



Identification Checklist for Incorporated Association

Thank you for choosing Westpac. So we can get you started, we will need some identification information and documents. The checklist below contains details of the types of information and documents we may require. Further information may be collected from you to support the establishment process, if required.

All documents should be current unless otherwise stated.

Please note that each signatory operating on the account as well as all beneficial owners will need to provide identification documents as per the **Individual Checklist**.

Information required

Full name of the association

ABN issued to the incorporated association (if any)

Identification number issued upon incorporation by the state/territory or overseas body responsible for incorporation (if any)

One of the following:

- 1) Full address of the principal place of administration (not a PO box); OR
- 2) Full address of the registered office, including country (not a PO box); OR
- 3) Full name and residential address (not a PO box) of the association's public officer (if any), or, if no such person, then the association's chairman, secretary or treasurer

Full name of the chairman or equivalent officer

Full name of the secretary or equivalent officer

Full name of the treasurer or equivalent officer

Date, country and state/territory of establishment

Full business name/trading name under which the association carries on their business (if any)

Full name, other names known by, date of birth, foreign tax residency information and permanent residential address, including country (not a PO box) of ALL beneficial owners*

Nature of business activities

Purpose of business relationship with the Bank

Source of funds

Source of wealth

Foreign tax residency information (if any) including country(ies) of tax residency (other than Australia), and associated Foreign Tax Identification Number (note: A Foreign TIN is an identifying number or equivalent issued by your country of tax residency that is for tax purposes)

* Any individual who owns (either directly or indirectly) 25% or more of the association or has control (directly or indirectly) of the association.

Documents required

Please provide at least one of the following documents:

ASIC certificate of registration or equivalent document from the relevant government body

Constitution or rules of the association (or certified copy or certified extract)

Minutes of a meeting of the association (or certified copy or certified extract)

Please note: All documentation must be either an original or a certified copy certified by an authorised certifier.