Team Meeting

I. Check in from last meeting/ Attendance

        02/14

        Jaren, Jared, Brandon and Colton attended

- Go over TODO from previous milestone
- Plan for Milestone 3

II. Project Updates

- Reviewed Milestone 3 overview
- Discussed requirements and separated them into individual tasks
- Assigned Responsibilities

III. Individual Task Updates

- Split up the roughly 17 responsibilities amongst the team
- Split group into 2 teams: team 1 to reorganize code into classes and team 2 to work on building a GUI

IV. Planning Ahead

- Team 1 will get an early start on making classes so team 2 can build a GUI with updated code.
- Will reconvene Wednesday to follow up on tasks and identify issues.
- Project is due on upcoming Friday

V. Problem-solving

VI. Communication

- Communication via text group chat and notifications from Jira and Git.

VII. Wrap up and Notes for next time

- Complete Milestone 3 requirements and complete TODO from previous Milestone
- Work on combing GUI with code
- Next Meeting is 02-21-2024 at 7pm

<u>Team Meeting</u>

I. Check in from last meeting/ Attendance

        02/21

        Jaren, Jared, Brandon and Colton attended

- Go over assigned tasks
- Address issues and concerns
- Work together during meeting to combine GUI with code

II. Project Updates

- GUI was created
- Code was updated into classes
- TODO list was completed
- Discussed requirements and separated them into individual tasks

III. Individual Task Updates

- Team 1 completed SRS document and their own personal documents
- Wireframe for GUI was completed

IV. Planning Ahead

- Planning on having a meeting the following day 02-22-2024 at 4pm
- Plan to complete code and tests in 24 hours
- Project is due in 2 days on Friday

V. Problem-solving
- All team members stayed on the team call in order to work together and combine the GUI and code

VI. Communication

- Communication via text group chat and notifications from Jira and Git.
- Additional meeting set

VII. Wrap up and Notes for next time

- Complete documentation and individual assignments to be reviewed before submission
- Next Meeting is 02-22-2024 at 4pm

Team Meeting

I. Check in from last meeting/ Attendance

        02/22

        Jaren, Jared, Brandon and Colton attended

- Code and GUI finalization
- What's missing?

II. Project Updates

- GUI and code was successfully combined
- Tests were updated for new code

III. Individual Task Updates

- Team 2 completed SRS document and their own personal documents
- Final team SRS document completed

IV. Planning Ahead

- Project is due in 1 day
- Finish remaining documents

V. Problem-solving

VI. Communication

- Communication via text group chat and notifications from Jira and Git.
- Upon documentation completion requests will be sent to the team to double check everything before submission.

VII. Wrap up and Notes for next time

- Discuss Milestone 4
- Next Meeting is 02-28-2024 at 7pm