

# Board of Directors Meeting November 2012

From Dryad wiki

This page provides information about the meeting of the Dryad Board of Directors, November 17-18, 2012, in Dulles Virginia, USA, at the Residence Inn Dulles Airport (<http://www.marriott.com/hotels/travel/iadri-residence-inn-dulles-airport-at-dulles-28-centre/>).

## Meeting summary

Dryad Board members met for two days and reviewed plans for the website redesign, determined the implementation schedule for membership and pricing fees, made preliminary plans for the first Annual membership meeting in May 2013, and participated in strategy sessions.

Minutes Nov 2012 Board meeting

## Participants

- Directors: Theo Bloom, Liz Ferguson, Simon Hodson, Marcel Holyoak, Brian Lavoie, Bill Michener, Susanna-Assunta Sansone, Eefke Smit (call-in), Todd Vision, Mike Whitlock
- Other participants: Peggy Schaeffer, Ryan Scherle (call-in), Laura Wendell.

## Agenda

**Saturday, Nov. 17** Morning session 8:30- 10:30

1. Introductions (Michener) - 10 min
  - Laura Wendell
  - Other new staff
2. Approval of prior meeting minutes (Vision) - 10 min
3. Updates
  - Repository development (Scherle) - 30 min
    - Recent and forthcoming improvements (see Trello (<https://trello.com/datadryad>))
    - Presentation of mockups for website redesign ([http://wiki.datadryad.org/2012\\_Redesign\\_Mockups](http://wiki.datadryad.org/2012_Redesign_Mockups))
    - Presentation of mockups for payment of deposit fees ([http://wiki.datadryad.org/Cost\\_Recovery\\_System](http://wiki.datadryad.org/Cost_Recovery_System)), (PPT Summary (<http://wiki.datadryad.org/wg/dryad/images/e/e4/2012-11-DryadBoardPaymentSystems.pptx>))
  - Organizational updates (Vision/Schaeffer) - 30 min
    - New journals
    - Usage
    - Outreach
    - Partnerships, incl. DataONE, DataCite, CLOCKSS, ORCID
    - Document retention and destruction policy
    - IRS application
    - Liability insurance for Board
  - Treasurer's report (Lavoie) - 10 min
  - Governance committee report (Whitlock) - 10 min
    - Membership criteria, incl. eligibility, rights and responsibilities

4. Discussion of agenda - 20 min, followed by **10:30- 10:45 BREAK**

## 5. Plenary session

- Competitive-collaborative landscape analysis e.g. figshare, F1000R, GigaScience, etc. (Bloom) - 1.5 hr, followed by **LUNCH 12:15- 1:30**

## 6. Committee breakouts

- Finance (Lavoie, chair, Ferguson, Hodson, Holyoak)
  - Review payment plan documentation and marketing
  - Review individual payment mockups
- Governance (Whitlock, chair, Vision, Bloom, Sansone, Moore, Michener)
  - Review relationship of Interim Executive Director to Board - 15-30 min
  - Review Duke MOU - 30 min
    - including transfer of assets (DNS, trademarks)
  - Review needs for Board policy manual - 30 min
  - Review membership agreement and promotional materials - 30 min
  - Nomination of new board members 30 min (Governance committee)

## 7. Committee report-outs

- Finance - 30 min
- Governance - 30 min

7pm Dinner Taste of Burma (<http://www.tasteofburma.com/>), Countryside Shopping Center, 126 Edds Lane, Sterling, Virginia 20165 (Where Route 7 and Route 28 meet)

**Sunday, Nov. 18** Morning session 8:30- 10:00

## 1. Plenary

- Develop risk management strategy - 1.5 hr, followed by **BREAK 10:00 -10:15**
- Planning for May 2013 membership meeting (Michener) - 1 hr
- Plan future board meetings - 30 min
- Consider Task Forces (incl. preservation) - 30 min, followed by **LUNCH 12:15 - 1:30**

## 2. Parking lot

- Establishing a user group and development forum
- Staffing
- Feedback on website redesign (send to Ryan (<mailto:rscherle@nescent.org>))

- 3 pm Adjourn

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