

**Zeyu Wang**

*10 Coachwood Close Rouse Hill, NSW 2155 | T: 0424 800 403 |*

*Email: [jasonwangzeyu@gmail.com](mailto:jasonwangzeyu@gmail.com)*

*Personal Website: <https://jasonssample.wordpress.com/>*

## Skills

### Skills

#### Technical Skills

- Proficiency in HTML, CSS, and JavaScript for front-end development.
- Experience with CMS platforms such as WordPress, Wix.
- Working knowledge of Adobe Illustrator, Photoshop, and InDesign.
- Familiarity with Git and GitHub for version control.
- Basic understanding of React, node.js, and SEO principles.

#### Design & Collaboration Skills

- Strong appreciation for design and desire to work in a creative team.
- Ability to create site maps and wireframes.
- Excellent communication skills for brainstorming and idea generation.
- Detail-oriented with strong organizational skills.

#### Other Skills

- Experience in setting up website templates, style guides, and server environments.
- Problem-solving and analytical skills.
- Familiarity with various software including VMware, Photoshop, Sketch, and Figma.

## Experience

### ITciti: IT Intern (Sep 2017 – Dec 2017)

- Developed and customized WordPress templates, enhancing website functionality and user experience.
- Conducted rigorous website testing, ensuring optimal performance, and authored user-friendly documentation for client website usage.

### **Polished Business: IT Support and Admin Assistant (June 2022 – Oct 2022)**

- Provided comprehensive IT support and administrative assistance, leveraging tools such as Wix, Mailchimp, Canva, and Excel.
- Updated and optimized website content, managed scheduling, and delivered exceptional customer service.

### **CoolTech Pump: Stock Manager (Oct 2022 - Dec 2022)**

- Maintained and updated the company website, ensuring accurate product information and a seamless user experience.
- Managed inventory, coordinated with suppliers, and handled customer inquiries, streamlining operations for efficiency.

### **Cottee Jersey Group Pty Ltd: IT Support and Warehouse Specialist (Jan 2023 - Jul 2023)**

- Implemented website enhancements, including adding new pages and sections, to accommodate company growth.
- Efficiently managed inventory, collaborated with the production team for procurement planning, and maintained meticulous records.

### **TDPRO Tiandi Motion Apparatus PTY LTD: Stock Control and IT Admin (Jul 2023 - Jan 2024)**

- Oversaw eBay updates and managed online inventory, ensuring accurate listings and timely fulfillment.
- Utilized MYOB software for stock management, executed logistical operations, and maintained social media presence to enhance brand visibility.

### **Freelancer (Jan 2024-now)**

- Engaged in diverse web development projects, demonstrating adaptability and expertise across various platforms and technologies.

## **Education**

**Bachelor of Information Technology** (Network Design and Management), University of

Wollongong (Mar 2014 - Jul 2017)

Key Subjects: Organizational Skills, Programming, Systems, Data Analysis, Logical Reasoning, and Problem Solving.

**Professional Year Program Mar 2017 - Jun 2017 Performance Education, Sydney**

University of Wollongong (Mar 2014 - Jul 2017)

Key Subjects: Key Subjects: Australian Business Culture and Environment, Professional Business Writing, Cross-Cultural Communication and 12-week industry placement

**Master of Business Analytics**, University of Wollongong (Feb 2020 - Jun 2021)

Key Subjects: Data Analysis and Statistics, Machine Learning and Data Mining, Business Intelligence and Decision Making, Business Analytics Tools, Industry and Community Project, Big Data Analytics

**Web Development BootCamp**, JiangRen Academy (March 2024 – Jun 2024)

Key Subjects: NodeJS, Git, React.JS, Web Development, ES6, MongoDB, Express.js

## Certifications

- Driver's License (Feb 2020 - May 2021)
- Forklift License (Mar)
- Certified English-Chinese Translator and Interpreter

## References

- Selina Zhang – IT Manager
- ITciti, Suite 61, Level 6, 650 George Street, Sydney, Australia
- Mobile: +612 9262 7900, Email: [info@itciti.com.au](mailto:info@itciti.com.au)
- Tiancheng Zhang – Software Engineering Manager
- Email: [tzhang@tzhang.co](mailto:tzhang@tzhang.co)
- Hollie – Store Manager
- Mobile: 0400 220 214
- Alex – Production Manager
- Mobile: 0450 882 458, Email: [alex.mei@cottee-jersey.com.au](mailto:alex.mei@cottee-jersey.com.au)