

HOW YOU AS A CLIENT CAN HELP WITH THE PROJECT

In order to make the project go more smoothly, there are several things you can do as a client.

- Help communication by ensuring your contact info is up to date and make sure to inform me of your preferred contact method.
- Be sure to get required information to me on time, so that I have enough time to put that information or resource to use.
- Be sure to be open with me about your expectations or needs. This will help me to build the best system for you.
- Find some examples of different things you would like be to incorporate into the project. Finding designs or documents on sites like Pintrist will help me get a better idea of your expectations.
- Be sure to supply me with any technical information such as login information for existing servers or services.
- Establish a solid timeline for any project deliverables that need to be completed before the final project delivery date.
- Be sure to review my work along the way so the final delivered product is what you expected. This will cut down the chance or overshooting the project budget and timeframe.

By following all of these guidelines, the project will run much more smoothly. If you have any questions regarding these guidelines, or questions about anything, feel free to contact me, Thank You!

Jared Brown