Meeting Minutes

Weekly Meeting with team/Supervisor

Meeting No: 24

Meeting Details

Date:	12/10/2021
Venue:	Microsoft Teams
Attendees:	Jared Song Aili Gong Alexander Aloi Shannon Dann Carl Karama
Apologies:	N/A

Information / Decisions

No.	Item
1	Most team members are under pressure from other assignments – progress is slow
2	Deployment should be using the refactored microservice architecture
3	Memory for connections should be reduced for AWS RDS
4	Try Kubernetes - will act similar to docker images and connect to our EC2 instance
5	Logging needs to be added to code

Action Items

No.	Item	Who	By
1	Continue working on sprint 4 user stories	Jared	16/10/2021
2	Continue working on sprint 4 user stories	Aili	16/10/2021
3	Continue working on sprint 4 user stories	Alexander	16/10/2021
4	Continue working on sprint 4 user stories	Shannon	16/10/2021
5	Continue working on sprint 4 user stories	Carl	16/10/2021