

Dryad Board Meeting - Minutes

By Teleconference - Tuesday 14 Jul, 10am-11:30pm ET

Agenda:

Meeting materials:

- Quarterly Board update
- 2019 Annual report
- Proposed 2020-21 budget
- Proposed Code of Conduct
- Proposed Scientific Advisory Committee

Attending: BOD - Caroline Sutton, Johan Nilsson, Gunter Bloschel, Naomi Penfold, Brooks Hanson, Carly Strasser, Paolo Mangiafico, Jennifer Lin, Fiona Murphy, Paul Uhler, Wolfram Horstmann, Catriona MacCallum (left after 1 hour)

Staff - Tracy Teal, Daniella Lowenberg (left after 1 hour),

Regrets:

Main notes taker - Fiona

Started at 3 minutes past the hour.

Draft Agenda:

- Welcome to the meeting (Caroline/Johan)

Welcome.

It was agreed to standardise future BOD meetings to quarterly, second week of the month, invite new BDs to October meeting as their first official meeting.

- Review of February meeting minutes and approval (Fiona)
 - [February meeting minutes](#)

Proposed Approval - Fiona, seconded by Jennifer. Passed unanimously.

- Updates from the ED - quarterly update and 2019 annual report (Tracy)

Includes - and will always include:

- Finances. In good shape.
- Business operations. Signed MOU with CDL to 2024.
- Membership.

- Datasets - overall trend is publishing more datasets.
- Grants.
- Communications.

2019 Annual Report - Open for comments until 20 July.

Going with previous format for the time being.

Fiscal year is July to June.

- Updates from Product Manager (Daniella)
- Updated curation approach (Tracy)

Looking forward - Code of Conduct

Efficiency and integrity

Curation - updating practices and increasing team size.

Dryad the Organization is small, and should be constantly learning and agile. Needs to be the right size for the work it does.

Board slate update (Tracy)

New BOD will be Brooks Hanson (AGU), Judy Ruttenberg (ARL), Jason Williams (Cold Spring), Scott Edmunds (GigaScience). Fiona is staying on.

Scientific Advisory committee (Johan/Tracy)

There is already provision for this in the bylaws but it hasn't so far been instigated.

Motion proposed to start the SAC and allow Tracy to start the selection process.

Proposed - Johan. Seconded Naomi. Passed unanimously.

- Code of Conduct (Tracy)
 - CoC background and project plan

Motion proposed: To approve and launch the COC as a Version 1.0 and appoint a Working Group for review to bring it back to the October meeting and aim to have a Version 2.0 presented.

WG members: Naomi, Tracy, Lou Woodley (CSCCE).

Proposed - Naomi. Seconded Fiona. Passed unanimously

2020-21 Budget (Naomi)

- Previously presented to the finance committee

Thank you to Naomi for taking on the interim Treasurer role.

Moves to approve the budget as presented by Tracy.

Motion: to approve the budget as presented by Tracy. This will continue to develop over the coming months.

Proposed - Naomi Seconded - Fiona. Passed unanimously.

Thanks to Naomi and Tracy for rebooting the Finance Committee.

Naomi: thanks to the finance committee!

- Comments from outgoing board members (Jennifer)

Has been a very valuable member of the BOD.

Now at CZI. Currently funding Dryad so there's a COI.

Thank you Jennifer!

Carly - also going to CZI. Thank you Carly!

Chuck - ex officio member has also been great this year. Thanks. +1

Emilio also rotating off. Thanks Emilio!

Tracy - thank you to the BOD. Jennifer and Carly been instrumental in onboarding and doing lots of work towards building Dryad.

- Future board meetings - quarterly planning, November for virtual in-person meeting, new board positions (Johan/Caroline/Tracy)

- Next meeting October 13th

New BOD joining officially so long as they are approved.

New officers. The BOD constitutes itself. We can have some exchanges via mail and via the Governance Committee. The GC to put forward their suggestions for the officers for the October meeting.

Thanks to Tracy for all her work in convening. Stay safe.

Adjourned 15:40 UTC