# Instructions for Students

1. **UNIVERSITY INDENTITY CARD IS MUST:**

   I. All candidates must have a valid University identity card, otherwise will not be allowed to appear in the examination.

   II. In case a student does not carry the University ID Card due to a Unforeseen Circumstances only, they shall be required to download and print the admit card available via the following UMS path , and show the same to the invigilator.

   **UMS Navigation--->Examination system--->Admit card**

2. If the written part of the practical exam applicable. Collect the answer sheet from the examiner and make sure that you fill the required details in the space provided on the front page of the answer sheet accurately and carefully.

3. **ATTEMPT QUESTION AS ALLOCATED BY EXAMINER:**

   It is the responsibility of the candidate to ensure that he/she has attempted the correct question as allocated by the examiner otherwise zero marks will be awarded**.**

4. Students must mark their attendance on the attendance sheet. Failure to do so will result in being marked absent for the exam.

5. **UNFAIR MEANS CASE (UMC):**

   ➢ **NO MOBILE PHONES:**
   Any electronic device such as Mobile Phones, Digital watches, Electronic Devices etc. is strictly prohibited in the exam room/hall. Any candidate in possession of such device (even in switched off mode), will be placed under Unfair means case (UMC).

6. **NO WRITTEN/PRINTED MATERIAL:**

   The candidates must not be in possession of any written/ printed material, otherwise they will be placed under Unfair means case (UMC). Anything written on question paper (except Roll no, Registration No), any part of the body (e.g. on hand) or clothes
   /dress of the candidates is strictly prohibited and shall invite Unfair means case (UMC).

7. **IN CASE OF PRACTICAL EXAMINATION IN BYOD MODE:**
   - Do not open any other window or application on your computer during the test. Keep your attention solely on the test content.
   - There should be no background application(s) running on the laptop other than the required OS processes. No one is allowed to use any AI tools, Web extension or screen sharing applications.
   - Do not use Bluetooth devices like headphones/ear buds/mouse/keyboard etc. during the test.
   - In case AI tools, Extension and Bluetooth paring are found on the system of a student, then this will be reported as a UMC.

   **Further, all students are hereby informed that if anyone is found involved in any act that amounts to "Unfair Means Case", then his/her university scholarship shall stand cancelled for rest of the programme duration along with a penal action as per university regulations.**

8. In case a student has a communicable infection which may have serious impact on the health of other students/staff in the examination venue, he/she will not be allowed to appear in the examination. In such a case, a free of cost chance shall be given to student in the upcoming re-appear examination upon submission of a valid medical certificate for the same in 32-101A (Examination Window).

   **NOTE: There is no provision at the examination center for safe- keeping of electronic device/Mobile phones etc. Hence Student should not bring any such costly item/mobiles in the Examination Centre.**