Meeting Minutes

Weekly Meeting with team/Supervisor

Meeting No: 5

Meeting Details

Date:	14/08/2021
Venue:	Microsoft Teams
Attendees:	Alexander Aloi Shannon Dann Aili Gong Carl Karama Jared Song
Apologies:	N/A

Information / Decisions

No.	Item
1	Submit milestone 1 work
2	Deploy all scrum documentation to github
3	Mark milestone 1 as complete on Jira
4	Discuss plans for next sprint – considering what to do if base code isn't released