JASON **WEAVER**

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Motivated, hardworking individual looking for a company that fosters growth and enables success through teamwork and innovation within the field of information technology.

EXPERIENCE

2019 – PRESENT

FREELANCE WEB DEVELOPER

- Utilizes working knowledge of web development to create front-facing webpages to client specifications
- Professional and courteous interactions with clients and businesses
- Provides results in a timely and efficient manner

2020 – PRESENT

FRONT OFFICE MANAGER, J & A AUTOMOTIVE

- Communicates with clients in-person and on the phone to foster company growth and maintain excellent customer relations
- Maintains accurate records and customer data
- Creates detailed documents outlining estimated cost of repair to clients and explains necessity and priority of repair to client in an understandable format
- Maintains inventory and places inventory orders

2006 – 2019

CERTIFIED AUTOMOTIVE TECHNICIAN, KEY HOLDER, J & A AUTOMOTIVE

While serving as an accomplished and certified mechanic, I installed and maintain the computer network for the entirety of the company:

- Setup and maintained passwords for network components
- Installed all necessary wiring to maintain wired and wireless networks
- Installed and performed necessary troubleshooting on all printers and other accessory items to create an efficient workflow
- Maintained software including installation of new software and maintenance of software updates
- Installed and maintained all network computers

In addition to my above listed duties, as the senior mechanic, I performed the following duties:

- Maintained accurate records and customer data
- Communicated with clients in-person and on the phone to foster company growth and maintain excellent customer relations
- Created detailed documents outlining estimated cost of repair to clients and explained necessity and priority of repair to client in an understandable format
- Maintained inventory and places inventory orders
- Investigated, diagnosed, and fixed automotive issues including HVAC, electrical, and mechanical issues.
- Reviewed required maintenance and assesses client needs to assure safety and satisfaction
- Maintained communication and fosters growth with various vendors and suppliers

EDUCATION

MAY 2001
HIGH SCHOOL DIPLOMA, PICKERINGTON HIGH SCHOOL

IN PROGRESS
ASSOCIATES IN COMPUTER SCIENCE, COLUMBUS STATE COMMUNITY COLLEGE
Courses completed in addition to General Education courses include:
- Introduction to Programming Logic
- Networking Concepts
- Computer Concepts and Apps
- PC Hardware
- PC Applications I

IN PROGRESS
FULL STACK WEB DEVELOPMENT, ALTCADEMY
Encompasses HMTL, CSS, JavaScript, Bootstrap, Git, NPM, NodeJS, JQuery, Cookies, Framework, PostGreSql, ReactJS, Ruby, and Ruby on Rails.

CERTIFICATIONS

AUGUST 2020
RUBY ON RAILS CERTIFICATE, ALTCADEMY

JUNE 2020
RUBY PROGRAMMING CERTIFICATE, ALTCADEMY

JUNE 2020
DYNAMIC WEBSITE DEVELOPMENT CERTIFICATE, ALTCADEMY

MARCH 2020
JAVASCRIPT PROGRAMING CERTIFICATE, ALTCADEMY

MAY 2019
HTML / CSS DEVELOPMENT CERTIFICATE, ALTCADEMY

MAY 2019
REACT JS DEVELOPMENT CERTIFICATE, ALTCADEMY

MARCH 2019
HTML FUNDAMENTALS CERTIFICATE, SOLOLEARN

MARCH 2019
CSS FUNDAMENTALS CERTIFICATE, SOLOLEARN

KEY COMPETENCIES

- Client relationship management
- Excellent problem-solving skills
- Providing innovative new ideas and solutions to problems
- Strong collaborative skills
- Adaptable and able to pick up new techniques
- Thorough and precise