**Consulting Agreement on Upwork**

This Consulting Agreement (“Agreement”) is being made between [your name] , located at [your address] and [my name], located at [my address], on Oct 17, 2020 and collectively “We”, “Ours”.

This Agreement will become effective on Oct 28, 2020(“Effective Date”).

* **Services**

The Parties will perform the services (“Services”) listed in this Section 1. The Parties acknowledge that their obligations to perform the Services serve as good and valuable consideration for this Agreement. “Good and valuable consideration” is a fancy way of saying: You get something out of this deal and We get something out of this deal, therefore; this Agreement is a legally binding, fully-enforceable contract.

* **You(your name) will:**
* Create a **Upwork account** with your personal identity and will be responsible for the account’s safety and verification.
* Create a **Paypal** or **Payoneer** **account** and link to your Upwork account.
* Provide screen sharing tool like TeamViewer, AnyDesk access to your computer which should be **ON all the time**.
* Handle **voice & video calls** if needed.
* **I(my name) will:**
* Connect to your computer using **screen sharing** tool to secure jobs.
* Create/update **the profile on Upwork** and send proposals to **secure projects & jobs**.
* Plan **the work** to meet the client expectations to get more clients.
* Work in a way **not to harm** the Upwork account and your personal identity and dignity.
* **We will:**
* **Respect** each other.
* Work together to **more projects and jobs** on Upwork.
* **Discuss** how to do **the project** once a project is secured.
* Be **cooperative** to each other.
* Be **transparent** with each other esp. the financial situation.
* **Fees**

They say nothing good in life is free and our work is no exception.

* **[You] will** withdraw money from Upwork to your Paypal or Payoneer account.
* **[You] will** transfer 90% of income to [I, my name]’s Paypal or Payoneer account.
* **We will** re-consider the proportion every 6 months based on each parties’ contribution to the cooperation.
* **Confidentiality**

We know that secrets can be hard to keep, but it’s important that both Parties keep their lips sealed. If either Party shares the propriety information and the sharing results in harm to the other Party, there’s a good chance that an “I’m sorry” and monetary compensation won’t be enough to make up for it. The harmed Party will be able to seek legal remedies to ensure the other Party will be held liable for spilling the beans. The harmed Party can also seek and an immediate injunction to prevent the other Party from continuing to share proprietary information.

**Name:** [Your name]

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name:** [My name]

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_