

Zeyu Wang

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Personal Website: <https://jasonfmc.github.io/MyWebsite/>

Skills

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Web Development Skills

- Proficiency in HTML, CSS, and JavaScript for front-end development.
- Experience with CMS platforms such as WordPress, Wix.
- Working knowledge of Adobe Illustrator, Photoshop, and InDesign.
- Familiarity with Git and GitHub for version control.
- Good understanding of React, node.js, and SEO principles.

IT Support Skills

- Proficient in Windows (7, 10, 11), macOS, and Linux distributions
- Installation, configuration, and troubleshooting of desktops, laptops, printers, and peripherals
- Understanding of TCP/IP, DNS, DHCP, VPN, and firewall configurations
- Skilled in using Datto
- Experience with Jira
- Familiar with AWS and Azure

Experience

ITciti: Front-end Developer (May 2017 – Dec 2017)

- Developed and maintained WordPress websites for various clients
- SEO
- Conducted rigorous website testing, ensuring optimal performance, reducing page load times
- Developed and customized WordPress templates, enhancing website functionality and user experience.
- Authored user-friendly documentation for client website usage, and provided ongoing support and maintenance, troubleshooting issues and implementing updates.

- Integrated WooCommerce for e-commerce solutions, managing product uploads, and payment gateways

Polished Business: Web Developer and Admin Assistant (June 2022 – Oct 2022)

- Learning Wix and Use it
- Provided comprehensive administrative assistance
- Leveraging tools such as Mailchimp and Canva to create samples of brand logo for customers.
- Updated and optimized website content, managed scheduling, and delivered exceptional customer service.

CoolTech Pump: Stock Manager and IT Supports (Oct 2022 - Dec 2022)

- Maintained and updated the company website, ensuring accurate product information and a seamless user experience.
- Managed inventory, coordinated with suppliers, and handled customer inquiries, streamlining operations for efficiency.

Cottee Jersey Group Pty Ltd: IT Support and Warehouse Specialist (Jan 2023 - Jul 2023)

- Implemented website enhancements, including adding new pages and sections, to accommodate company growth.
- Efficiently managed inventory, collaborated with the production team for procurement planning, and maintained meticulous records.

TDPRO Tiandi Motion Apparatus PTY LTD: Stock Control and IT Admin (Jul 2023 – April 2024)

- Oversaw eBay updates and managed online inventory, ensuring accurate listings and timely fulfillment.
- Utilized MYOB software for stock management, executed logistical operations, and maintained social media presence to enhance brand visibility.

IT Ventures: IT Support (June 2024-now)

- Provided Level 1 technical support to assist employees with hardware, software, and network issues, ensuring smooth business operations.
- Maintained and updated IT equipment, including desktop computers, printers, and network devices, performing routine system checks and maintenance to reduce

downtime.

- Managed user accounts, including setting permissions and resetting passwords, ensuring system security and smooth access.
- Solved technical issues through remote desktop support and on-site assistance, significantly improving response times and user satisfaction.
- Utilized the IT ticketing system Jira to record and track all technical issues, ensuring timely responses and resolution for all support requests.
- Assisted in deploying new equipment and performing operating system updates, facilitating seamless transitions for users.
- Engaged in diverse web development projects, demonstrating adaptability and expertise across various platforms and technologies.

Education

Bachelor of Information Technology (Network Design and Management), University of Wollongong (Mar 2014 - Jul 2017)

Key Subjects: Organizational Skills, Programming, Systems, Data Analysis, Logical Reasoning, and Problem Solving.

Master of Business Analytics, University of Wollongong (Feb 2020 - Jun 2021)

Key Subjects: Data Analysis and Statistics, Machine Learning and Data Mining, Business Intelligence and Decision Making, Business Analytics Tools, Industry and Community Project, Big Data Analytics

Web Development BootCamp, JiangRen Academy (May 2024 – November 2024)

Key Subjects: NodeJS, Git, React.JS, Web Development, ES6, MongoDB, Express.js

Certifications

- Driver's License
- Forklift License
- Certified English-Chinese Translator and Interpreter

References

- Selina Zhang – IT Manager

- ITciti, Suite 61, Level 6, 650 George Street, Sydney, Australia
- Mobile: +612 9262 7900, Email: info@itciti.com.au
- Tiancheng Zhang – Software Engineering Manager
- Email: tzhang@tzhang.co
- Hollie – Store Manager
- Mobile: 0400 220 214
- Alex – Production Manager
- Mobile: 0450 882 458, Email: alex.mei@cottee-jersey.com.au