



Thank you for buying this Civil Service Exam Reviewers. The mission of these reviewers is to prepare well and passed the Civil Service Exam this 2017.

98% who passed the exam successfully using these reviewers while 2% who failed, lack of knowledge and unprepared. We are hoping that you will join the battle!

God bless!

Don't forget to pray before and after the exam and review.

May the Lord bless you,
CIVIL-Service-Exam-Reviewers-2017

You can pass the Professional Civil Service exam easily in one take if you follow the tips.

Apply early before taking the exam. The Civil Service Commission always posts their announcement for the dates of Professional and Sub-Professional examination schedule. They give exam twice or thrice a year. Apply early to avoid the rush and deadline. This will give you enough time to relax and review.

Review and refresh your knowledge. There is a complete reviewer for the CSC Exam available online. The page is CIVIL Service Exam Reviewers 2017. Many people have passed the exam successfully using that online reviewer. Perhaps you will be the next passer. It would really sharpen up your mind and refresh your knowledge. It covers all subjects for both Career Service Professional and Sub-Professional so it's worth it.

During The Exam Day:

- During the exam day, eat your breakfast and take a bath. It will keep you fresh and relaxed.
- Double check if you have with you the necessary things like ballpen and pencil for problem solving, and most importantly the examination slip and receipt, NOTICE OF ASSIGNMENT AND CS ACCEPTABLE VALID ID'S. NO ID, NO EXAM!
- Go to the examination venue at least an hour before the official exam time, which is 8:00 o'clock in the morning. (HIGHLY ADVISED: come before 7:00 am but with food on tummy, if not bring your provision along)
- Bring with you something to eat and drink.
- While the exam is on-going, focus and read the instructions and questions carefully, with comprehension.
- Do not stay long on hard questions; go back to them when you're done with easier ones.
- If you are finished answering all questions ahead of cut-off time, do not go home immediately. Make use of the remaining time to review your answers.
- Enjoy the feel of it. Be confident.
- Avoid shading excessively. Just shade lightly on the paper and your best answer. Never shade everything and answer only the items with questions. Never leave a number unanswered.

- 80 is the passing rate. Believe in yourself that you can get more than 80. If you do, you'll likely pass it. Can I say – you know already if you would pass the test from the beginning? It's true. The 80 percent know it in their bones already; the 20 percent are just not quite sure.

The CSC exam results are posted at the official website of CSC. Good luck and congrats in advance.

Civil Service Exam Coverage are as follows:

- Career Service Professional - In English and Filipino; Vocabulary, grammar and correct usage, paragraph organization, reading comprehension, analogy logic, and numerical reasoning
- Career Service Sub professional - In English and Filipino; Vocabulary, grammar and correct usage, paragraph organization, reading comprehension, spelling, clerical operations, and numerical reasoning.

Both Professional and Sub professional levels of the examinations will have general information on the following areas: Philippine Constitution, Code of Conduct and Ethical Standards for Public Officials and Employees (R.A. 6713), Peace and Human Rights Issues and Concepts, and Environment Management and Protection.

If you file for Sub-professional level, you can skip the Analogy and Logic in this reviewer.

Tips in Paragraph Organization

Every paragraph, story or an article has a pattern and your goal is to organize the whole pattern to present the main thought **chronologically**. If it's hard for you, make an outline of each topic in the sentences.

Watch out for signal words which indicate time or events. Watch out for the following signal words:

Order or sequence:

- First, second, third, first and foremost, afterwards, then, next, at last, until, finally, lastly

Comparison: Similarities and differences:

- But, however, on the other hand, than, likewise, nonetheless, nevertheless, similarly, oppose to, apparently

Cause and effect:

- Because, hence, thus, therefore, consequently, subsequently
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Paragraph Organization Techniques:

1. Find the topic sentence. It usually contains the main idea or the main topic
2. Next find the supporting sentences that support that topic sentence.
3. Find the concluding sentence or the closing sentence. It usually the final thought or conclusion and marks the end of the article, paragraph or story.

Tips in getting the right answer in Analogy and Logic:

1. Determine the thought and relationship between the first set of words
2. Apply the same thought and relationship among the choices for the next set of words

CSE Analogy questions usually have the following relationship and thoughts:

Synonym – pretty: beautiful: big: huge

Antonym – big: small: fast: slow

Group – wolf: pack: tree: forest

Cause and effect – rain: flood: quake: sink-hole

Sequence – study: graduate: plant: harvest

Classification – blue: color: pants: clothing

Degree – warm: hot: cold: freezing

Effort and result – paint: painting: write: letter

Problem and Solution – tired: sleep: itch: scratch

Function – keyboard: to type: phone: to call