**Studies Documentation Folder Structure:**

Each project should have its own folder with a readme.md outlining each study in the project. Each study within the project should have its own folder (e.g., “PILOT”, “STUDY1” “STUDY2”, etc.). Each study folder has the following subfolders:

1. **ANALYSES:**
   * Readme with a list of all analyses run
   * Subfolders for each analysis run (e.g., “IF”, “TG”, “LCT”, “CONFIRMATORY”, “EXPLORATORY”)
     + Cleaned data
     + Analysis scripts (e.g., R script, MATLAB script, R markdown, Jupyter notebook)
     + Should be well-annotated
     + Ideally only one script file per analysis pipeline
     + Steps that do not need to be re-run should be commented out, NOT DELETED
     + Analysis outputs
     + ARCHIVE folder for miscellaneous/outdated stuff
2. **DATA:**
   * Readme containing log of variable names (abbreviated name -> description) AND scale range (e.g., “Yes/No,” “7 point Likert scale from Strongly Disagree (1) to Strongly Agree (7)”, etc.)
   * RAW
     + Subfolders for each task (e.g., “IF”, “TG”, “LCT”, “BEHAVIORAL”, “CATEGORIZATION”)
     + DO NOT manually edit raw data, this folder is for raw untouched data
   * CLEANED
     + Subfolders for each task (e.g., “IF”, “TG”, “LCT”, “BEHAVIORAL”, “CATEGORIZATION”)
     + annotated scripts for pre-processing/data wrangling or readme file with the exact steps used for pre-processing
3. **INVOICES:**
   * Readme for recruitment filters used
   * MTurk transaction spreadsheets
   * CloudResearch receipts
   * SONA list
   * Log of participants compensated outside of MTurk/SONA (i.e., paid in cash) – Participant ID, date compensated, compensation amount
   * Equipment receipts
4. **LOG:**
   * Participant log, with each participant’s PII, participant ID number, condition, experimenter ID, experimenter notes (including exclusion reasons), paths to their cleaned data files.
   * Signed consent forms (scans of physical copies) for each participant
   * IRB subfolder
     + Subfolder for each year of the protocol with materials submitted each year
   * OSF subfolder
     + Preregistration(s)
5. **MATERIALS:**
   * All recruitment materials (SONA posting, MTurk posting, flyers)
   * All data collection materials (consent form, questionnaires, debrief form, all stimuli, etc.)
6. **PROGRAM:**
   * Subfolders for each task (e.g., “IF”, “TG”, “LCT”, etc.)
     + PsychoPy/PsychToolbox/EPrime/Inquisit programming scripts
     + Qualtrics survey import (.qsf file)
7. **WRITING:** - a folder containing all manuscripts and academic writing relevant to the study, as well as the final, published paper
   * ARCHIVE folder
     + Old manuscript versions
   * Most recent version of manuscript
   * Figures and Tables outputs
   * R markdown/Latex files if used for creating manuscript

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**Study Naming Conventions:**

1. NO SPACES, NO “-“, NO “.”, ONLY “\_” !!!
2. Project folder should have full (short) name of the project with NO separators. E.g., “RaceStatusContact”, “AgencyTrust”, “StatusTrust”, etc.). Projects funded by grants can have the grant initials as prefix (e.g., “ARL1\_AgencyTrust”, “ARL2\_EscapeRoom”, “NSF\_RaceStatusContact”, etc.).
3. Each Study folder within a Project should have its own name that is a combination of the Project name initials, “\_”, what separates this study from other studies in the same project. E.g., “ARL1\_ AgencyTrust\_BetweenSubjects”, “ARL1\_AgencyTrust\_WithinSubjects”, etc.
4. If each participant has their own data file, participant data files should be named as follows: ResearcherInitials\_studyID\_datecollected\_subjectID
   * Study ID is either the full or short form of the project name (e.g., “AgencyTrust” -> “AT”). CONFIRM WITH PROJECT LEAD. SHARE WITH EVERYONE ON PROJECT.
   * Subject ID should match the ID in the log for that participant.
5. fMRI folder for each participant should be named as: DDmonYYYYaa, where “aa” is participant initials. Since we don’t use participant initials (since it is PII), you can change these for researcher initials or any random alphabet.
   * Within each subject’s fMRI folder, run folders should be named run01, run02, run03, etc.
   * The anatomical scan (contains “MPRAGE” in the name) should be re-named to “anat.”

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**Variable Naming Conventions:**

1. NO SPACES, NO “-“, NO “.”, ONLY “\_” !!!
2. Each question, except for the ones listed below, should be names as such: initials of the researcher, “\_”, name of questionnaire or stimulus, feature being addressed. For example, if I want to ask how attractive the first picture from the Chicago Face Database is, my question ID should be “RG\_CFD001\_attractive”. For attention checks, use researcher initials, “\_ATTNCHK”, the number of attention check, correct answer. So if the 3rd option is the correct answer for the first attention check question, the question should be named “RG\_ATTNCHK1\_3.”
3. Below are some variables whose names should always be what is listed:

**Demographics:**

1. Age: PA
2. Gender: PG
3. Race: PR

1="Black/African American"; 2="Asian/Asian American"; 3="White/Euro-American"; 4="Latino/Hispanic American"; 5="Middle Eastern/Arab American"; 6="Native American";7="Other/ambiguous"

1. Political Orientation: PPO
2. Conservatism: PC
3. Liberalism: PL
4. Country of origin: PCO
5. Ethnicity: PE
6. Objective Status: POBS
7. MacArthur Scale of Subjective Status: PSS
8. Intergroup contact: IC
9. Sexual Orientation: SO
10. Native language: NL
11. US Living for 5 Years: US5
12. US Born: USB
13. Parents’ highest education degree: CGHD
14. Parents’ household income: CGHI
15. Parents’ line of work: CGWL
16. Parents’ type of work: CGWT
17. Perceived Stress Scale: PSS
18. Religious group: PR
19. Type of high school attended: PHH
20. U.S. citizenship: PCit

**Tasks:**

1. Impression Formation: IF
2. Reading the Mind in the Eyes: RME or BRME (Black)
3. Mousetracking: MT
4. Evaluative Priming: EPT
5. Implicit Association Task: IAT
6. Affect Misattribution Procedure: AMP
7. Weapons Identification Task: WIT
8. Shooter Bias: SB
9. Cops Videos: IPOC
10. Guilt: Guilt
11. Use of Force: UoF
12. Aggression: Agg
13. Lottery Choice Task: LCT
14. Trust Game: TG
15. Ultimatum Game: UG
16. Public Goods Game: PGG
17. Dictator Game: DG
18. Escape Room: Escape

**Rating Faces:**

1. Likability: Like
2. Dominance: Dom
3. Trustworthy: TW
4. Babyfaceness: BF
5. Gender of Face: FG
6. Race of Face: FR
7. Age of Face: FA
8. Gaze: FG
9. Religious group: FR
10. Muslim: FM

**Rating Images or People in Images:**

1. Image quality: IQ
2. Time of day: TOD
3. Clear attacker present: AP
4. Clear Victim present: VP
5. Number of attackers: NA
6. Number of victims: NV
7. Gaze of attacker: GA
8. Gaze of victim: GV
9. How violent is this scene: SV (1-7 not violent at all – extremely violent)
10. How old does the victim appear to be: VA

1="18-25 years old"; 2="26-35"; 3="36-45"; 4="46-55"; 5="56-65";

6="66-75";7="76+ years old

1. How old does the attacker appear to be?: AA:

1="18-25 years old"; 2="26-35"; 3="36-45"; 4="46-55"; 5="56-65";

6="66-75";7="76+ years old

1. What is the attacker(s) race?: AR

1="Black/African American"; 2="Asian/Asian American"; 3="White/Euro-American"; 4="Latinx/Hispanic American"; 5="Middle Eastern/Arab American"; 6="Native American";7="Other"

1. What is the victim(s) race?: VR

1="Black/African American"; 2="Asian/Asian American"; 3="White/Euro-American"; 4="Latinx/Hispanic American"; 5="Middle Eastern/Arab American"; 6="Native American";7="Other"

1. What emotion is/are the attacker(s) expressing?: AE

1="Angry"; 2="Happy"; 3="Neutral"; 4="Sad"; 5= "Pained"; 6= “Disgusted”; 7= "Other"

1. What emotion is/are the victim(s) expressing?: VE

1="Angry"; 2="Happy"; 3="Neutral"; 4="Sad"; 5= "Pained"; 6= “Disgusted”; 7= "Other"

1. How likely is it that this event happened in the United States?: USE

1-7 not likely at all – very likely

1. Do you recognize this photo? Note that these images have not been taken from popular press so we are not expecting you to have seen these images before, but we just want to verify that you have not seen the picture before: (FamilS)

Yes/No

1. What decade do you believe this photo was taken in?: SD

1="2020-2021"; 2="2010-2019"; 3="2000-2009"; 4="1990-1999"; 5="1980-1989"; 6="1970-1979"; 7=”1960-1969 “; 8="1959 or before”

1. Do you believe there is a person being harmed by an assailant in this photo?: PH

Yes/No

1. Is the assailant depicted a Law Enforcement Officer or a member of the Military?: AMil

Yes/No

1. Is the victim depicted a Law Enforcement Officer or a member of the Military?: VMil

Yes/No

1. What emotion their emotional expression: EE

1="Angry"; 2="Happy"; 3="Neutral"; 4="Sad"; 5= "Pained"; 6=”Disgusted”; 7= "Other"

1. How authentic is this couple?: DA

1-7 rating of not at all authentic- completely authentic

1. How romantically engaged is this couple?: RE

1-7 rating of not at all romantically engaged - completely romantically engaged

**Other Questionnaires:**

1. Agency/Experience: AE
2. A.I. Warmth/Competence Scale: AIWC
3. Altruism: Altru
4. Beck Depression Inventory II (BDI-II): BDI
5. Behavioral Inhibition/Activation System: BISBAS
6. Brief Coping Orientation to Problems Experienced: COPE
7. Cambridge Face Memory Test: CFMT
8. Connor-Davidson Resilience Scale: CDRISC
9. Chronic Stress: CS
10. Competitive and Cooperative Personality Scale: CCPS
11. Depression Anxiety Stress Scales: DASS
12. Deliberate and Spontaneous Mind Wandering: DSMW
13. Ethnic group closeness: EGC
14. Ethnic group identity: EGI
15. External/Internal Motivation to Appear Unprejudiced: MCRP
16. Fear of COVID Scale: FCOVID
17. Feeling thermometers: FT
18. Fidgeting: Fidget
19. Geneva Emotion Recognition Test: GERTS
20. Heider-Simmel: HS
21. Intergroup anxiety: IA
22. Intergroup contact: IC
23. Interpersonal Trust Scale: ITS
24. Intolerance of Uncertainty Scale: IUS
25. Machiavellian Scale: MS
26. Multidimensional Assessment of Racial Colorblindness: MARC
27. Multi-Dimension Measure of Trust: MDMT
28. Modern Racism Scale: MRS
29. Positive and Negative Affect Scale: PANAS
30. Questionnaire of Cognitive and Affective Empathy: QCAE
31. Risk Taking Inventory: RTI
32. Sustained Attention to Response Task: SART
33. Sense of Power: SP
34. Social Comparison Scale: SCS
35. Social Dominance: SDO
36. Social Value Orientation: SVO
37. Short Stress State Questionnaire: SSSQ
38. Stereotyping judgments: SJ
39. Symbolic racism scale: SRS
40. UCLA Loneliness Scale: UCLALon