

PRESENTATION ASSESSMENT – MARKING RUBRIC – INDIVIDUAL

Student Name: _____ Student ID: _____

Team Name: _____ Sub-topic (if any): _____

Assessment Criteria	Aspect	Description of qualitative assessment	Qualitative assessment	Mark
1. Voice and language	Voice	The speaker excels in ALL THREE of the following aspects: 1. voice is projected to the whole classroom (not too soft) 2. enthusiastic 3. reasonable speed of speech	Excellent	
		The speaker fulfils ALL THREE of the following aspects: 1. voice is projected to the whole classroom (not too soft) 2. enthusiastic 3. reasonable speed of speech	Very good	
		The speaker fulfils TWO of the following aspects: 1. voice is projected to the whole classroom (not too soft) 2. enthusiastic 3. reasonable speed of speech	Good	
		The speaker fulfils ONE of the following aspects: 1. voice is projected to the whole classroom (not too soft) 2. enthusiastic 3. reasonable speed of speech	Fair	
		The speaker's speech is too soft, too fast or too slow, and almost not audible.	Poor (Pass)	
		The speaker's speech was not audible	Poor (Fail)	
	Language	Clear and coherent, in a formal style; jargon is used as necessary to facilitate explanation of the topic; there is no mispronunciation or grammatical errors.	Excellent	
		Is a formal style; jargon is used as necessary to facilitate explanation of the topic; mispronunciation and grammatical errors are minimal.	Very good	
		Is a formal style; jargon is used as necessary to facilitate explanation of the topic; mispronunciation and grammatical errors are noticeable but do not interfere with understanding.	Good	
		Is a mix of formal and informal styles; use of jargon is excessive and not necessarily related to the topic; mispronunciation and grammatical errors are noticeable but do not interfere with understanding.	Fair	
		Is a mix of formal and informal styles; use of jargon is excessive and not necessarily related to the topic; mispronunciation and grammatical errors are noticeable and sometimes interfere with understanding.	Poor (Pass)	
		Includes some inappropriate expressions/remarks that are not acceptable in professional contexts.	Poor (Fail)	

2. Non-verbal communication	Body language and gestures	Body and hand movements help the presenter to engage the audience or communicate information or connections between points.	Excellent	/10
		Body and hand movements are moderate and are in line with the delivery of presentation.	Very good	
		Body and hand movements are too much or too subtle, yet they are in line with the delivery of presentation.	Good	
		Body and hand movements are too much or too subtle, and they at times interfere with the delivery of presentation.	Fair	
		Body and hand movements are too much or too subtle, and they interfere with the delivery of presentation throughout the delivery.	Poor	
	Eye contact	Eye contact is maintained to the whole classroom throughout the presentation and used to engage the audience enthusiastically.	Excellent	
		Eye contact is maintained to the whole classroom throughout the presentation.	Very good	
		Eye contact is maintained to the whole class room most of the time during the presentation (including ineffective use of the notes/slides that disrupts the eye contact).	Good	
		Eye contact is not maintained or is given only to certain parts of the classroom and/or most of the time during the presentation (including ineffective use of the notes/slides that disrupts the eye contact).	Fair	
		Eye contact is not maintained and is given only to certain parts of the classroom and/or most of the time during the presentation (including ineffective use of the notes/slides that disrupts the eye contact).	Poor (Pass)	
		Eye contact was not maintained at all throughout the presentation, no eye contact at all with the audience.	Poor (Fail)	
	3. Content-related matters	Quality of explanation (including the use of the visual aids)	The speaker's slides perfectly complement their speech and all points and visuals on the slides are consistently explained.	
The speaker uses the slides effectively as a guide for the audience and elaborates clearly points or visuals that are projected on the slides consistently throughout the presentation.			Very good	
The speaker uses the slides effectively as a guide for the audience and elaborates clearly points or visuals that are projected on the slides consistently most of the time during the presentation.			Good	
The speaker does not use the visuals effectively as part of the speech, or the explanations are not clear and effective.			Fair	
The speaker does not use the visuals effectively as part of the speech, and the explanations are not clear and effective.			Poor	
Comments			Grade	/30