

FREE Community Tax Preparation 2019 Federal and Nebraska State Returns

Volunteer Income Tax Assistance (VITA) Site Schedule
Schedule an appointment at <https://vita.unl.edu/signup/>

MONDAY	SITE NAME	ADDRESS	HOURS	DATES AVAILABLE
No VITA sites open				
TUESDAY	Center for People in Need*	3901 N 27th Street, Unit 1	11:00 AM to 1:00 PM	Feb 4 – Mar 24
	F Street Community Center	1225 F Street	5:00 PM to 6:00 PM	Feb 4 – Apr 7
WEDNESDAY	Asian Community & Cultural Center	144 N 44th Street, Ste A	Call for Appointment 402-477-3446	Feb 5 – Apr 1
	Victor E Anderson Library*	3635 Touzalin Ave	5:00 PM to 7:00 PM	Jan 29 – Apr 8
THURSDAY	Asian Community & Cultural Center	144 N 44th Street, Ste A	Call for Appointment 402-477-3446	Feb 6 – Apr 9
	Loren C Eiseley Library*	1530 Superior Street	4:00 PM to 6:00 PM	Feb 6 – Apr 9
	Southeast Community College	8800 O Street, #T-102	4:30 PM to 5:30 PM	Feb 6 – Apr 9 Closed Mar 26
	Victor E Anderson Library*	3635 Touzalin Ave	5:00 PM to 7:00 PM	Jan 30 – Apr 9
FRIDAY	No VITA sites open			
SATURDAY	Nebraska Union*	1400 R Street	10:00 AM to 3:00 PM	Jan 25 – Feb 22
	Southeast Community College	8800 O Street, #T-102	9:00 AM to 12:00 PM	Feb 1 – Apr 4 Closed Mar 21 & 28
	Loren C Eiseley Library*	1530 Superior Street	1:00 PM to 3:00 PM	Feb 1 – Apr 4
SUNDAY	Nebraska Union*	1400 R Street	11:00 AM to 3:00 PM	Jan 26 – Mar 1
	Bennett Martin Library	136 S 14th Street	1:00 PM to 3:00 PM	Feb 2 – Mar 15

NOTE: * = site change

*Center for People in Need – DATE CHANGE: Tuesdays ONLY

*Victor E Anderson Library – DATE CHANGE: Wednesdays & Thursdays (NOT Tuesdays)

*Loren C Eiseley Library – DATE CHANGE: Thursdays & Saturdays (NOT Sundays)

*Nebraska Union – ADDRESS CHANGE: UNL City Campus: 1400 R Street. Main Level, Next to the Food Court (NOT East Campus) DATE CHANGE: Saturdays and Sundays ONLY (402) 472-6150

Site Closure Information

**When Lincoln Public Schools, and/or UNL, and/or SCC are closed due to bad weather, ALL VITA sites are closed. In case of bad weather, please call the site or tune in to KFOR 1240 for cancellations.

For more information call 2-1-1, visit www.lincolnvitacoalition.unl.edu and/or vita.unl.edu, or call the Libraries (402) 441-8500

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Serve. Learn. Lead.



TO HAVE YOUR TAXES PREPARED, BRING:

IDENTIFICATION:

- **Social Security Cards** or **ITIN Letters** for EVERYONE who will be included on the return
- Photo ID for ALL tax return signers (BOTH spouses must sign if filing jointly)

INCOME:

- **W-2s** for wages, **W-2Gs** for gambling income
- **1099s** for interest, dividends, unemployment, state tax refunds, pension or 401-K distributions, and other income
- **Records** of revenue from self-employment or home-based businesses

EXPENSES:

- **1098s** for mortgage interest, student loan interest (1098-E), or tuition (1098-T), statement of property tax paid
- **Statement of college student account** showing all charges and payments for each student on the return
- **Childcare receipts**, including tax ID and address for childcare provider
- **1095s** showing creditable health insurance coverage
- **Records** of expenses for self-employment or home-based businesses

Checking or Savings account information for direct deposit/ direct debit
Last year's tax return – **REQUIRED** for MyFreeTaxes self-preparation

PLEASE NOTE: The scope of work that can be done within the VITA site is defined by the IRS. If your return is considered “out of scope” for this site, our VITA Volunteers will not be able to prepare your return.

This **includes**, but is **not limited** to the following:

- **CANNOT** prepare the return if a **Depreciation schedule** is required or a **Schedule F (Farm)** is required.
- **CANNOT** prepare the return if self-employment or home-based business:
 - Has a net loss
 - Has self-employed, SEP, SIMPLE, or qualified retirement plans
 - Has more than \$10,000 in expenses
 - Has employees
- **CANNOT** prepare a return with **casualty or theft losses**.
- **MAY** be able to prepare a return with **Schedule E (rental income)** or **Schedule K-1 (partnership or trust income)**
- **MAY** be able to prepare a return with income from **dividends, capital gains, or minimal brokerage transactions**.
- **NOT** all sites prepare multiple state returns.

**For SNAP (Food Stamp Program) assistance please call the
SNAP Outreach hotline at 1-855-444-5556.**