

Please send this completed PDF along with the documents requiring review to DHA PAO POCs Tim Clarke (timothy.e.clarke12.civ@mail.mil) and Terry Goodman (terry.j.goodman2.civ@mail.mil).

<b>REQUEST DATE</b>		<b>SUSPENSE DATE</b>	
<b>DHA J-7 CEPO POC</b>	NAME PHONE EMAIL		
<b>EVENT TITLE</b>			
<b>PRODUCT TYPE</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Flyer <input type="checkbox"/> CE Monthly Newsletter <input type="checkbox"/> Other (please describe to the right)		
<b>BRIEF DESCRIPTION</b>			
<b>TARGET AUDIENCE(S)</b>	<input type="checkbox"/> Internal DoD <input type="checkbox"/> External DoD <input type="checkbox"/> Service members/ Family members <input type="checkbox"/> Community Organizations or Partners <input type="checkbox"/> Academia <input type="checkbox"/> Senior Government Leaders <input type="checkbox"/> Health Care Providers <input type="checkbox"/> Other (please describe below)		
<b>DISSEMINATION CHANNEL(S)</b>	<input type="checkbox"/> GovDelivery <input type="checkbox"/> DHA SharePoint <input type="checkbox"/> CE Management System <input type="checkbox"/> DHHQ Electronic Boards <input type="checkbox"/> Laptop Screensavers <input type="checkbox"/> Other (please describe below)		
<b>ADDITIONAL COMMENTS</b> (please provide additional details for any item that you selected "Other" from above)			
<b>LEADERSHIP APPROVAL</b> (Government)	NAME DATE		
<b>EDITORS BOX</b> (for DHA PAO only)	<input type="checkbox"/> Content Review/Edit Complete <input type="checkbox"/> Graphics Review Complete <input type="checkbox"/> 508 Compliance Review Complete		
<b>REVIEWER NAME &amp; DATE</b>			

