

## **CURRICULUM VITAE**

### **PERSONAL IDENTIFICATION**

Name: Marie Grace

Surname: IZERE

Marital status: Single

Ages: 23 years old

Gender: Female

Residence: Musanze, Rwanda

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### **QUALIFICATIONS**

I have finished secondary school in Mathematics-Chemistry-Biology with Entrepreneurship in 2022 at GS KIGEMEA; and I have got the advanced certificate of Rwanda Education in mentioned above science. I am hard worker and detail oriented by nature. Outstanding communication, collaboration, organization, problem-solving skills, and the ability to multitask lead to my success.

### **SKILLS**

#### **Computer**

- Typing skills
- Proficient with Microsoft office suite (Word, Excel, Power Point)
- Advanced with organizing and saving files

#### **Language/Communication Skills**

- Proficient in English speaking and writing
- Excellent in Kinyarwanda speaking and writing

#### **Leadership skills**

- Monitoring and Evaluation
- Organizing and taking initiative
- Encouraging teamwork
- Interpersonal skills

#### **Internet skills**

- Good in using Google and social networks
- Good in writing professional emails

## WORK EXPERIENCE

I worked as stoke and sales officer in Skol brewery distributors in Ruhango district, I was in charge of dealing with customers and offering the EBM bills after their payments.

I worked as a volunteer in GS KIGEME-A catholic community where I was helping my fellow students to grow spiritually.

## EDUCATION

**GS KIGEME-A Nyamagabe**, I studied Mathematics-Chemistry and Biology and I have got a advanced certificate in 2022

**G.S. Nyarunyinya**, Huye district. Ordinary level, I finished in 2018.

## ACTIVITIES AND CERTIFICATE

- I was a head of the catholic community at G.S. Kigeme for four years, from 2019-2022; where I was in charge of organizing the community events and helping my fellow colleagues in growing spiritually, this helped me to develop my leadership skills, networking as well as social interaction skills. **I was awarded a certificate of acknowledgement in 2022.**
- Participating in National Itorero Council called Inkomezabigwi part 10 - Huye District, Kigoma sector 2018. **I was awarded a certificate of participation**

## REFEREES

1. NDEGEYA Faustin, he is a representative of Catholic Community ABIZEYE at GS. KIGEME, Nyamagabe- Rwanda

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Tel: +250788793413

2. HAKIZIMANA Jean de Dieu, he is an Engineer at Africa Improved Foods. Kigali, Rwanda

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I, Izere Marie Grace, hereby declare that the above information is true and accurate.

