

## CURRICULUM VITAE

### Personal Information

Surname: NDUWAYEZU  
Other Name: Eric Blaise  
Sex: Male  
Citizenship: Rwandan  
Marital Status: Single  
Address: Musanze  
Telephone: 0792439324  
Email: nduwablaise2002@gmail.com

### Personal profile

I am a hardworking, self-motivated, well disciplined and committed individual. I have adequate knowledge concerning teaching and hosting clients, looking for a career placement. I am at my best in a job where I can work with other people, but also have the chance to work in privacy and build trusted relationships with my co-workers. I am also confident and succeed in performing complex tasks and processes with in tight schedules, and occasional work stress does not bother me. Tasks where I have an opportunity to solve problems bring the best out of me.

### Objective

To employ my knowledge and experience with the intention of securing a professional career with opportunity for challenges and career advancement, while gaining knowledge of new skills and expertise.

### EDUCATION BACKGROUND

P e r i o d	I n s t i t u t i o n	A w a r d
2 0 1 9 - 2 0 2 2	G s B u b a z i i m a n z i	A ' L E V E L ( A 2 )
2 0 1 6 - 2 0 1 8	G s s t M i c h e l n y a m i r a m a	O ' L E V E L
2 0 0 9 - 2 0 1 5	G s s t M i c h e l n y a m i r a m a	G e n e r a l e d u c a t i o n

### Skills and Competences:

**Computer Application Skills**

- I am well conversant with computer application skills like Microsoft Word, Access, Microsoft Excel, Microsoft Power point, Internet and E-mail.

**Business Communication Skills**

- I am an attentive listener, Knowledgeable in the use of verbal and non-verbal communication. I have courtesy and good customer care.

**Team Working**

- I have learnt to work with others through the process of organizing, collaborating and communication. I am a team player, qualified and always willing to work with others.

**Flexibility**

- I am flexible and can take on multiple tasks simultaneously by the 'extra mile'. I can easily take on new and varied projects and posses the ability to handle changing situations and relations.

**Detail-Oriented**

- I am detail-oriented, always organized and keen about my work. To justify the confidence placed in me, I can work with or without supervision and act independently.

**Self-Motivated**

- I am a self starter and I can take on tasks that may not be part of my job description as long as they add value to the organization I am working for.

**Practices and Working Experience**

No relevant experience

**Summary of other attributes:**

Good computer skills particularly Microsoft Word, Microsoft Excel and PowerPoint

Developing work plans/activity plans,

Outstanding communication/interpersonal skills

Integrity, high self-discipline and determination,

Proactive mindset, self-driven/starter; ability to communicate both orally and written English and other languages.

**Language proficiency:**

Language	Spoken	Written.	Listen.	Reading.
English	Excellent	Excellent.	Excellent	Excellent
Kinyarwanda	Excellent	Excellent	Excellent	Excellent
French	Good.	Good.	Good	Good
Kiswahili	Very good	Very good.	Very good	Very good

### **Hobbies and Character:**

- Making research about New needed things
- Reading books and writing new things
- Travelling
- Making friends of all categories
- Team working
- Greater courtesy for children and old people
- Promoting further career opportunities (extensive learning)
- Empathy for the marginalized suffering and disadvantaged people
- Participating in productive and educative promotion of various competitions.
- Playing karate sport

### References:

UTAMURIZA Jeanne

Email: utamurizamariejeanne@gmail.com

Tel:0788799994

Position: Teacher

TWAHIRWA Innocent

Email: twahinnocent@gmail.com

Tel:0781548842

Position: Teacher

NIYONGABIRE Clarisse

Email: clarisseniyongabire@gmail.com

Tel:0788779143

Position : Teacher

### **Declaration;**

*I the undersigned, solemnly declare that, the information given above, is true and to the best of my knowledge and credence.*

*NDUWAYEZU Eric Blaise (Applicant)*