

## **DANNIELA A. GARZON**

**Residential Address:** Blk – 35 Lot – 26 Paris Street. Golden City,  
Imus City, Cavite

**Contact No:** (+63) 933-460-3802

**Email Address:** [danielagarzon12@gmail.com](mailto:danielagarzon12@gmail.com)

---



### **OBJECTIVE**

To secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

### **EDUCATIONAL BACKGROUND**

<b>College:</b>	<b>Polytechnic University of the Philippine Institute of Technology</b> Anonas Street, Sta. Mesa, Manila Diploma in Information and Communication Technology 2019–Present
<b>Senior High School:</b>	<b>University of Perpetual Help System Dalta – Molino</b> 3 Molino Rd, Molino III, Bacoar, Cavite Science, Technology, Engineering and Mathematics (STEM) 2017 – 2019
<b>Junior High School:</b>	<b>Angellorum School</b> Com. Marquez Ave., Anabu II-F, Imus City, Cavite 2013 – 2017

### **SKILLS AND ATTRIBUTES**

- Experience in handling popular developmental software such as HTML, CSS3.
- Logical and Structured Thinking
- Good in Basic of Microsoft office (MS word, excel, PowerPoint, etc.)
- Can work under pressure
- Proficient in Filipino and English
- Good Communication Skills
- Professionalism in work

## **PERSONAL SKILLS**

- Ability to work by myself without the need for constant supervision by employees
- Able to work harmoniously with other members of the team
- Ability to persevere and motivate one's self regardless of challenges

## **PERSONAL INFORMATION**

<b>Birth date:</b>	August 10, 2000	<b>Age:</b>	20	<b>Sex:</b>	Female
<b>Place of birth:</b>	Imus, Cavite	<b>Religion:</b>	Roman Catholic		
<b>Height:</b>	5'5"	<b>Weight:</b>	55kg		
<b>Civil Status:</b>	Single	<b>Citizenship:</b>	Filipino		
<b>Father's Name:</b>	Dennis B. Garzon	<b>Occupation:</b>	Seaman		
<b>Mother's Name:</b>	Marites A. Garzon	<b>Occupation:</b>	Housewife		

*I hereby certify that all the information provided above are all true and accurate to the best of my knowledge.*

**DANNIELA A. GARZON**  
Signature