

2018 FREE Community Tax Preparation

Filing of Federal and State of Nebraska Returns

Volunteer Income Tax Assistance (VITA) Site Schedule

Schedule an appointment for all sites other than Asian Community & Culture Center
at <https://vita.unl.edu/signup/>

	SITE NAME	ADDRESS	HOURS	DATES AVAILABLE
MONDAY	Nebraska East Union*	Holdrege & 35th Streets	5:00 PM to 7:00PM	Jan 21- Feb 25
	Anderson Library	3635 Touzalin Ave (402-441-8540)	5:00 PM to 7:00 PM	Jan 22 - Apr 9
TUESDAY	Nebraska East Union*	Holdrege & 35th Streets	5:00 PM to 7:00 PM	Jan 22 – Feb 26
	Center for People in Need	3901 N 27 th , Unit 1	11:00 AM to 1:00 PM	Feb 5, 12, 19 & 26
	Asian Community & Cultural Center	144 N44 Street, Ste A	(Appointment Only) 402-477-3446	Feb 5 - Feb 26
WEDNESDAY	Anderson Library	3635 Touzalin Ave (402-441-8540)	5:00 PM to 7:00 PM	Jan 23– Apr 10
	Nebraska East Union*	Holdrege & 35th Streets	5:00 PM to 7:00 PM	Jan 23 – Feb 27
	Center for People in Need	3901 N 27 th , Unit 1	11:00 AM to 1:00 PM	Mar 6, 12, & 27
	Asian Community & Cultural Center	144 N44 Street, Ste A	(Appointment Only) 402-477-3446	Feb 6 - Apr 10
THURSDAY	Asian Community And Cultural Center	144 N44 Street, Ste A	(Appointment Only) 402-477-3446	Feb 7 - Apr 11
	Loren Eiseley Library	1530 Superior Street	4:00 PM – 6:00 PM	Feb 7 - Apr 11
No VITA sites open				
FRIDAY				
SATURDAY	Nebraska East Union* **	Holdrege & 35th Streets	10:00 AM to 3:00 PM	Jan 26- Mar 2
SUNDAY	Bennett Martin Library	14 th & N Street	1:00 PM to 3:00 PM	Feb 3 – Mar 24
	Loren Eiseley Library	1530 Superior Street	1:00 PM to 3:00 PM	Feb 3 – Apr 7
	Nebraska East Union* **	Holdrege & 35th Streets	1:00 PM to 3:00 PM	Jan 20 – Mar 3

* East Campus: Enter on Holdrege and 35th. (402) 472-6150

** Bilingual Site, Spanish

Site Closure Information

***Lincoln Public Schools and/or UNL is closed due to bad weather the following sites are closed: all VITA sites are closed.

In case of bad weather, please call the site or tune to KFOR 1240 for cancellations.

For more information call 2-1-1, visit www.lincolnvitacoalition.unl.edu and/or engage.unl.edu, or call the Libraries (402) 441-8500



Serve. Learn. Lead.



TO HAVE YOUR TAXES PREPARED, BRING:

IDENTIFICATION:

- **Social Security Cards** or **ITIN Letters** for EVERYONE who will be included on the return
- **Photo ID** for ALL tax return signers (BOTH spouses must sign if filing jointly)

INCOME:

- **W-2s** for wages, **W-2Gs** for gambling income
- **1099s** for interest, dividends, unemployment, state tax refunds, pension or 401-K distributions, and other income
- **Records** of revenue from self-employment or home-based businesses

EXPENSES:

- **1098s** for mortgage interest, student loan interest (1098-E), or tuition (1098-T), statement of property tax paid
- **Statement of college student account** showing all charges and payments for each student on the return
- **Childcare receipts**, including tax ID and address for childcare provider
- **1095s** showing creditable health insurance coverage
- **Records** of expenses for self-employment or home-based businesses

Checking or Savings account information for direct deposit/ direct debit

Last year's tax return – **REQUIRED** for MyFreeTaxes self-preparation

PLEASE NOTE: The scope of work that can be done within the VITA site is defined by the IRS. If your return is considered “out of scope” for this site, our VITA Volunteers will not be able to prepare your return.

This **includes**, but is **not limited** to the following:

- **CANNOT** prepare the return if a **Depreciation schedule** is required or a **Schedule F (Farm)** is required.
- **CANNOT** prepare the return if self-employment or home-based business:
 - Has a net loss
 - Has self-employed, SEP, SIMPLE, or qualified retirement plans
 - Has more than \$10,000 in expenses
 - Has employees
- **CANNOT** prepare a return with **casualty or theft losses**.
- **MAY** be able to prepare a return with **Schedule E (rental income)** or **Schedule K-1 (partnership or trust income)**
- **MAY** be able to prepare a return with income from **dividends, capital gains, or minimal brokerage transactions**.
- **NOT** all sites prepare multiple state returns.

For SNAP (Food Stamp Program) assistance please call the SNAP Outreach hotline at 1-855-444-5556.