware), CIS203 (Computer Network Support)

Year Up is a one- year career-development program comprised of college-level courses, professional training, and a six month professional internship in Information Technology

**Boston Latin Academy** Boston, MA

Sep 2011- Jun 2015

*High School Student* GPA: 3.7/4.0

Awards: Honor Roll, National Honor Society, Student Forum (Treasurer)

## EXPERIENCE

---

**Coding Butterfly;** Newton, MA

Dec 2017 - Present

*Coding/3D Design Instructor*

- Create lesson plan, set up classroom environment and teach 8 students (age range: 8-14) topics such as 3D Design via BlocksCAD, Coding in Python via Tynker, Coding in Lua via Roblox Studios and Programming in C++ with Arduino Board

**Boston University;** Boston, MA

May 2017- Present

*Terminal Laboratory Assistant*

- Ensure good working order of the undergraduate lab with another colleague  
- Responsibilities include: provide help with hardware and software, maintain lab printers, assist with account creation, perform first tier system administrative help and provide basic help with computer science homework assignments

**Harvard Business School;** Boston, MA

Feb 2016- Feb 2018

*Program Technology Services, Computing Associate*

- Worked with a team of 10 providing technology support services for ExEd participants and MBA students  
- Responsibilities include: malware/virus removal, HBS computer configurations, computer and peripheral moves, manage and update open ticket queue, password resets, maintain hardware through routine upgrades and utilize call center phone system

**Let's Get Ready;** Boston, MA

Sep 2017 - Dec 2017

*SAT Math Coach*

- Instructed and mentored 5 low-income and/or first-generation college students through the SAT and college admissions

-Prepared lessons for each class night, taking into account student needs and areas of growth

## LANGUAGES

*Bilingual in English and Chinese*