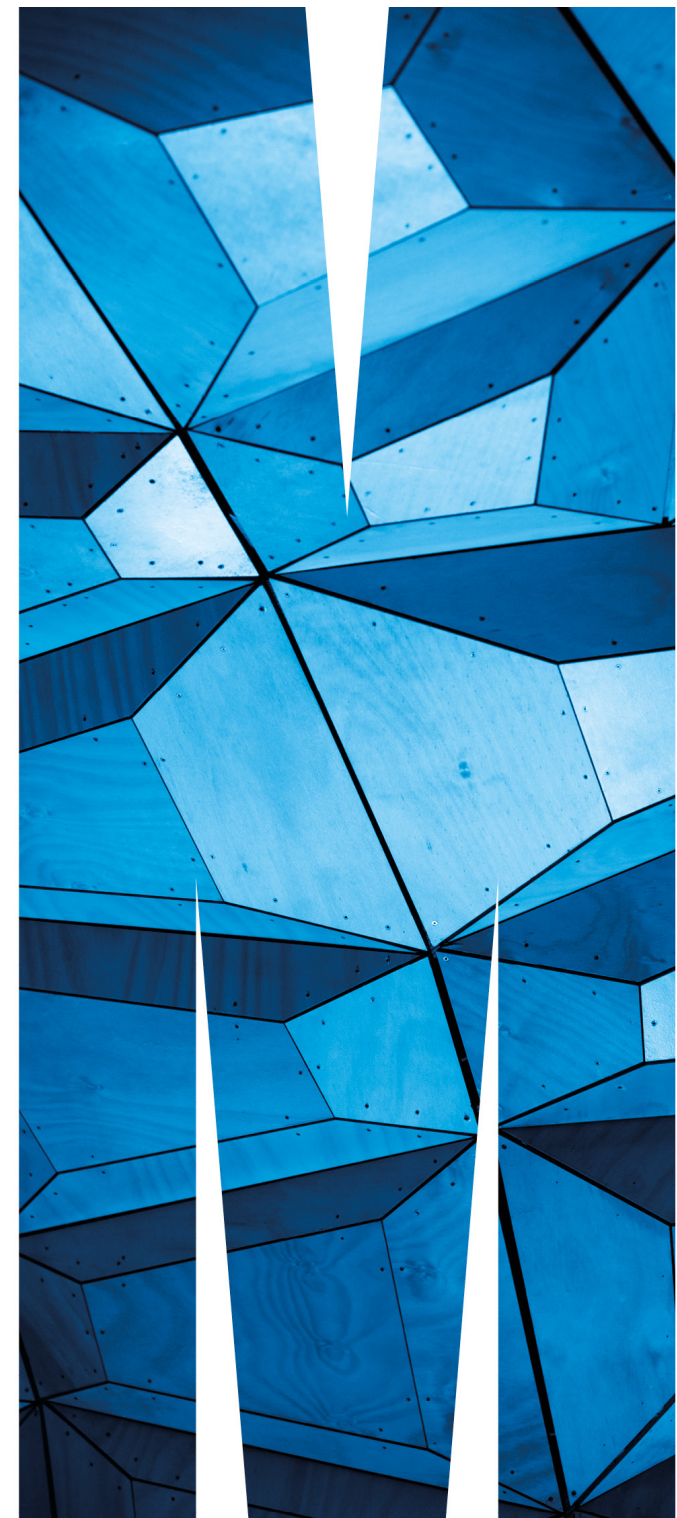


FIT1013 Digital Futures: IT for Business

Week 6: Variables and Selection Structures

On completion of your study this week, you should aim to:

- Use object variables in Excel
- Use an assignment statement to assign a value to a numeric variable
- Add a list box to an Excel worksheet
- Use the Excel VLookup function in a procedure
- Perform selection using the
 If...Then...Else statement
- Write instructions that use comparison operators and logical operators
- Use the **UCase** function
- Use the nested **If...Then...Else** statement



Worksheet Format Desired by the District Sales Manager

Cell A1 contains the
company name

2 new rows

Accounting2 format

These cells contain formulas:
=Sum(B4:B12), =Sum(C4:C12),
=Sum(D4:D12) respectively

Microsoft Excel - Sales

File Edit View Insert Format Tools Data Window Help

J22 fx

	A	B	C	D
1	Paradise Electronics			
2				
3		January	February	March
4	Bettie, Jerry	\$ 12,000.00	\$ 11,800.00	\$ 13,000.00
5	Cameron, Phil	13,500.00	13,400.00	12,000.00
6	Connors, Tess	14,500.00	14,300.00	13,000.00
7	Edwards, Sandy	11,200.00	11,200.00	10,000.00
8	Franc, Jeremy	10,900.00	10,300.00	9,700.00
9	Gonzales, Jose	12,400.00	15,100.00	9,200.00
10	Kinder, Sue	9,700.00	11,800.00	10,700.00
11	Mane, Paul	8,900.00	9,700.00	10,100.00
12	Showski, Mary	10,700.00	10,500.00	11,000.00
13		\$ 103,800.00	\$ 108,100.00	\$ 98,700.00
14				
15				
16				

Creating the FormatWorksheet Macro Procedure

- Pseudocode is composed of short English statements
- It is a tool programmers use to help them plan the steps that a procedure must take in order to perform an assigned task

1. Insert two rows at the top of the worksheet.
2. Enter Paradise Electronics in cell A1.
3. Enter formulas in cells B13 through D13 that add the contents of the January, February, and March columns.
4. Format cells A1 through D13 to the Accounting2 format for the district sales manager.
5. Print the worksheet for the district sales manager.
6. Format cells A1 through D13 to the Classic2 format for the regional sales manager.
7. Print the worksheet for the regional sales manager.

Pseudocode for the FormatWorksheet procedure

Pseudo code

1. Insert 2 rows at top of worksheet
2. Enter "Paradise Electronics" in cell A1
3. Enter formulas in cells B13 to D13 that add the contents of January, February and March columns
4. Format cells A1 to D13 in Accounting2 format (of the Autoformat method) for the district sales manager
5. Print the worksheet for the district sales manager
6. Format cells A1 to D13 in Classic2 format (of the Autoformat method) for the regional sales manager
7. Print the worksheet for the regional sales manager

	A	B	C	D	
1		January	February	March	
2	Bettie, Jerry	\$ 12,000.00	\$ 11,800.00	\$ 13,000.00	
3	Cameron, Phil	13,500.00	13,400.00	12,000.00	
4	Connors, Tess	14,500.00	14,300.00	13,000.00	
5	Edwards, Sandy	11,200.00	11,200.00	10,000.00	
6	Franc, Jeremy	10,900.00	10,300.00	9,700.00	
7	Gonzales, Jose	12,400.00	15,100.00	9,200.00	
8	Kinder, Sue	9,700.00	11,800.00	10,700.00	
9	Mane, Paul	8,900.00	9,700.00	10,100.00	
10	Showski, Mary	10,700.00	10,500.00	11,000.00	
11					
12					

Inserting Rows Into a Worksheet

You can insert a row into a worksheet using the syntax:

worksheetObject.**Rows**(*rowNumber*).**Insert**

where *worksheetObject* is the name of a Worksheet object and *rowNumber* is the number of the row above which the new row will be inserted

- [Sales.xls](#)

e.g.

Without an object variable, you insert a row above row 1 and above row 5 in the First Quarter worksheet as follows:

Application.Workbooks("sales.xlsx").Worksheets("first quarter").Rows(1).Insert

Application.Workbooks("sales.xlsx").Worksheets("first quarter").Rows(5).Insert

Rows property of
Worksheet object

Insert method

Once you create an object variable called **wksFirst** that points to the First Quarter worksheet, you can insert a row above row 1 and above row 5 in the First Quarter worksheet as follows:

wksFirst.Rows(1).Insert

wksFirst.Rows(5).Insert

Inserting Rows Into a Worksheet

The following code creates an object variable and then uses it to enter further code:

```
Public Sub FormatWorksheet()
```

```
'declare object variable and assign address
```

```
Dim wksFirstQ As Worksheet
```

```
Set wksFirstQ = Application.Workbooks("sales.xls").Worksheets(1)
```

```
'insert 2 rows above row 1
```

```
wksFirstQ.Rows(1).Insert
```

```
wksFirstQ.Rows(1).Insert
```

Declare a Worksheet object variable

Assign the address of the first worksheet in the Sales workbook To the Worksheet object variable

Insert 2 rows at the top of the worksheet

Entering a Formula Into a Range Object

- You need to enter the following formulas in cells B13 through D13 in the worksheet:

- B13 formula = SUM (B4:B12)
- C13 formula = SUM (C4:C12)
- D13 formula = SUM (D4:D12)

These formulas will add the contents of their respective columns

Using three instructions:

```
wksFirstQ.Range("b13").Formula = "=sum(b4:b12)"
```

```
wksFirstQ.Range("c13").Formula = "=sum(c4:c12)"
```

```
wksFirstQ.Range("d13").Formula = "=sum(d4:d12)"
```

Formula property of the Range object

Or using one instruction:

```
wksFirstQ.Range("b13.d13").Formula = "=sum(b4:b12)"
```

Cell references are relative, so will be adjusted for c13 and d13

Entering a value in a range object

The following code will assign “Paradise Electronics” to cell A1:

```
wksFirstQ.Range("a1").Value = "Paradise Electronics"
```

Range object

Value property of
range object

	A	B	C	D
1	Paradise Electronics			
2				
3		January	February	March
4	Bettie, Jerry	\$ 12,000.00	\$ 11,800.00	\$ 13,000.00
5	Cameron, Phil	13,500.00	13,400.00	12,000.00
6	Connors, Tess	14,500.00	14,300.00	13,000.00
7	Edwards, Sandy	11,200.00	11,200.00	10,000.00
8	Franc, Jeremy	10,900.00	10,300.00	9,700.00
9	Gonzales, Jose	12,400.00	15,100.00	9,200.00
10	Kinder, Sue	9,700.00	11,800.00	10,700.00
11	Mane, Paul	8,900.00	9,700.00	10,100.00
12	Showski, Mary	10,700.00	10,500.00	11,000.00
13		\$ 103,800.00	\$ 108,100.00	\$ 98,700.00
14				

Code so far:

```
Public Sub FormatWorksheet()
```

```
'declare object variable and assign address
```

```
Dim wksFirstQ As Worksheet
```

```
Set wksFirstQ = Application.Workbooks("sales.xls").Worksheets(1)
```

```
'insert 2 rows above row 1
```

```
wksFirstQ.Rows(1).Insert
```

```
wksFirstQ.Rows(1).Insert
```

```
'enter company name
```

```
wksFirstQ.Range("a1").Value = "Paradise Electronics"
```

```
'enter totals formulas
```

```
wksFirstQ.Range("b13.d13").Formula = "=sum(b4:b12)"
```

Value property of range object

Formula property of range object

Some examples of AutoFormat formats

- `xlRangeAutoFormatAccounting1`
- `xlRangeAutoFormatClassic3`
- `xlRangeAutoFormatClassic2`

Paradise Electronics

	January	February	March
Bettie, Jerry	\$ 12,000.00	\$11,800.00	\$13,000.00
Cameron, Phil	13,500.00	13,400.00	12,000.00
Connors, Tess	14,500.00	14,300.00	13,000.00
Edwards, Sandy	11,200.00	11,200.00	10,000.00
Franco, Jeremy	10,900.00	10,300.00	9,700.00
Gonzales, Jose	12,400.00	15,100.00	9,200.00
Kinder, Sue	9,700.00	11,800.00	10,700.00
Mane, Paul	\$84,200.00	\$87,900.00	\$77,600.00
Showski, Mary	10,700.00	10,500.00	11,000.00
	#####	#####	#####

Paradise Electronics			
	January	February	March
Bettie, Jerry	\$ 12,000.00	\$11,800.00	\$13,000.00
Cameron, Phil	13,500.00	13,400.00	12,000.00
Connors, Tess	14,500.00	14,300.00	13,000.00
Edwards, Sandy	11,200.00	11,200.00	10,000.00
Franco, Jeremy	10,900.00	10,300.00	9,700.00
Gonzales, Jose	\$62,100.00	\$61,000.00	\$57,700.00
Kinder, Sue	9,700.00	11,800.00	10,700.00
Mane, Paul	#####	#####	#####
Showski, Mary	10,700.00	10,500.00	11,000.00
	#####	#####	#####

Paradise Electronics			
	January	February	March
Bettie, Jerry	\$ 12,000.00	\$11,800.00	\$13,000.00
Cameron, Phil	13,500.00	13,400.00	12,000.00
Connors, Tess	14,500.00	14,300.00	13,000.00
Edwards, Sandy	\$40,000.00	\$39,500.00	\$38,000.00
Franco, Jeremy	10,900.00	10,300.00	9,700.00
Gonzales, Jose	\$90,900.00	\$89,300.00	\$85,700.00
Kinder, Sue	9,700.00	11,800.00	10,700.00
Mane, Paul	#####	#####	#####
Showski, Mary	10,700.00	10,500.00	11,000.00
	#####	#####	#####

Formatting a Range Object

'format worksheet for district sales manager

```
wksFirstQ.Range("a1.d13").AutoFormat _  
Format:=xlRangeAutoFormatAccounting2
```

Using the AutoFormat method of the Range object to format a range using an Excel predefined format

Format argument of the AutoFormat method

Value of the Format argument

Completed Code (module1)

```
Public Sub FormatWorksheet()  
    'declare object variable and assign address  
    Dim wksFirstQ As Worksheet  
    Set wksFirstQ = Application.Workbooks("sales.xls").Worksheets(1)  
    'insert 2 rows above row 1  
    wksFirstQ.Rows(1).Insert  
    wksFirstQ.Rows(1).Insert  
    'enter company name  
    wksFirstQ.Range("a1").Value = "Paradise Electronics"  
    'enter totals formulas  
    wksFirstQ.Range("b13:d13").Formula = "=sum(b4:b12)"  
    'format worksheet for district sales manager  
    wksFirstQ.Range("a1:d13").AutoFormat _  
        Format:=xlRangeAutoFormatAccounting2  
    'print worksheet for district sales manager  
    wksFirstQ.PrintPreview  
    'format worksheet for regional sales manager  
    wksFirstQ.Range("a1:d13").AutoFormat _  
        Format:=xlRangeAutoFormatClassic2  
    'print worksheet for regional sales manager  
    wksFirstQ.PrintPreview  
End Sub
```

First Quarter Worksheet After Running the FormatWorksheet Macro

Company name

2 new rows

Classic2 format

	A	B	C	D
1	Paradise Electronics			
2				
3		January	February	March
4	Bettie, Jerry	\$ 12,000.00	\$ 11,800.00	\$ 13,000.00
5	Cameron, Phil	13,500.00	13,400.00	12,000.00
6	Connors, Tess	14,500.00	14,300.00	13,000.00
7	Edwards, Sandy	11,200.00	11,200.00	10,000.00
8	Franc, Jeremy	10,900.00	10,300.00	9,700.00
9	Gonzales, Jose	12,400.00	15,100.00	9,200.00
10	Kinder, Sue	9,700.00	11,800.00	10,700.00
11	Mane, Paul	8,900.00	9,700.00	10,100.00
12	Showski, Mary	10,700.00	10,500.00	11,000.00
13		\$ 103,800.00	\$ 108,100.00	\$ 98,700.00
14				
15				
16				

These cells contain formulas

Data Types Used to Reserve Numeric Variables

<i>datatype</i> Keyword	Name ID	Stores	Memory required	Range of values
Integer	int	Integers (whole numbers)	2 bytes	-32,768 to 32,767
Long	lng	Integers (whole numbers)	4 bytes	+/- 2 billion
Single	sng	Numbers with a decimal portion	4 bytes	0 Negative numbers: -3.402823E38 to -1.401298E-45 Positive numbers: 1.401298E-45 to 3.402823E38
Currency	cur	Numbers with a decimal portion	8 bytes	-922,337,203,685,477.5808 to 922,337,203,685,477.5807

Data types used to reserve numeric variables

Reserving a Procedure-level Numeric Variable

Dim statements can be used to reserve a procedure-level numeric variable, which is a memory cell that can store a number only.

E.g.

Dim intAge as Integer

Dim lngPopSize as Long

Dim sngGSTRate as single

Dim curNet as currency

- Variables assigned either the **Integer** or the **Long** data type can store integers, which are whole numbers
- The difference between the two data types is in the range of numbers each type can store and the amount of memory each type needs to store the numbers
- After declaration, numeric variables are automatically initialised to 0.

Using an Assignment Statement to Assign a Value to a Numeric Variable

To assign a value to a variable:

variablename = *value*

- When *variablename* is the name of a numeric variable, a value can be a **number**, more technically referred to as a **numeric literal constant**, or it can be a **numeric expression**

Assigning a Numeric Expression to a Numeric Variable

- When you create a numeric expression that contains more than one arithmetic operator, keep in mind that VBA follows the same order of precedence as you do when evaluating the expression

- E.g.

`sngMinutes = Val(strHours) * 60`

`curNet = CurGross * (1-sngTaxRate)`

`sngAvg = intN1 + intN2 / 2`

`sngAvg = intN1 / 2 + intN2 / 2`

`sngAvg = (intN1 + intN2) / 2`

Summary

- To reserve a procedure-level numeric variable:
- Use the **Dim** statement. The syntax of the **Dim** statement is:
Dim variablename As datatype
where variablename represents the name of the variable (memory cell) and datatype is the type of data the variable can store
e.g. Dim intAge as Integer
 - (Recall: variable names must begin with a letter and they can contain only letters, numbers, and the underscore)
- To assign a value to a numeric variable:
Use an assignment statement with the following syntax:
variablename=value
e.g. intAge = 21

Example: Viewing the Paradise Electronics Price List

The Computers worksheet

Microsoft Excel - T6-EX-1

File Edit View Insert Format Tools Data Window Help

100% Arial 18 B I U

Paradise Electronics - Computers

	A	B	C	D	E	F	G	H
1	<i>Paradise Electronics - Computers</i>					Price List		
2						Model #	Price	
3						C100	2,200.00	
4						C200	2,395.00	
5			Discount rate	Discount price		D430	3,450.00	
6						D480	999.00	
7						G250	1,299.00	
8						H290	2,299.00	
9						H560	3,495.00	
10						H780	3,995.00	
11						J480	1,200.00	
12						J631	2,400.00	
13						J651	3,599.00	
14								
15								
16								
17								
18								

Price list for each
computer model's
price

Excel Numeric Var e.g.: Viewing the Paradise Electronics Price List

The screenshot shows a Microsoft Excel window titled "Price List.xls". The active sheet is "Paradise Electronics - Computers". The spreadsheet contains a price list in columns F and G, and a discount rate in columns C and D. A listbox in column B displays the model numbers from the price list. A "Rate" dialog box is open, prompting the user to enter a discount rate (whole number). A red arrow points from the "Cancel" button in the dialog box to the "Listbox with contents from the price list" text box.

Paradise Electronics - Computers			
Price List			
Model #	Price		
C100	2,200.00		
C200	2,395.00		
D430	3,450.00		
D480	999.00		
G250	1,299.00		
H290	2,299.00		
H560	3,495.00		
H780	3,995.00		
J480	1,200.00		
J631	2,400.00		
J651	3,599.00		

Discount rate	Discount price
12.00%	\$3,036.00

Listbox with contents from the price list

Rate

Enter discount rate (whole number):

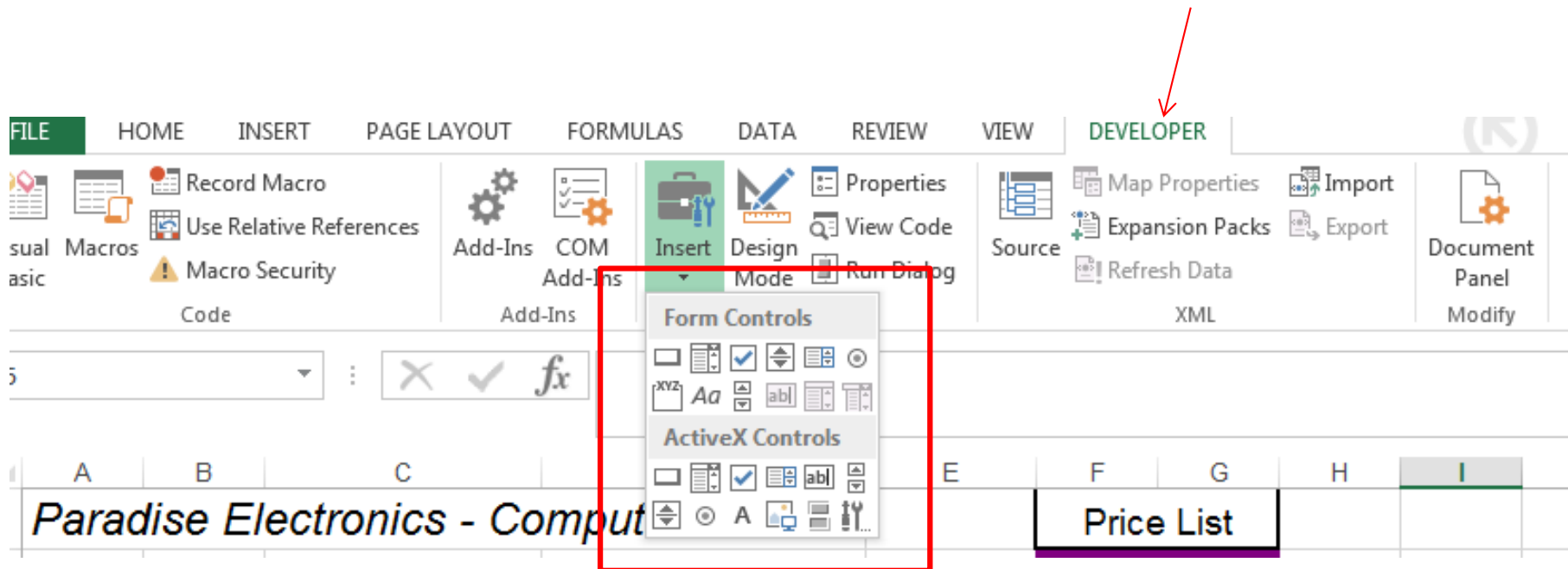
OK

Cancel

This exercise involves:

- Creating a list box that contains the model numbers of the products
- When the user double clicks the selected model number, an input dialogue box is displayed
- When the user types in the discount rate and presses the OK button, the yellow box as shown is updated.

Controls

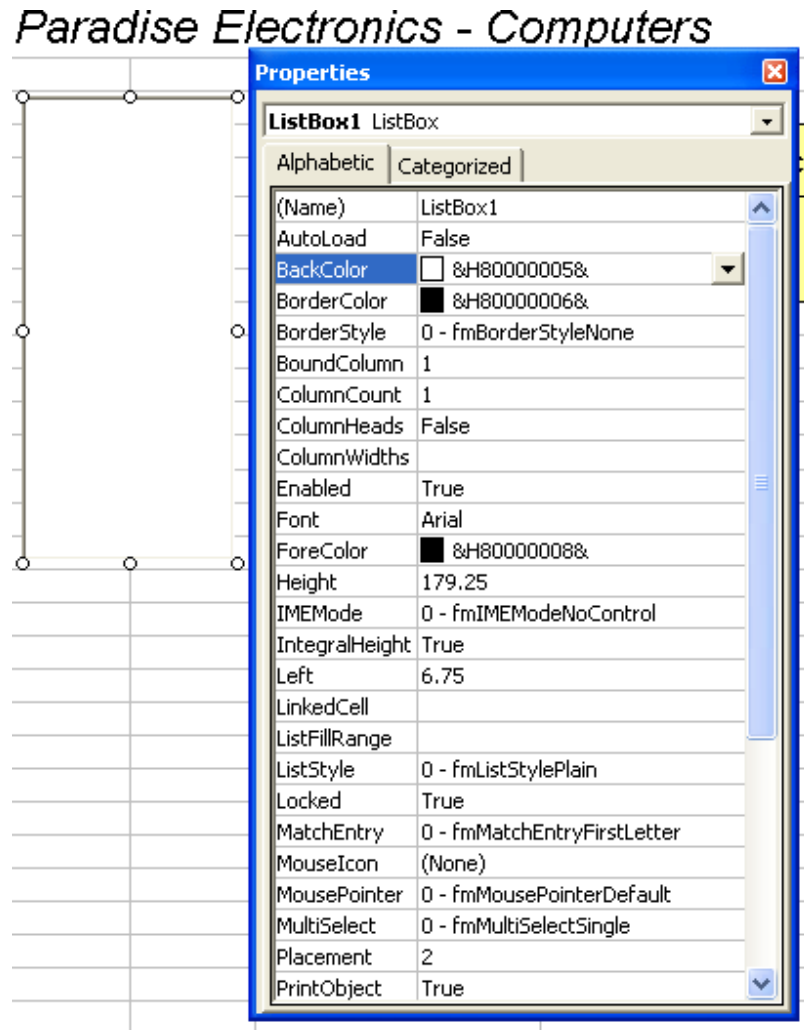


- Form controls
 - Original controls, compatible with earlier versions of Excel, starting from Excel 5.0
- ActiveX controls
 - Use on VBA UserForms and for more flexible design requirements

<https://support.office.com/en-us/article/Overview-of-forms-Form-controls-and-ActiveX-controls-on-a-worksheet-15BA7E28-8D7F-42AB-9470-FFB9AB94E7C2>

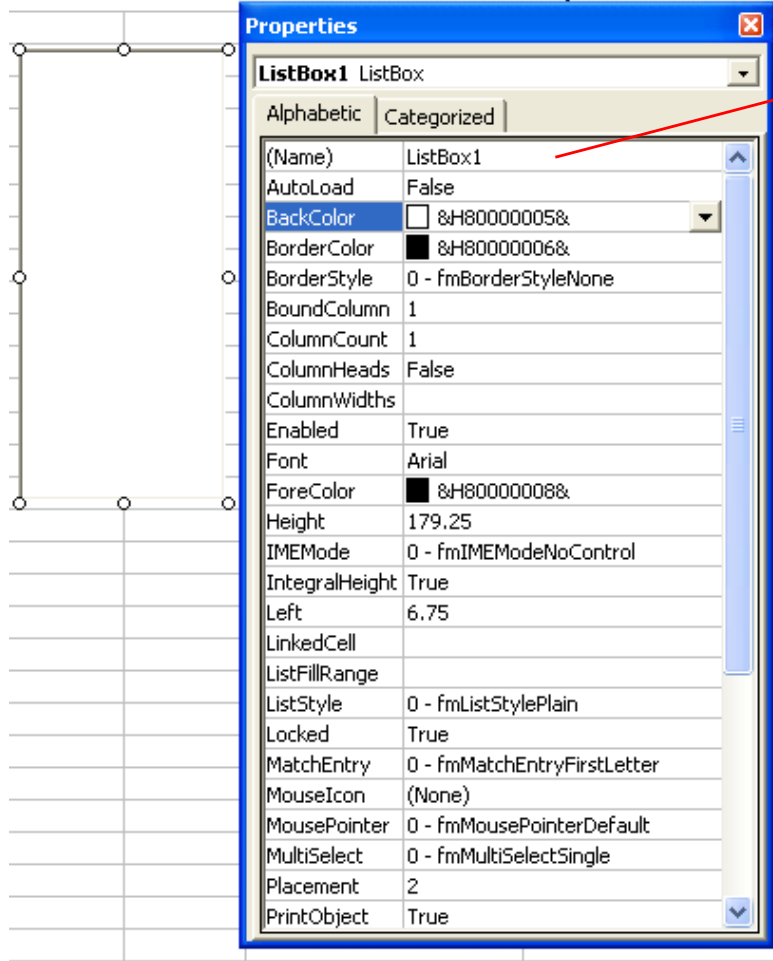
Common properties for Controls Toolbox controls

- Name
- Autosize
- Enabled
- Font
- Left, Top, Width, Height
- Linked Cell
- ListFillRange
- PrintObject
- Etc...



List box Control properties

Paradise Electronics - Computers



An Object box, located immediately below the Properties window's title bar, displays the **name** and type of the selected object.

A Properties list displayed (alphabetically/categorically) has 2 columns containing:

1. A list of all properties associated with the selected object
2. Settings (or current value) of each of those properties

List Box after adding heading

The screenshot shows the Microsoft Excel interface with the title bar "Microsoft Excel - Price List". The menu bar includes File, Edit, View, Insert, Format, Tools, Data, Window, and Help. The toolbar shows various icons for file operations, editing, and formatting. The status bar at the bottom indicates "J15" and "fx".

The worksheet contains the following data:

Paradise Electronics - Computers				Price List	
Model #	Discount rate	Discount price	Model #	Price	
C100	10.00%	\$3,105.00	C100	2,200.00	
C200			C200	2,395.00	
D430			D430	3,450.00	
D480			D480	999.00	
G250			G250	1,299.00	
H290			H290	2,299.00	
H560			H560	3,495.00	
H780			H780	3,995.00	
J480			J480	1,200.00	
J631			J631	2,400.00	
J651			J651	3,599.00	

A list box is open in cell J15, displaying the "Model #" heading and a list of model numbers: C100, C200, D430, D480, G250, H290, H560, H780, J480, J631, and J651. The "C200" option is selected.

A red box on the left contains the text "Listbox with heading". A red box on the right contains the text "Note: the worksheet is currently protected".

Coding the List Box's DblClick Event Procedure

To begin coding the DblClick event procedure, declare and set the variables as shown

```
Private Sub lstModel_DblClick(ByVal Cancel As MSForms.ReturnBoolean)
```

```
'declare variables and assign address to object variable
```

```
Dim strRate As String
```

For capturing user input

```
Dim sngRate As Single
```

For converting the rate to a number

```
Dim curPrice As Currency
```

```
Dim curDiscPrice As Currency
```

```
Dim wksComputers As Worksheet
```

For referencing
cells on the
computers
worksheet

```
Set wksComputers = Application.Workbooks("pricelist.xls").Worksheets("computers")
```

```
End Sub
```

For storing the price of the
selected item

For storing the discount price of
the selected item

Coding the List Box's DblClick Event Procedure

Unprotecting the worksheet and using the InputBox to prompt for the discount rate

```
Private Sub lstModel_DblClick(ByVal Cancel As MSForms.ReturnBoolean)
```

```
    'declare variables and assign address to object variable
```

```
    Dim strRate As String, sngRate As Single
```

```
    Dim curPrice As Currency, curDiscPrice As Currency, wksComputers As Worksheet
```

```
    Set wksComputers = Application.Workbooks("price list.xls").Worksheets("computers")
```

```
    'unprotect worksheet
```

```
    wksComputers.Unprotect
```

```
    'enter discount rate
```

```
    strRate = InputBox(prompt:="Enter discount rate (whole number):", _
```

```
        Title:="Rate", Default:=0)
```

```
    'convert rate to decimal
```

```
    sngRate = Val(strRate) / 100
```

```
End Sub
```

The worksheet Unprotect method.
Unprotects the "Computers" worksheet

Obtains discount rate as a
string. Assigns it to strRate

Converts string to decimal

Using the Excel Vlookup function

- You can use Excel's **VLookup** function to search for, or “look up,” a value located in the first column of a vertical list, and then return a value located in one or more columns to its right
- In the **VLookup** function's syntax, **lookup_value** is the value to be found in the first column of table, which is the location of the range that contains the table of information
- When range_lookup is True, or when the argument is omitted, the VLookup function performs a case-insensitive approximate search, stopping when it reaches the largest value that is less than or equal to the lookup_value

Syntax for vlookup() function

VLOOKUP(*lookup_value*,
table_array, *col_index_num*,
range_lookup)

–**lookup_value**: the value that is sent to the table; it can be a value or a reference to a cell that contains a value or text string

–**table_array**: specifies the location of the lookup table

–**col_index_num**: the column number of the lookup table containing the information you want to retrieve

–**range_lookup**: a logical value (TRUE or FALSE) tells VLOOKUP how to match the compare values in the first column of the lookup table. If *range_lookup* = FALSE then VLOOKUP looks for an exact match. If *range_lookup* = TRUE (**or omitted**) then VLOOKUP looks for the largest compare

value that is less or equal to the lookup value

e.g. Lookup_value: one of the Model codes G250

F	G
Price List	
Model #	Price
C100	2,200.00
C200	2,395.00
D430	3,450.00
D480	999.00
G250	1,299.00
H290	2,299.00
H560	3,495.00
H780	3,995.00
J480	1,200.00
J631	2,400.00
J651	3,599.00

e.g. F3:G13

e.g. col_index_num = 2

Using the Excel Vlookup Function in a Procedure

```
Private Sub IstModel_DblClick(ByVal Cancel As MSForms.ReturnBoolean)
```

```
'declare variables and assign address to object variable
```

```
Dim strRate As String, sngRate As Single
```

```
Dim curPrice As Currency, curDiscPrice As Currency
```

```
Set wksComputers = Application.Workbooks("pricelist")
```

```
'unprotect worksheet
```

```
wksComputers.Unprotect
```

```
'enter discount rate
```

```
strRate = InputBox(prompt:="Enter discount rate (whole number)",
```

```
Title:="Rate", Default:=0)
```

```
'convert rate to decimal
```

```
sngRate = Val(strRate) / 100
```

```
'search for model number and return price
```

```
curPrice = Application.WorksheetFunction.VLookup(IstModel.Text,
```

```
Range("pricelist"), 2, False)
```

```
'calculate the discounted price
```

```
curDiscPrice = (1 - sngRate) * curPrice
```

```
'display discount rate and discounted price
```

```
wksComputers.Range("c6").Value = sngRate
```

```
wksComputers.Range("d6").Value = curDiscPrice
```

```
'protect worksheet
```

```
wksComputers.Protect
```

```
End Sub
```

Table array – which has been named “pricelist”

col_index_num = 2

Invoking the Vlookup Worksheet function to find the current price.
WorksheetFunction object enables us to evaluate worksheet functions in VBA code

Range_lookup = false, ensures an exact match in “pricelist”

Calculating the discount price

Displays the results in the “yellow” region

Model #	Discount rate	Discount price
C100	10.00%	\$3,105.00
D430		
D480		
G250		
H290		
H690		
H780		
J480		
J631		
J651		

Worksheet after running the list box's DblClick event

The screenshot shows an Excel window titled "Microsoft Excel - Price List". The worksheet contains a list box in column A (rows 4-18) with model numbers. A discount rate of 12.00% is entered in cell C5. A discount price of \$2,023.12 is calculated in cell D5 for the selected model H290. A price list table is located in columns F and G (rows 2-10), listing model numbers and their prices. Red arrows point from the discount rate and price cells to the selected model in the list box, and from the discount price cell to a text box explaining the calculation.

Model #	Price
C100	2,200.00
C200	2,395.00
D430	3,450.00
D480	999.00
G250	1,299.00
H290	2,299.00
H560	3,495.00
H780	3,995.00
J480	1,200.00
J631	2,400.00
J651	3,599.00

Model #	Discount rate	Discount price
H290	12.00%	\$2,023.12

Discount rate entered by user

Discount price calculated for model H290

Summary

- Declaring numeric variables
- Types of numeric variables
- Programming a worksheet ListBox control event procedure
- Using a worksheet function in a procedure
- <https://www.youtube.com/watch?v=BCss2QMSIM4>

Program design – VBA control structures

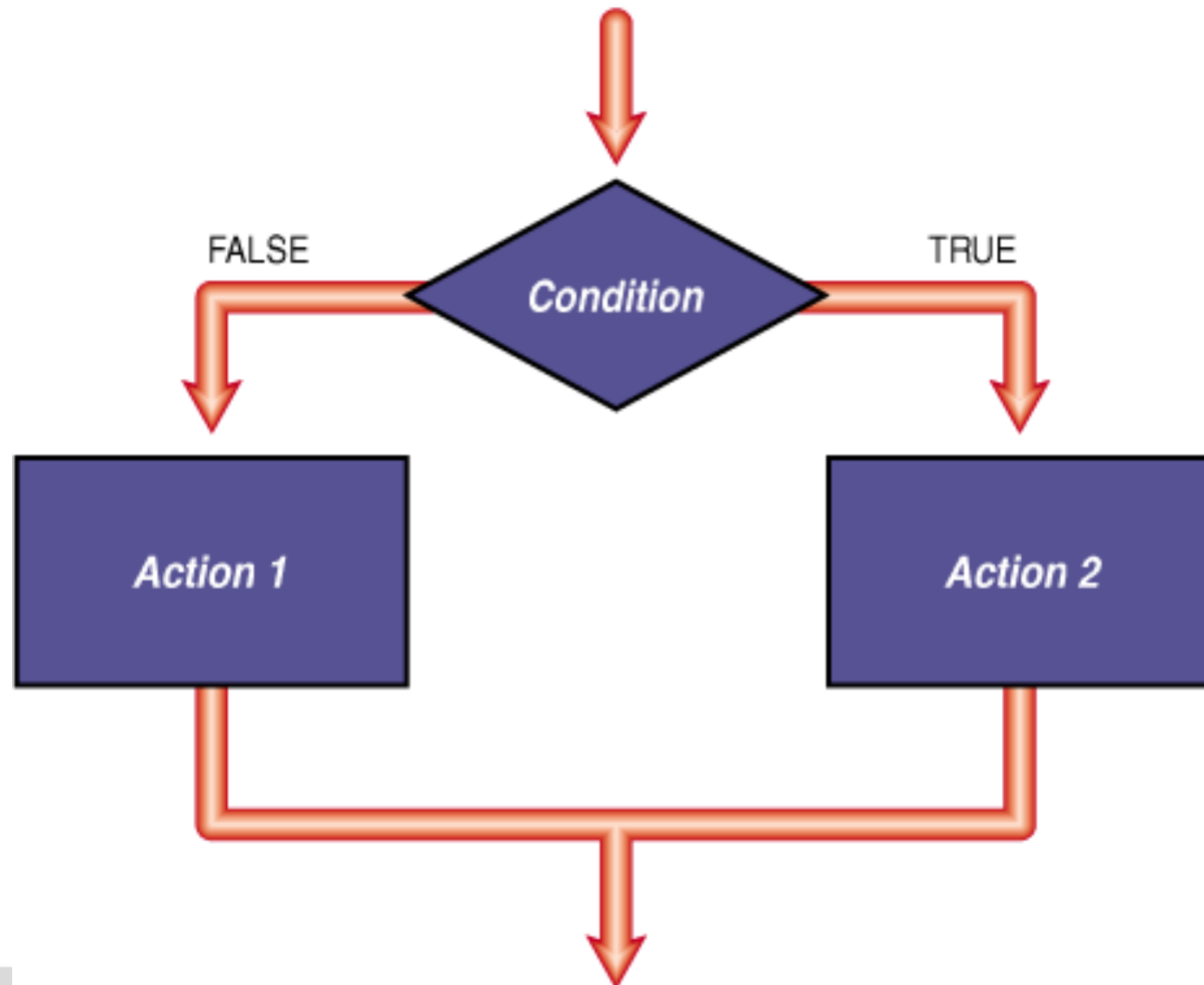
- Structured design
 - Selection control structure
 - If-then-else control structure
 - Select Case control structure
 - Repetition control structure
 - Do-while control structure
 - Do-until control structure
 - For....Next
 - For Each....Next

Control Structures: If...Then...Else

Objectives:

- Perform selection using the **If...Then...Else** statement
- Write instructions that use comparison operators and logical operators
- Use the **UCase** function
- Use the nested **If...Then...Else** statement

SELECTION CONTROL STRUCTURE



The Selection Structure Pseudocode

- You use the **selection structure**, also called the **decision structure**, when you want a procedure to make a decision or comparison and then, based on the result of that decision or comparison, select one of two paths
- You can use the VBA **If...Then...Else statement** to include a selection structure in a procedure

General Case:

```
If condition is true then  
    perform these tasks  
Else  
    perform these tasks  
End If
```

True path

False path

Case with no Else alternative:

```
If condition is true Then  
    perform these tasks  
End If
```

Using the If...Then...Else Statement

If *condition* **Then**

[Then clause instructions, which will be processed when the condition evaluates to true]

[Else

[Else clause instructions, which will be processed when the condition evaluates to false]]

End If

- The items appearing in square brackets ([]) in the syntax are optional
- The remaining components are essential
 - I.e. the words, **If**, **Then**, and **End If** must be included in the statement
- Items in *italics* indicate where the programmer must supply information pertaining to the current procedure
- The **If...Then...Else** statement's *condition* can contain variables, constants, functions, arithmetic operators, comparison operators, and logical operators

Relational Operators (Comparison Operators)

=	Equal to
>	Greater than
>=	Greater than or equal to
<	Less than
<=	Less than or equal to
<>	Not equal to

These operators are evaluated from left to right, and are evaluated after any mathematical operators.

Numeric Operator Order of Precedence

\wedge	exponentiation
$-$	negation
$*, /$	multiplication and division
Mod	modulus arithmetic
$+, -$	addition and subtraction

You can use parentheses to override the order or precedence.

Comparison Operators – more examples using If Then ...Else

If Then ...Else statement	Result
If intQuantity < 25 Then MsgBox Prompt:= "Reorder" End If	Displays "Reorder" if the intQuantity variable contains a value less than 25
If sngHours <= 40 Then MsgBox Prompt:= "Regular Pay" Else MsgBox Prompt:= "Overtime Pay" End If	Displays "Regular Pay" if the sngHours variable contains a value less than or equal to 40. Otherwise the message "Overtime pay" is displayed.
If curSales > 1000 Then curBonus = curSales * .1 Else curBonus = curSales * .05 End If	Calculates a 10% bonus on sales that are greater than \$1000, otherwise calculates a 5% bonus.

Examples of Relational Operators used in the *condition*

1. Write a *condition* that checks if the value stored in the intNum variable is greater than 123

intNum > 123

2. Write a *condition* that checks if the value stored in the strName variable is "YEN CHEUNG"

strName = "YEN CHEUNG"

UCase Function

- String comparisons in VBA are **case sensitive**, which means that the uppercase version of a letter is not the same as its lowercase counterpart
 - E.g. “YEN” is not the same as “Yen”
- The UCase function
 - UCase(String:=string)
 - Returns the uppercase equivalent of string
- The UCase function is useful if you don't wish to discriminate between upper and lower case
 - E.g. if you want “Y” and “y” to be equivalent.
- You can also use the UCase function in an assignment statement to convert to upper case

String is the name of the parameter

e.g. UCase(String:=strName)

e.g. UCase(String:= “Yen Cheung”) returns
“YEN CHEUNG”

e.g. strName =
UCase(String:=strName)

AlsoLCase function

LCase Function Example

This example uses the **LCase** function to return a lowercase version of a string.

```
Dim strUpperCase As String
```

```
Dim strLowerCase As String
```

```
strUppercase = "Hello World 1234"
```

```
strLowercase = Lcase(strUpperCase)
```

String to convert.

Returns "hello world 1234".

Examples of If...Then...Else Statements Whose Conditions Contain the UCase Function

```
If UCase(strAns) = "Y" Then
```

```
    MsgBox "answered yes"
```

```
End if
```

Displays "answered yes" if the contents of strAns is "y" or "Y"

```
If UCase(strAns) = "Y" Then
```

```
    intYes = intYes + 1
```

```
Else
```

```
    intNo = intNo + 1
```

```
End if
```

Adds 1 to intYes if if the contents of strAns is "y" or "Y",
Otherwise Adds 1 to intNo

Logical Operators

Operator	Meaning	Order of Precedence
And	All <i>conditions</i> connected by the And operator must be true for the compound <i>condition</i> to be true	1
Or	Only one of the <i>conditions</i> connected by the Or operator needs to be true for the compound <i>condition</i> to be true	2

Most commonly used logical operators

- The two most commonly used logical operators are **And** and **Or**
- You use the **And** and **Or** operators to combine several conditions into one compound condition

Logical Operators

Not :Reverses the truth value of *condition*; false becomes true and true becomes false

And: All *conditions* connected by the And operator must be true for the compound *condition* to be true

Or: Only one of the *conditions* connected by the Or operator needs to be true for the compound *condition* to be true.

When a ***condition*** contains arithmetic, comparison, and logical operators:
the arithmetic operators are evaluated first
then the comparison operators are evaluated
and then the logical operators are evaluated.

The order of precedence is Not, And, Or.

Logical Operators – order of precedence example

Condition: $6 / 3 < 2 \text{ Or } 2 * 3 > 5$	
Evaluation steps:	Result of evaluation:
6 / 3 is evaluated first	$2 < 2 \text{ Or } 2 * 3 > 5$
2 * 3 is evaluated second	$2 < 2 \text{ Or } 6 > 5$
2 < 2 is evaluated third	False Or 6 > 5
6 > 5 is evaluated fourth	False Or True
False Or True is evaluated last	True

| Evaluation steps for a *condition* containing arithmetic, comparison, and logical operators

Example of Logical Operators used in the *condition*

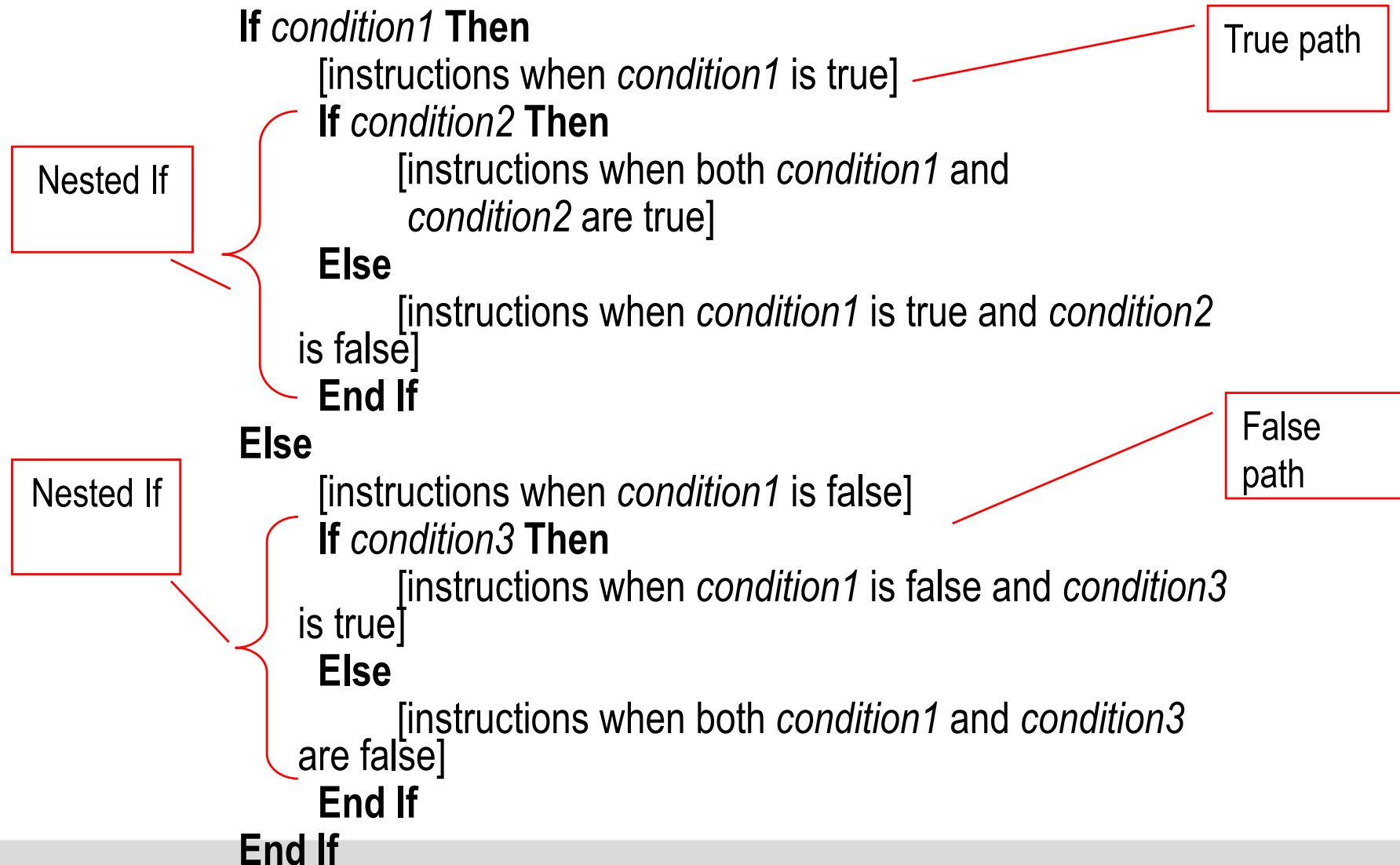
- To pass a course, a student must have an average test score of at least 75 and an average project score of at least 35. Write the *condition* using the variables **sngTest** and **sngProj**.

sngTest >= 75 And sngProj >= 35

Nested Selection Structure

- A nested selection structure is one in which either the true path or the false path includes yet another selection structure.
- Any of the statements within either the true or false path of one selection structure may be another selection structure.

Nesting If...Then...Else Statements

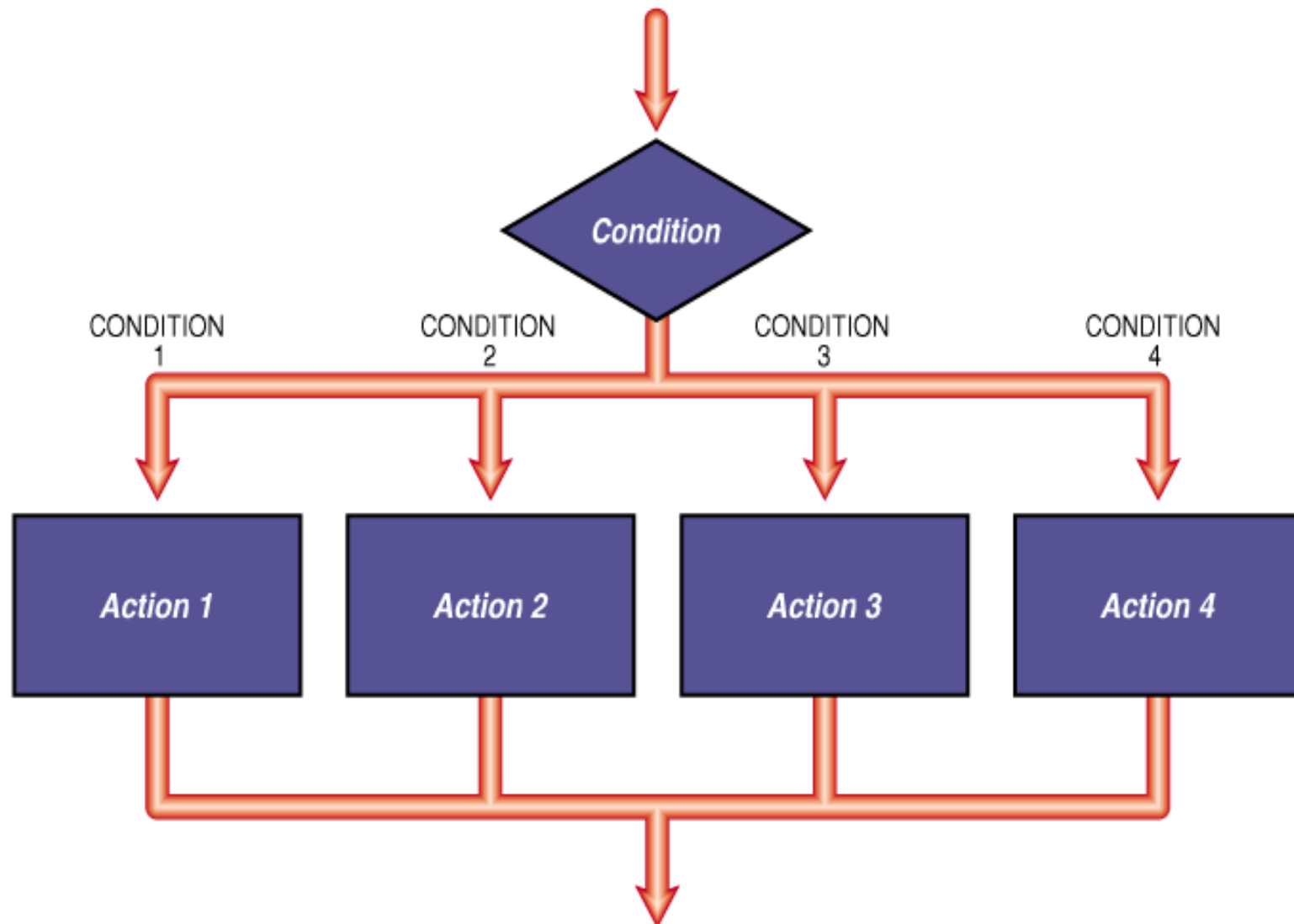


The Case Form of the Selection Structure

The Select Case control structure:

- When you have more than two paths in your program design, an extended selection structure such as the **Case** statement can be used.
- It is usually simpler, clearer and easier to use the **Case** form of the selection structure instead of the nested **If** form

CASE CONTROL STRUCTURE



The Select Case Statement

The Select Case statement begins with the Select Case clause and ends with the End Select clause

The Select Case clause must include a *testexpression*
The *testexpression* can be any numeric, string, or Boolean expression

Between the Select Case and End Select clauses are the individual Case clauses

Each Case clause represents a different path that the selection structure can follow

Each case (except Case Else) contains an expression list containing one or more expressions (numeric, string or Boolean) which are possible values of the *testexpression*

Select Case *testexpression*
 [Case *expressionlist1*
 [instructions for the first Case]]
 [Case *expressionlist2*
 [instructions for the second Case]]

 [Case *expressionlistn*
 [instructions for the nth Case]]
 [Case Else
 [instructions for when the *testexpression* does not
 match any of the *expressionlists*]]
End Select

Using To and Is key words in an Expressionlist

- You can use either the keyword **To** or **Is** to specify a range of values in an expressionlist; the values included in the range can be either numeric or a string
- When you use the **To** keyword in a **Case** clause, the value preceding the **To** always must be smaller than the value following the **To**
- Use the **To** keyword to specify a range of values when you know both the minimum and maximum values
- Use the **Is** keyword to specify a range of values when you know only one value, either the minimum or the maximum
- If you neglect to type the keyword **Is** in an expression, the Visual Basic Editor will type it in for you

Example of Select Case

Pseudocode:

1. Prompt the user for their test result out of 100
2. If the result is ≥ 80 then grade is HD
3. If the result is ≥ 70 then grade is D
4. If the result is ≥ 60 then grade is C
5. If the result is ≥ 50 then grade is P
6. Else < 50 then N

Example of Select Case

```
Private Sub CaseEg()  
Dim strMark As String  
Dim intMark As Integer  
strMark = InputBox("What is your mark?", "Mark-Grade conversion")  
intMark = Val(strMark)  
Select Case intMark  
Case Is >= 80  
    MsgBox "Grade is HD"  
Case Is >= 70  
    MsgBox "Grade is D"  
Case Is >= 60  
    MsgBox "Grade is C"  
Case Is >= 50  
    MsgBox "Grade is P"  
Case Else  
    MsgBox "Grade is N, you will have to repeat"  
End Select  
End Sub
```

The *testexpression*
Is the value of intMark

expressionlist1