DRYAD BOD July 2021 Meeting Minutes

Approved: November 15, 2021
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Secretary Signature:

Meeting Information

Date: July 13, 2021
Time: 10 AM/PM (Eastern Time US/Canada)
Location: Online
Meeting type: Regular
Notice given: July 6, 2021

Attending

Board of Directors

Board members present: Johan Nilsson, Günter Waibel, Naomi Penfold, Fiona Murphy, Catriona MacCallum, Judy Ruttenberg, Paul Uhlir, Caroline Sutton, Scott Edmunds, Paolo Mangiafico, Wolfram Horstmann

Board members absent: Jason Williams, Brooks Hanson
Board members (late or early departure): Wolfram Horstmann
Board Chair/Secretary Present: Fiona Murphy served as Secretary
Quorum: Yes

Guests

Trisha Cruse, Interim Executive Director, Dryad; Ken Crittenden, CxORE; Daniella Lowenberg, Dryad and CDL

Agenda Items

1. **Approve meeting minutes from April, 2021 BOD meeting**
   a. Notes were reviewed and approved **(Motion 1)**.

2. **Product update**
   Daniella presented on key products and potential collaborations (Catriona and Daniella departed after this update):

   a. **Zenodo**: 98% Dryad datasets copied to CERN. Service went live in February 2021. 780 datasets have used the integration to include software or supplementary information. NSF has shown interest in Fall 2021 to develop the next stage.
   b. **eJournal Press and eLife/AGU**: eLife is live AGU will be pushing for all journals, still tweaking wording then will launch. eJournal integration can be switched on.
   c. **Editorial Manager** - Dryad is in partnership. Will use publishers to push for enhancements (such as PLOS). Aries will email 9K journals to advise using Dryad integration, and will provide webinars. This will be provided without charge to the journals.
   d. **Other products/relationships:** Potential future directions with PLOS, NSF, and NIH were discussed.

3. **Executive Director recruitment update**
   Johan presented an update on a contract with the new Executive Director. The contract is still pending but Johan shared that we are getting close. Dryad has contracted with a company called Remote that is working to finalize the contract. Final start date likely in late October. Jen and Johan are in regular contact. Other ED candidates were informed their applications were not chosen. When the ED is engaged the Transition Task Force will continue on for sometime to assist with onboarding.

   While the Task Force was authorized to make this contract, some members of the Board would have appreciated additional notification and time before a final offer was extended. The Task Force relied on Board feedback in the form of the relative rankings of candidates they were invited to submit. It was commented that the Bylaws could be revisited to ensure clear guidance.

4. **FY 2021/22 Dryad Budget**
   Naomi and Ken (CxORE) presented the FY 2021/22 budget and a summary document that described how to interpret the budget, revenue modeling, etc.

- The budget was developed during the ED salary negotiations and will hopefully enable the ED to have latitude to move forward.
- Projections for current income from grants will generate level income over the next 2 years.
- Growth projections are somewhat conservative to allow the new ED latitude.
- The ED salary will be paid in GBP and the budget will need to tolerate currency fluctuations.

The Board appreciated the level of detail presented and were satisfied that Dryad is in a fiscally stable position, positioning Dryad for growth under a new ED.

a. Budget was reviewed and approved (Motion 2).

5. **Update on Interim Executive Director findings, processes, and outcomes**
Interim ED presented her report on key findings following on the state of Dryad in preparation for the transition to a new Director. This report focused on presenting her perspective of how Dryad activities align with its community interactions and revenue model including business processing & billing and organizational structure.

a. The Board commented on the value of strengthening knowledge management in these areas. It was also noted that this work can inform expectations for the first 100 days of the incoming Executive Director.

6. **Update on work to understand Dryads costs.**
Trisha presented a project update and review to be completed in early Q4.

a. **Data publishing costs**
i. Consultants are handling a lot of data. Cost per-dataset estimates will help simplify financial models

7. **Board elections**
Johan presented on the status of the board

a. **Current Board status**
i. Current term finishing: Wolfram, Paolo, Caroline, Paul
ii. New Board to be approved at Member meeting
b. **Nomination Committee**
i. formed at Apr 19, 2021 Board meeting (Catriona, Scott, Paolo with Johan and Fiona to assist)

The BOD is behind our usual schedule due to ED recruitment tasks. Need to have for the autumn/Fall. Johan wants to organize a meeting with the volunteers shortly. Paolo

and Paul will step down. Caroline will stay on. Wolfram hasn't yet decided.

8. **Curation update**
   Trisha presented an updated curation report developed by the Curation Team Lead (Jess Herzog). It was suggested by the BOD that regular updates in this for may be helpful to manage and troubleshoot any issues.

9. **Bylaw update**
   Paul and Trisha hired a legal consultant to update Dryad's bylaws, but are leaving the review process and rollout to the new ED. Paul will check the workings to tee up the materials for the new ED.

10. **Next Board meeting**
    Likely to push to October. Didn't want to finalize the date until after the ED start date has been finalized.

Meeting adjournment: 11:25 AM/PM (Eastern Time US/Canada)

Summary

Motions and Actions

1. **Action:** Transition Taskforce will continue to support the oncoming ED expected to start in late October 2021

Motion (1): Approve minutes from April 2021 BOD meeting (Catriona)
Seconded: Caroline
Result: Passed
Notes: None

Motion (2): Accept the 2021-22 Dryad Budget (Caroline)
Seconded: Paolo
Result: Passed
Notes: None

Fiduciary Duties

1. The FY 2021-22 Dryad budget was approved by the BOD