



E-School

User's Manual

Teacher Panel

USER'S MANUAL

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1.0 TEACHER LOG IN

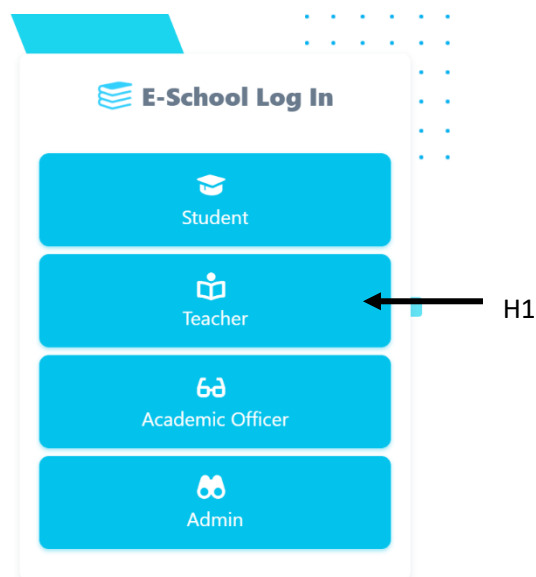
1.0 TEACHER LOG IN

Steps

1. Go to E-School log in page
2. Click 'Teacher'
3. Enter username and password given you
4. If this is your first-time login, one-time verification code is already sent you with your username & password, otherwise if 2-step verification is on, you will receive one-time verification code to your email. (Check your inbox)
5. Type verification code on field and click log in

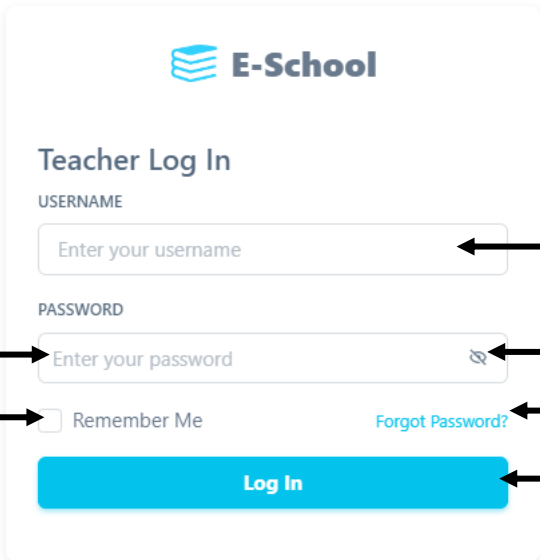
Step 1,2

Login Page (1st Preview)



H1 – Go to Teacher login page.

Step 3



The image shows a 'Teacher Log In' form for 'E-School'. The form has a white background with a light blue border. At the top is the 'E-School' logo. Below it is the title 'Teacher Log In'. The form contains two input fields: 'USERNAME' and 'PASSWORD'. The 'PASSWORD' field has a toggle button to show or hide the password. Below the password field is a 'Remember Me' checkbox and a 'Forgot Password?' link. At the bottom is a blue 'Log In' button. Labels L1 through L6 point to specific elements: L1 points to the username input field, L2 points to the password input field, L3 points to the password toggle button, L4 points to the 'Remember Me' checkbox, L5 points to the 'Forgot Password?' link, and L6 points to the 'Log In' button.

E-School

Teacher Log In

USERNAME

Enter your username

L1

PASSWORD

Enter your password

L2

L3

L4

☐ Remember Me

[Forgot Password?](#)

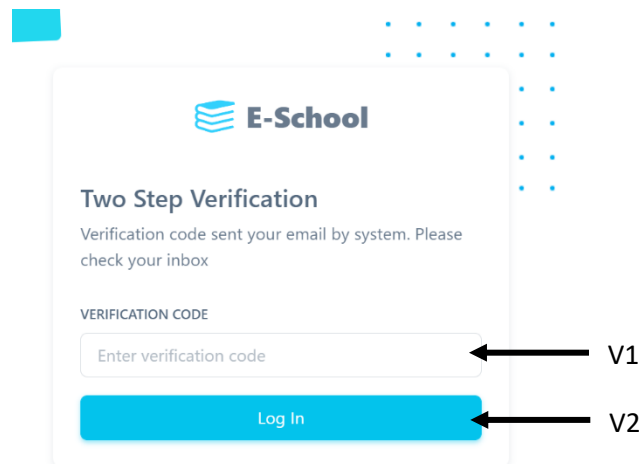
L5

Log In

L6

L1- Username field**L3-** Password show button**L5-** Go to forgot password**L2-** Password field**L4-** Save login details until your next login**L6-** Log in button

Step 4,5 (optional)



The image shows a 'Two Step Verification' form for 'E-School'. The form has a white background with a light blue border. At the top is the 'E-School' logo. Below it is the title 'Two Step Verification'. Under the title is a message: 'Verification code sent your email by system. Please check your inbox'. Below this is a 'VERIFICATION CODE' label and an input field. At the bottom is a blue 'Log In' button. Labels V1 and V2 point to specific elements: V1 points to the verification code input field, and V2 points to the 'Log In' button.

E-School

Two Step Verification

Verification code sent your email by system. Please check your inbox

VERIFICATION CODE

Enter verification code

V1

Log In

V2

V1 – verification code field**V2** – Log in button

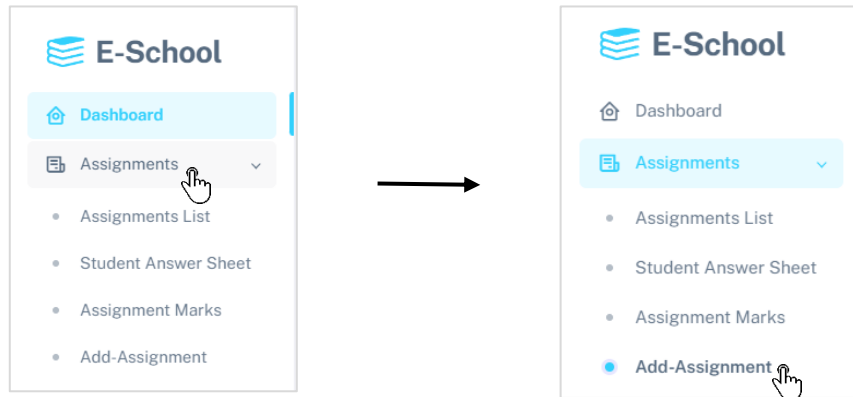
2.0 ASSIGNMENT MANAGEMENT

2.0 ASSIGNMENT MANAGEMENT

2.1 Add Assignment

Steps

1. Expand "Assignments".
2. Click "Add Assignment".



3. Fill the fields and click add button.

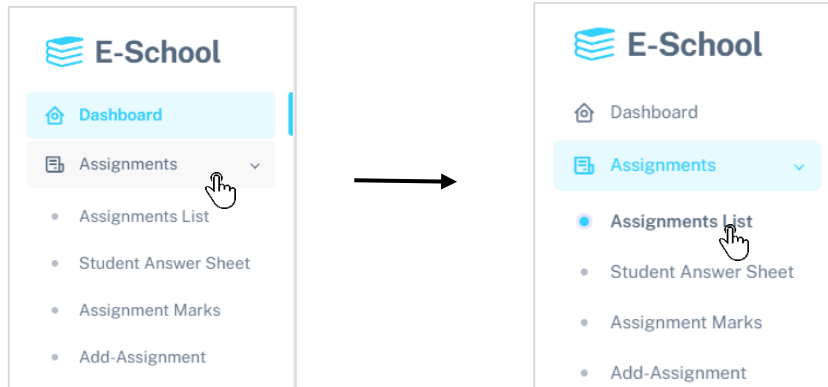
The 'Add Assignment' form contains the following fields and controls:

- CHOOSE FILE ***: A file selection area showing 'Choose File' and 'assinemet 1.pdf'. Below it, a note states '* Accept only PDF File'.
- GRADE ***: A dropdown menu currently set to '9'.
- SELECT SUBJECT ***: A dropdown menu currently set to 'Buddhist'.
- START DATE ***: A date input field showing '06/13/2022' with a calendar icon.
- END DATE ***: A date input field showing '06/20/2022' with a calendar icon.
- ASSIGNMENT TITLE ***: A text input field containing 'Buddhist Question Assignment' and a blue 'Add' button. A hand cursor is shown clicking the 'Add' button.

2.2 View Assignment

Steps

1. Expand "Assignment".
2. Click Assignment List.



3. Click action button of selected row.

Assignment List Refresh

Active Select Grade Select Subject

#	ASSIGNMENT ID	ASSIGNMENT TITLE	SUBJECT	GRADE	START DATE	END DATE	STATUS	ACTIONS
1	AG9/S4/0001	drawing assnment	Art	9	2022-05-31	2022-06-20	ACTIVE	⋮
2	AG8/S3/0002	Buddhist question	Buddhist	8	2022-06-13	2022-05-15	PENDING	⋮

4. Click "View" option

Assignment List Refresh

Active Select Grade Select Subject

#	ASSIGNMENT ID	ASSIGNMENT TITLE	SUBJECT	GRADE	START DATE	END DATE	STATUS	ACTIONS
1	AG9/S4/0001	drawing assnment	Art	9	2022-05-31	2022-06-20	ACTIVE	⋮
2	AG8/S3/0002	Buddhist question	Buddhist	8	2022-06-13	2022-05-15	PENDING	⋮

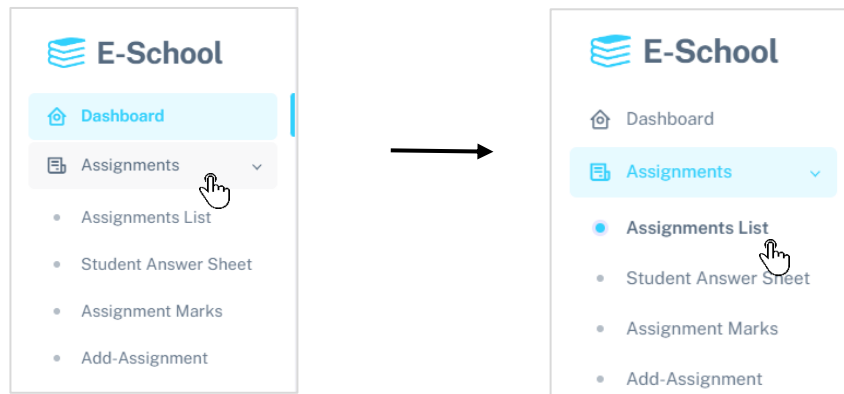
View

Edit Start & End Date

2.3 Change Start & End date of Assignment

Steps

1. Expand "Assignment".
2. Click Assignment List.



3. Click action button of selected row.

Assignment List

Active

Select Grade

Select Subject

Refresh

#	ASSIGNMENT ID	ASSIGNMENT TITLE	SUBJECT	GRADE	START DATE	END DATE	STATUS	ACTIONS
1	AG9/S4/0001	drawing assnment	Art	9	2022-05-31	2022-06-20	ACTIVE	
2	AG8/S3/0002	Buddhist question	Buddhist	8	2022-06-13	2022-05-15	PENDING	

4. Click "Edit Start & End Date" option.

Assignment List

Active

Select Grade

Select Subject

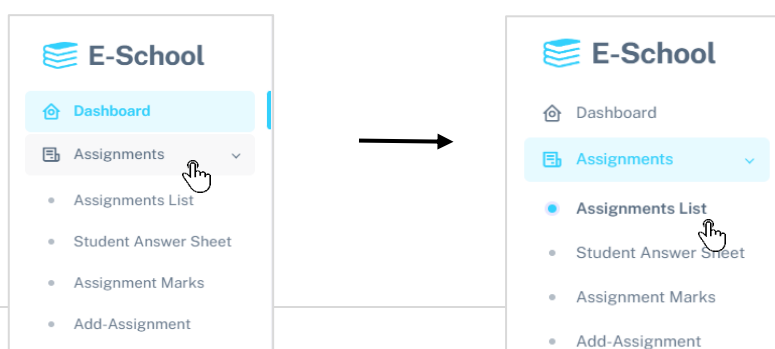
Refresh

#	ASSIGNMENT ID	ASSIGNMENT TITLE	SUBJECT	GRADE	START DATE	END DATE	STATUS	ACTIONS
1	AG9/S4/0001	drawing assnment	Art	9	2022-05-31	2022-06-20	ACTIVE	
2	AG8/S3/0002	Buddhist question	Buddhist	8	2022-06-13	2022-05-15		<ul style="list-style-type: none"> View Edit Start & End Date

2.4 Delete Assignment

Steps

1. Expand "Assignment".
2. Click Assignment List.



3. Click action button of selected row.

Assignment List Refresh

Active Select Grade Select Subject

#	ASSIGNMENT ID	ASSIGNMENT TITLE	SUBJECT	GRADE	START DATE	END DATE	STATUS	ACTIONS
1	AG9/S4/0001	drawing assnment	Art	9	2022-05-31	2022-06-20	ACTIVE	⋮
2	AG8/S3/0002	Buddhist question	Buddhist	8	2022-06-13	2022-05-15	PENDING	⋮

4. Click "Delete" option.

Assignment List Refresh

Active Select Grade Select Subject

#	ASSIGNMENT ID	ASSIGNMENT TITLE	SUBJECT	GRADE	START DATE	END DATE	STATUS	ACTIONS
1	AG9/S4/0001	drawing assnment	Art	9	2022-05-31	2022-06-20	ACTIVE	⋮
2	AG8/S3/0002	Buddhist question	Buddhist	8	2022-06-13	2022-05-15	PENDING	⋮

View
 Edit Start & End Date
 Delete

If a student has already submitted an answer for the assignment, the deletion option is not shown.

2.5 View Student Answer Sheet

Steps

1. Expand "Assignment".
2. Click Student Answer Sheet.



3. Click action button of selected row.

Student Answer Sheets (Not Checked) Refresh

#	ASSIGNMENT ID	SUBJECT	GRADE	STUDENT USERNAME	SUBMITTED DATE	ACTIONS
1	AG9/S4/0001	Art	9	STU/KSE/3242	2022-05-08	⋮

4. Click “View Answer Sheet” option.

Student Answer Sheets (Not Checked) ↻ Refresh

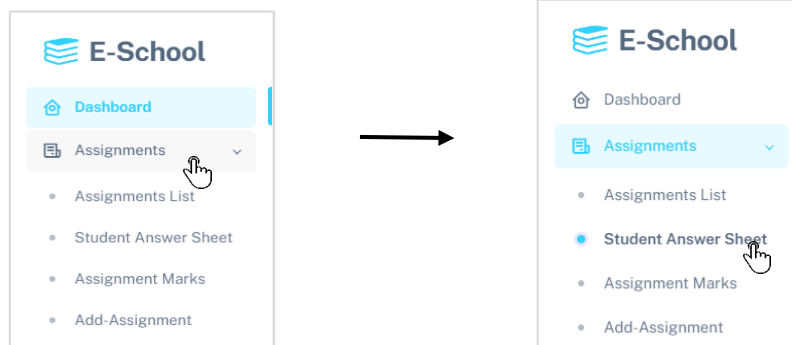
#	ASSIGNMENT ID	SUBJECT	GRADE	STUDENT USERNAME	SUBMITTED DATE	ACTIONS
1	AG9/S4/0001	Art	9	STU/KSE/3242	2022-05-08	⋮

View Answer Sheet
 + Add Marks

2.6 Add Marks for Assignment

Steps

1. Expand “Assignment”.
2. Click Student Answer Sheet.



3. Click action button of selected row.

Student Answer Sheets (Not Checked) ↻ Refresh

#	ASSIGNMENT ID	SUBJECT	GRADE	STUDENT USERNAME	SUBMITTED DATE	ACTIONS
1	AG9/S4/0001	Art	9	STU/KSE/3242	2022-05-08	⋮

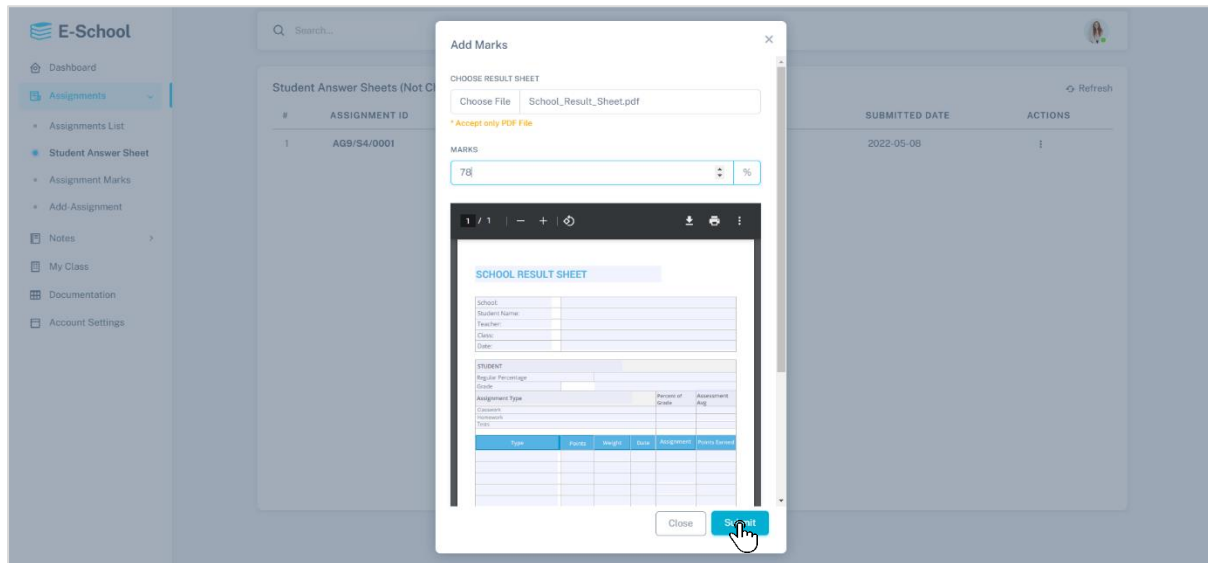
4. Click “Add Marks” option

Student Answer Sheets (Not Checked) ↻ Refresh

#	ASSIGNMENT ID	SUBJECT	GRADE	STUDENT USERNAME	SUBMITTED DATE	ACTIONS
1	AG9/S4/0001	Art	9	STU/KSE/3242	2022-05-08	⋮

View Answer Sheet
 + Add Marks

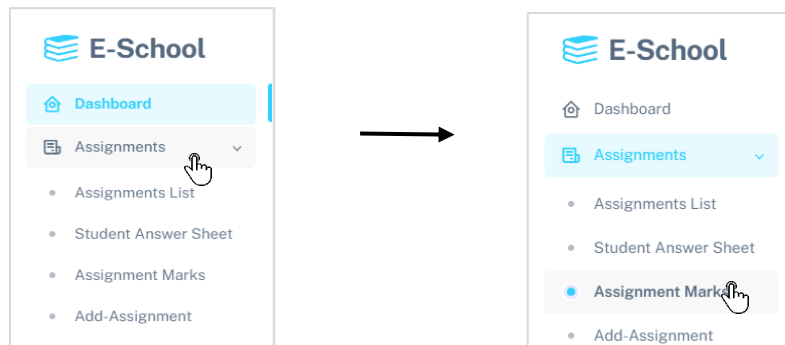
5. Upload result sheet, Enter Marks and click submit button



2.7 View Student Result Sheet

Steps

1. Expand "Assignment".
2. Click Assignment Marks.



3. Click action button of selected row.

Assignment Marks

Pending

Select Grade: [v] Select Subject: [v] Refresh

#	ASSIGNMENT ID	SUBJECT	STUDENT NAME	GRADE	SUBMITTED DATE	MARKS	STATUS	ACTIONS
1	AG9/S4/0001	Art	R.K UMESH IRANTHA	9	2022-05-02	64	RELEASED	[Action Icon]

4. Click "View Result Sheet" option

Assignment Marks

Pending

Select Grade: [v] Select Subject: [v] Refresh

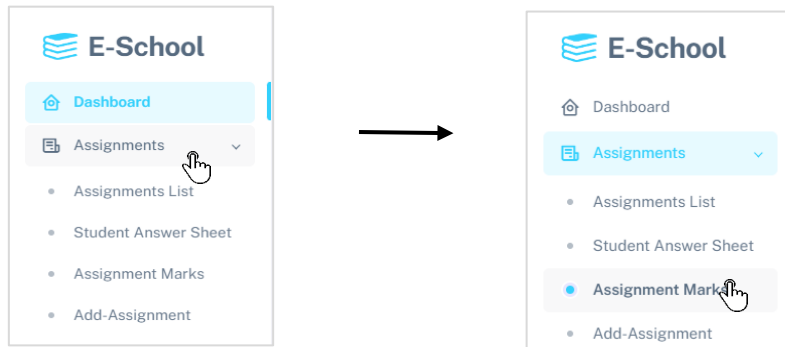
#	ASSIGNMENT ID	SUBJECT	STUDENT NAME	GRADE	SUBMITTED DATE	MARKS	STATUS	ACTIONS
1	AG9/S4/0001	Art	R.K UMESH IRANTHA	9	2022-05-02	64	RELEASED	[Action Icon]

View Result Sheet [v]
Update Marks [v]

2.8 Update Assignment Marks

Steps

1. Expand "Assignment".
2. Click Assignment Marks.



3. Click action button of selected row.

Assignment Marks

Pending

Select Grade ▼ Select Subject ▼ ↻ Refresh

#	ASSIGNMENT ID	SUBJECT	STUDENT NAME	GRADE	SUBMITTED DATE	MARKS	STATUS	ACTIONS
1	AG9/S4/0001	Art	A.W.A JANIDU CHAMIKA	9	2022-06-11	78	PENDING	⋮

4. Click "Update Marks" option.

Assignment Marks

Pending

Select Grade ▼ Select Subject ▼ ↻ Refresh

#	ASSIGNMENT ID	SUBJECT	STUDENT NAME	GRADE	SUBMITTED DATE	MARKS	STATUS	ACTIONS
1	AG9/S4/0001	Art	A.W.A JANIDU CHAMIKA	9	2022-06-11	78	PENDING	<div> ⋮ <ul style="list-style-type: none"> View Result Sheet Update Marks </div>

5. Upload result sheet, Enter Marks and click submit button.

Update Marks

CHOOSE RESULT SHEET

Choose File

No file chosen

* Accept only PDF File

MARKS

Enter Student Assignment Marks

%

Close

Submit

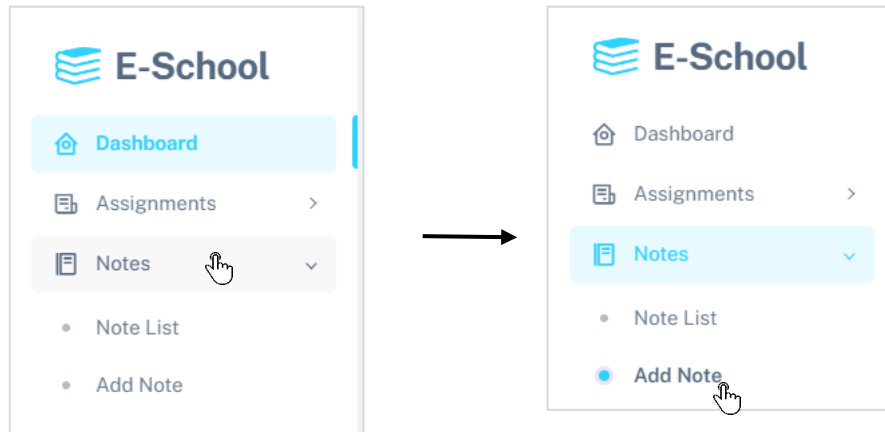
3.0 NOTE MANAGEMENT

3.0 NOTE MANAGEMENT

3.1 Add Note

Steps

1. Expand “Notes”.
2. Click “Add Note”.



3. Fill the fields and click “Add” button.

Add Note

CHOOSE FILE

Choose File Web_Programlama_-_Final_-_Cevap(2).pdf

* Accept only PDF File

GRADE

10

SELECT SUBJECT

Buddhist

SELECT MEDIUM

English

NOTE TITLE

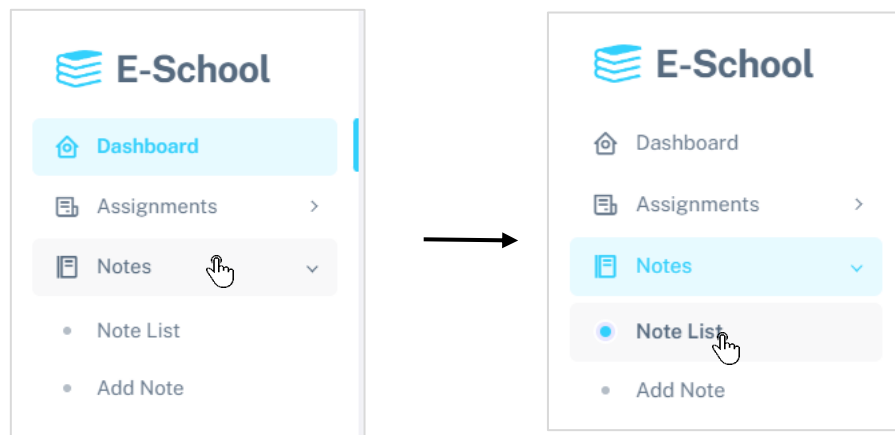
1st Lesson

Add

3.2 View Note

Steps

1. Expand “Notes”.
2. Click “Note List”.



3. Click action button of selected row.

Notes Refresh

Select Grade ▼

Select Subject ▼

#	NOTE ID	NOTE TITLE	SUBJECT	GRADE	MEDIUM	ACTIONS
1	NG9/S3/0004	buddist reasheach	Buddhist	9	Sinhala	⋮
2	NG9/S4/0003	art drawing	Art	9	Sinhala	⋮
3	NG10/S3/0005	1st Lesson	Buddhist	10	English	⋮

4. Click “View” option.

Notes Refresh

Select Grade ▼

Select Subject ▼

#	NOTE ID	NOTE TITLE	SUBJECT	GRADE	MEDIUM	ACTIONS
1	NG9/S3/0004	buddist reasheach	Buddhist	9	Sinhala	⋮
2	NG9/S4/0003	art drawing	Art	9	Sinhala	⋮
3	NG10/S3/0005	1st Lesson	Buddhist	10	English	⋮

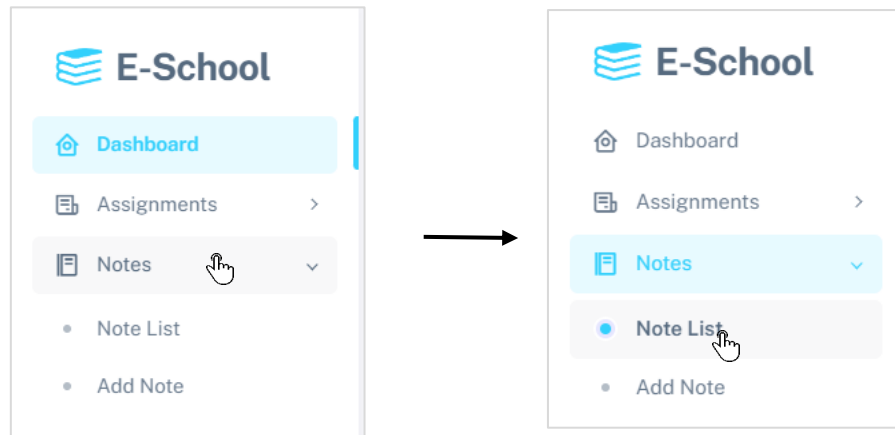
View

Delete

3.3 Delete Note

Steps

1. Expand “Notes”.
2. Click “Note List”.



3. Click action button of selected row.

#	NOTE ID	NOTE TITLE	SUBJECT	GRADE	MEDIUM	ACTIONS
1	NG9/S3/0004	buddist reasheach	Buddhist	9	Sinhala	⋮
2	NG9/S4/0003	art drawing	Art	9	Sinhala	⋮
3	NG10/S3/0005	1st Lesson	Buddhist	10	English	⋮

4. Click “Delete” option.

#	NOTE ID	NOTE TITLE	SUBJECT	GRADE	MEDIUM	ACTIONS
1	NG9/S3/0004	buddist reasheach	Buddhist	9	Sinhala	⋮
2	NG9/S4/0003	art drawing	Art	9	Sinhala	⋮
3	NG10/S3/0005	1st Lesson	Buddhist	10	English	⋮

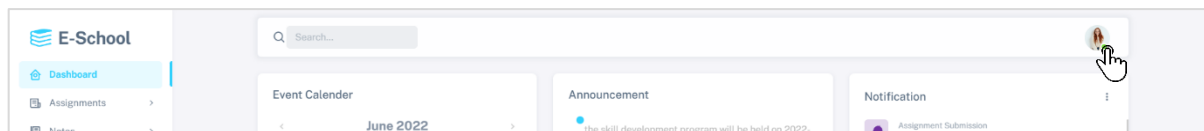
View
 Delete

4.0 UPDATE PROFILE

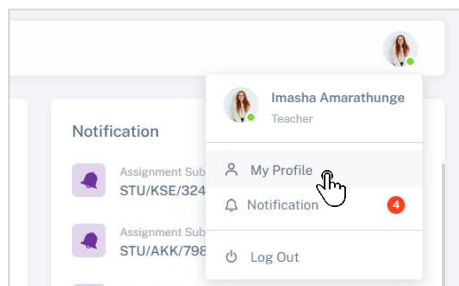
4.0 UPDATE PROFILE

Steps

1. Click the avatar image at the top right of the page.



2. Click My Profile.



3. Click Edit button.

 A screenshot of the 'Profile' edit form. The form contains a profile picture of a woman with red hair and glasses. To the right, personal details are listed: Username (TEC/JKI/8903), Name (J.K IMASHA AMARATHUNGE), NIC (1963438933v), Subject (Buddhist, Art), and Grade (8, 9, 10). Below these are input fields for 'FIRST NAME' (Imasha), 'LAST NAME' (Amarathunge), 'NAME WITH INITIAL' (J.K IMASHA AMARATHUNGE), 'EMAIL' (imashathunge@gmail.com), 'PHONE NO' (0789321432), 'GENDER' (Female), 'DOB' (02/16/1983), 'RELIGIOUS' (Buddhism), 'ADDRESS' (23/m, uduwatha road), 'PROVINCE' (North Western), 'DISTRICT' (Puttalam), 'CITY' (Bangadeniya), and 'POSTAL CODE' (61238). A blue 'Edit' button is at the bottom right, with a hand cursor clicking it.

4. Make your changes and click the Save button.

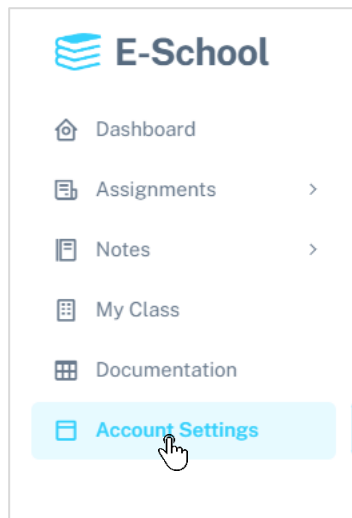
 A screenshot of the 'Profile' edit form, identical to the previous one, but with a blue 'Save' button at the bottom right instead of 'Edit'. A hand cursor is clicking the 'Save' button.

5.0 PASSWORD REST

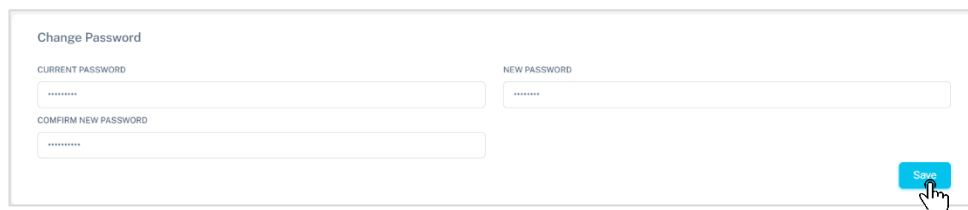
5.0 PASSWORD REST

Steps

1. Go to the Account Setting.



2. Enter your current password and new password.
3. Click save button.

A screenshot of the 'Change Password' form. The form has three input fields: 'CURRENT PASSWORD', 'NEW PASSWORD', and 'CONFIRM NEW PASSWORD'. Each field contains a series of asterisks. A blue 'Save' button is located at the bottom right of the form, with a mouse cursor pointing at it.