

PUP Graduate Tracer Study

Dear Alumni,

The Polytechnic University of the Philippines is currently conducting a **Tracer Study** of its graduates. The main purpose of the survey is to **assess your employability** and **identify the competencies and skills** that PUP graduates have acquired their studies, and their relevance to the graduates' current employment/job. Information derived from this survey shall be used as inputs for institutional planning, particularly in enhancing curricular programs and the quality of educational experience in the University.

As an alumnus/alumna of PUP, we are requesting for your support and cooperation on this project by **sharing your educational experiences in PUP and your present employment condition**. Please take time to carefully answer the questions/items listed below. Rest assured that any **information** you will provide will be treated with **utmost confidentiality** and will be used solely for the purpose of this research. Your honest and sincere responses shall be greatly appreciated.

Thank you and kind regards.

I. PERSONAL INFORMATION

Email address: _____ Student No: _____ Contact No.: _____

Name: _____
Last Name First Name Middle Initial

Month/Day/Year of Birth: _____ Gender: () Male () Female

Civil Status: () Single () Married () Widowed () Separated () Divorced, if applicable

Current address (Please indicate city, province, country): _____

Degree(s) obtained from PUP:				
Level	Title of Degree/Program	Specialization	Pls. indicate the college/ branch (e.g. Graduate School, OU, CBA, etc.)	Month and Year Graduated
Diploma Program				
Bachelor's Degree				
Post-baccalaureate				
Master's Degree				
Doctorate Degree				
Other degree				

Please specify title of further qualification/higher degree(s) you have obtained from other school(s):

Degree: _____ School: _____

Degree: _____ School: _____

Are you a passer of any Board/Eligibility/Licensure Examination: () Yes () No

If Yes, please specify: (1) _____

(2) _____

Are you currently employed? () Yes () No, but previously employed. () Never been employed

II. QUESTIONS FOR THE CURRENTLY EMPLOYED

Please state your current job title/position: _____

Is this job your: () 1st job () 2nd job () 3rd job () 4th job () Other: _____

Current employment status:

- () Regular/Permanent () Temporary/Probationary () Casual/Contractual
() Part-time () Self-employed

Are you currently occupying the position of:

() Rank-and-file () Supervisor () Manager () Executive () Other: _____

Name of your Company/Agency/Business: _____

Current location of your company/business, (Please state city, province) _____

If abroad, please indicate the country: _____

Type of agency: () Public/Government () NGO () Other: _____
() Private (For-profit/Commercial) () Non-profit

Nature of your company/business (e.g. manufacturing, education, health, finance, banking, sales, agriculture, etc.): _____

Length of service in the current employment/job:

- () Less than 6 months () 1 to less than 2 years () 3 to 4 years
() 6 months to less than 1 year () 2 to less than 3 years () More than 4 years
() Other, specify: _____

On the average, how much is your current gross monthly pay/salary (in Philippine peso)?

- () Below 10,000 () 70,000 to less than 80,000
() 10,000 to less than 20,000 () 80,000 to less than 90,000
() 20,000 to less than 30,000 () 90,000 to less than 100,000
() 30,000 to less than 40,000 () 100,000 to less than 150,000
() 40,000 to less than 50,000 () 150,000 to less than 200,000
() 50,000 to less than 60,000 () 200,000 to 250,000
() 60,000 to less than 70,000 () Other, specify: _____

III. QUESTIONS FOR THE CURRENTLY UNEMPLOYED (You may skip this part, if not applicable)

If you have not been employed since graduation, what is/are your reason/s for not being employed? (Check all that apply)

- () Child-rearing or family responsibilities () Lack of interest/motivation
() Health-related reason () Lack of self-confidence
() Lack of employment opportunities () Planning to migrate or work abroad
() Lack of professional eligibility requirements () Other: _____
() Engaged in another academic study or further professional training

If you have been previously employed, what was/were reasons for leaving your job? (Check all that apply)

- () Job not applicable/relevant to my course/degree () Location of work was far from home/residence
() Lack of competence/skills on the job () End of contract
() Boring and uninteresting job () Company closed down
() Lack of tenure/job security () Due to rationalization/downsizing
() Low salary/poor compensation package () Other, specify: _____
() Dissatisfaction with employer/boss

IV. QUESTIONS REGARDING JOB COMPETENCIES AND SKILLS, AND EDUCATIONAL EXPERIENCE IN PUP

1. Please rate the following from a scale of 1 to 5 (5 being the highest).

On the left columns (before each item), please rate the extent to which you have ACQUIRED the following GENERAL COMPETENCIES AND SKILLS WHILE STUDYING in PUP.

On right columns (opposite each item), please rate the RELEVANCE/IMPORTANCE of these competencies and skills on YOUR PRESENT JOB.

Extent to which competencies and skills were acquired in PUP						Competencies/ Skills	Extent to which competencies and skills are relevance on the job					
Very great extent (5)	Great extent (4)	Good extent (3)	Little extent (2)	Not at all (1)	Not applicable		Extremely relevant (5)	Relevant (4)	Somewhat relevant (3)	Of little relevance (2)	Not relevant (1)	Not applicable
						Theoretical knowledge/ conceptual skills						
						Technical and practical skills						
						English conversation/ speaking skills						
						Foreign language proficiency (other than English)						
						Ability to present ideas to an audience/ Public presentation/ oral reporting skills						
						Correspondence/letter writing skills						
						Research / technical report writing skills						
						Interpersonal / human relation skills						
						Entrepreneurial/ Business/ finance skills						
						Basic computer skills (word processing, Excel, etc.)						
						Advance information technology skills (CAD, Linux, etc)						

Extent to which competencies and skills were acquired in PUP						Competencies/ Skills	Extent to which competencies and skills are relevance on the job					
Very great extent (5)	Great extent (4)	Good extent (3)	Little extent (2)	Not at all (1)	Not applicable		Extremely relevant (5)	Relevant (4)	Somewhat relevant (3)	Of little relevance (2)	Not relevant (1)	Not applicable
						Statistical software skills (SPSS, Excel, STATA, etc.)						
						Management and leadership skills						
						Problem-solving / decision-making skills						
						Critical thinking / analytical thinking						
						Results-orientation and ability to deliver results in time						
						Flexibility, adaptability, and ability to work under pressure						
						Accuracy and precision						
						Ability to work in team						
						Respect for individual differences/ Ability to work in a culturally-diverse work environment						
						Independence and ability to assume responsibility of one's work						
						Initiative / creativity						
						Professionalism						
						Self-confidence and assertiveness						
						Commitment on job						
						Honesty and integrity						
						Diligence and willingness to be trained and to learn						

2. How would you rate the quality of your educational experience in PUP in terms of the following:

Quality indicator	Excellent	Very good	Good	Fair	Poor	Not applicable
Curricular program design						
Instructional materials (books, manuals, etc.)						
On-the-job training; practicum; industry exposure						
Competence of instruction (competent instructors and professors)						
Competence of teaching staff in research and publication						
Professionalism of faculty/teaching staff						
Research teaching/advising/mentoring						
Supportive and friendly administrative staff						
Conduciveness of classrooms for learning (space, light, ventilation, etc.)						
Campus physical environment safety and cleanliness						
Academic facilities (classroom, laboratories, equipment)						
Sports and P.E. facilities (gymnasium, courts, etc.)						
Library and learning resources						
Access to research databases						
Computer and internet facilities						
Comfort rooms/toilet facilities						
Canteen and drinking station facilities						
Housing and dormitories						
Medical and dental services						
Placement services; support in finding jobs						
Guidance and counseling						
Scholarship and financial assistance						
Registration and enrolment procedures						
Processing of requirements for graduation						
Student records system (TOR, diploma, etc.)						
Student organizations						
Extra-curricular/ co-curricular activities						
Academic reputation, in general						
Others, specify (Please use back of this sheet when necessary):						
1.						
2.						
3.						
4.						

1. Based on your experience, what kind of improvements or changes should PUP undertake to enhance the quality of education it offers, and to strengthen the global competitiveness of its graduates?

V. IMPACT OF EDUCATIONAL TRAINING IN PUP

1. How would you rate the impact of the education you received from PUP on your personal and professional life?

Statement	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree
The degree I have obtained from PUP has prepared me to get a relevant employment/job.					
The practicum/internship/on-the-job training program of PUP has helped me acquire the skills needed for job-specific work environment					
I have a very good career prospect in my field of work that is relevant to the degree I have obtained from PUP.					
The degree I have obtained from PUP has given me the competitive edge over other graduates from many universities.					
My education in PUP has contributed to the total development of my personality					
If I have a choice, I would have preferred to enroll in another course/program, and not the one I have obtained from PUP					
If I have a choice, I would have preferred to enroll in another university, and not in PUP					
I am satisfied with the kind of training/education PUP has given me.					

2. Please comment on how the degree you have obtained from PUP has helped you attain your career objectives, and has contributed in improving your quality of life. (Please use back of this page when necessary).

3. QUESTIONS FOR THE GRADUATES OF MASTERS AND DOCTORATE DEGREES:

3.1 Please indicate how the graduate degree(s) you have obtained from PUP has/have helped opened for better opportunities in your career/work.

- 4 = Yes. Immediately or within a month after graduation
- 3 = Yes. Within a year after graduation
- 2 = Yes. But not because of the degree I obtained from PUP
- 1 = Not at all
- 0 = Not applicable

<i>The degree I have obtained from PUP has improved my chances or has actually helped me:</i>	4	3	2	1	0
1. transfer/move to a better company or job					
2. get a regular/permanent or a more stable job					
3. get a promotion / salary increase					
4. get recognition from my company or professional organization					

3.2 Please indicate your position prior to obtaining your graduate degree from PUP, and your current position:

	Position	Company/Location
Before obtaining a graduate degree from PUP		
Current position		

VI. Thank you for your time. Please help us contact your fellow alumni by providing their contact details below. Rest assured that the information you will give shall be used solely for the purpose of this survey.

Name	E-mail address	Contact Number(s)

I agree to share my contact details to companies who sponsor this survey for HR placement/procurement purposes only. () Yes () No

THANK YOU!

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