

# Meeting Minutes

## Weekly Meeting with team/Supervisor

Meeting No: 19

### Meeting Details

Date:	25/09/2021
Venue:	Microsoft Teams
Attendees:	Jared Song Aili Gong Alexander Aloï Shannon Dann Carl Karama
Apologies:	N/A

### Information / Decisions

No.	Item
1	AWS is fully integrated for the non-refactored application
2	We can begin testing remote hosting of our application on a AWS server
3	Completed functional services can be refactored first
4	Reviews microservice can be refactored after it is completed
5	Our burndown chart line is below the recommended line – excellent work everyone

### Action Items

No.	Item	Who	By
1	Begin refactoring on a separate branch	Jared	28/09/2021
2	Keep implementing front-end functionality for stories	Aili	28/09/2021
3	Look into remote hosting on AWS and kubernetes	Alexander	28/09/2021
4	Begin refactoring on a separate branch	Shannon	28/09/2021
5	Complete functionality for reviews API	Carl	28/09/2021