

# Meeting Minutes

## Weekly Meeting with team/Supervisor

Meeting No: 17

### Meeting Details

Date:	19/09/2021
Venue:	Microsoft Teams
Attendees:	Alexander Aloï Shannon Dann Carl Karama Aili Gong Jared Song
Apologies:	

### Information / Decisions

No.	Item
1	Submitted Milestone 2
2	Planning for next sprint
3	Reflection on sprint 2

### Action Items

No.	Item	Who	By
1	Work on next sprint's user stories	Jared Song	20/09/2021
2	Work on next sprint's user stories	Aili Gong	20/09/2021
3	Work on next sprint's user stories	Alexander Aloï	20/09/2021
4	Work on next sprint's user stories	Carl Karama	20/09/2021
5	Work on next sprint's user stories	Shannon Dan	20/09/2021