

WEEK 5 – PRESENTATION

TEAM ASSESSMENT – MARKING RUBRIC

Assessment Criteria	Aspect	Description of qualitative assessment	Sub-mark (circle 1 option per aspect)	Mark (average of sub-marks for each section)
1. Selection and organisation of the content	Introduction	Introduction (or overview) is provided. This includes introduction to the team members as well as the background, aim and structure of the presentation. It also provides links to the following sections of the presentation.	Very good	/10
		Introduction (or overview) is provided. This includes introduction to the team members as well as the background, aim and structure of the presentation.	Good	
		Introduction (or overview) is provided, yet it does not include one or more part(s) of introduction to the team members, background, aim or structure of the presentation.	Fair	
		Introduction or overview of the presentation is not provided at all.	Poor	
	Conclusion	Conclusion is provided and presented in a logical order, and it becomes a smooth closing section of the whole presentation.	Very good	
		Conclusion is provided and presented in a logical order, however it does not bring the presentation to a close in a smooth manner.	Good	
		Conclusion is provided and presented in a logical order, however it does not bring the presentation to a close in a smooth manner. In fact new information that is not covered in the presentation is introduced towards the end of conclusion.	Fair	
		The team did not have conclusion of the presentation at all.	Poor	
	Overall relevance, coherence, and flow	The presentation is of relevant materials which are justified and framed in a highly coherent manner with logical elaboration/explanation throughout the sections.	Very good	
		The presentation is of relevant materials which information is presented in a coherent manner. However, justification provided is not thorough or there is no elaboration/explanation within the sections.	Good	
		The presentation consists of different sections, however these sections are not necessarily coherent with each other.	Fair	
		The presentation consists of different sections that are not related to each other.	Poor	
2. Co-ordination of multiple speakers	Roles of speakers	All team member are clearly in charge of equal parts of the presentation and are allocated approximately similar amount of time to present. Transition between speakers in the group is smooth and does not interfere with the flow of the presentation.	Very good	/10
		All team member are in charge of certain parts of the presentation and are allocated time to present. Transition between speakers in the group is smooth and does not interfere with the flow of the presentation.	Good	
		All team member are in charge of certain parts of the presentation and are allocated time to present. Transition between speakers in the group is not necessarily smooth, in fact it sometimes interfere with the flow of the presentation negatively.	Fair	
		A few team members seem to be dominant in the presentation, while others do not take part in presenting the team topic.	Poor	

	Timing overall	The presentation goes in a relatively good timing that is within the ± 3 minutes time brackets. Slightly longer partial duration may be given to discussion sections to provide the audience with a clearer understanding of the team project.	Very good	
		The presentation goes in a relatively good timing that is within the ± 3 minutes time brackets. Slightly longer partial duration may be given to discussion sections, however this does not necessarily mean providing the audience with a clearer understanding of the topic.	Good	
		The presentation goes in a relatively good timing that is within the ± 3 minutes time brackets. Partial duration varies across sections, however this does not provide the audience with a clearer understanding of the topic.	Fair	
		The presentation goes too long or too short (more than ± 3 minutes of the expected duration).	Poor	
	Attire	Students are dressed appropriately for a formal presentation and there is consistency of attire between team members.	Very good	
		Most team members are dressed appropriately for a formal presentation.	Good	
		Half of team members are dressed appropriately for a formal presentation.	Fair	
		Only a few team members are dressed appropriately for a formal presentation.	Poor	
3. Visual aid and content-related components	Visual aid	Visual aid is used in the presentation, and it clearly acts as a visual representation of the topic presented. The visual aid may be both of interactive and non-interactive natures, e.g. software demo, videos, graphs, charts, etc.	Very good	/10
		Visual aid is used in the presentation, and it is used as a visual representation in only a few parts of the topic presented. The visual aid may be both of interactive and non-interactive natures, e.g. software demo, videos, graphs, charts, etc.	Good	
		Visual aid is used in the presentation, but it does not necessarily represent the topic of presentation. The visual aid may be both of interactive and non-interactive natures, e.g. software demo, videos, graphs, charts, etc.	Fair	
		No visual aid is used in the presentation.	Poor	
	Content-related components	Content-related components are of excellent quality and are relevant to the topic of presentation.	Very good	
		Content-related components are of good quality and are relevant to the topic of presentation.	Good	
		Content-related components are of good quality, but they are not always relevant to the topic of presentation.	Fair	
		Content-related components are of poor quality and are not always relevant to the topic of presentation.	Poor	