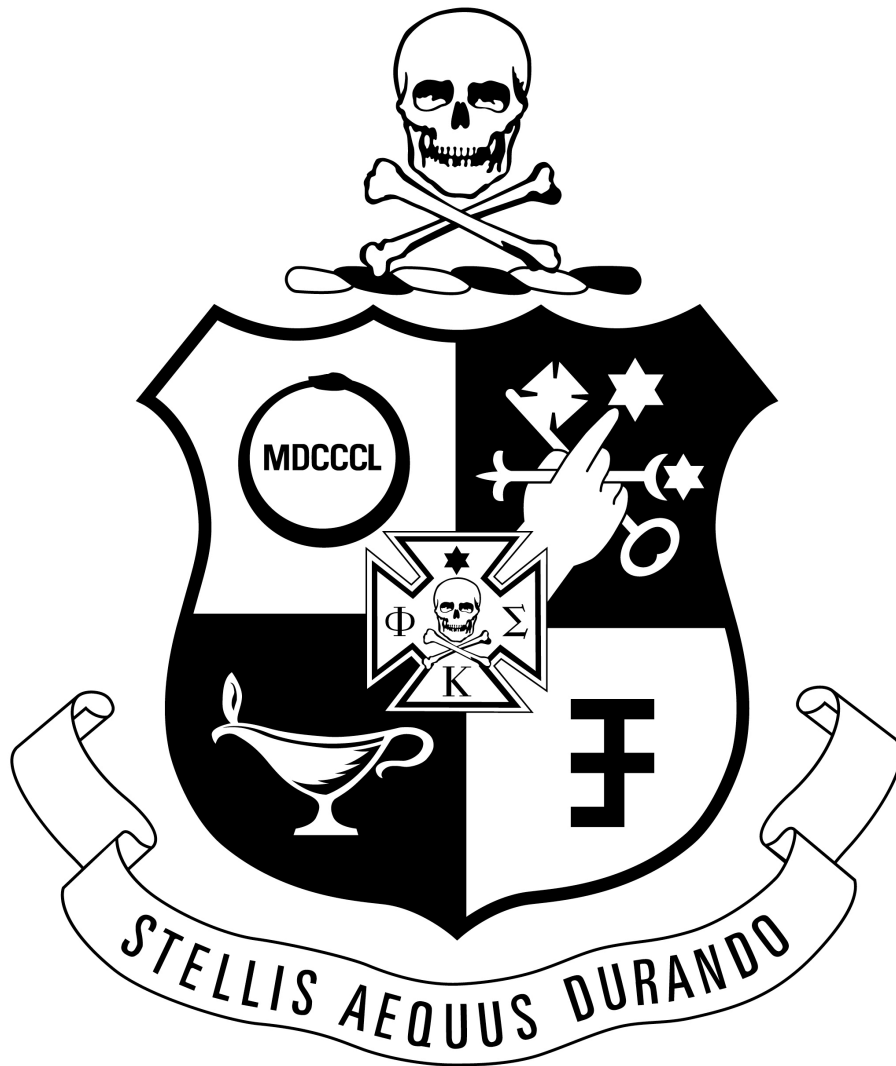


The Constitution and Acts of Phi Kappa Sigma International Fraternity, Inc.



August 15, 2008

Respectfully Submitted:
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Grand Sigma

THE CONSTITUTION AND ACTS

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ARTICLE I

THE TITLE

Section 1. **Name.** The name of this fraternity shall be PHI KAPPA SIGMA FRATERNITY.

ARTICLE II

THE OBJECTS

Section 1. **Purpose.** The objects of the Fraternity shall be the promotion of good fellowship and the cultivation of the social virtues among its members; the protection of the just rights and the advancement of the best interests, present and future, individual and collective, of all those who shall be associated together as members of the Fraternity; the encouragement of good scholarship and breadth of training for its members; and cooperation in the educational and cultural programs of institutions of higher education in which chapters are located.

ARTICLE III

MEMBERSHIP

Section 1. **Eligibility.** Membership in the Fraternity shall be open to bona fide male students of an institution of learning in which an active chapter exists at the time of the candidate's election.

Provided, however, that no student shall be eligible for membership who is a member of another national or international social fraternity.

Provided further, that the Grand Chapter or the Executive Committee may in a specific case and upon written application authorize the initiation by any active chapter of a member of the faculty or an administrative officer of the institution in which the chapter is located, or a former bona fide male student of an institution which grants bachelors' degrees and is accredited by its appropriated regional association as a four-year, degree-granting institution.

Provided further, that in order to facilitate the establishment of a new Active chapter, the Grand Chapter by a two-thirds vote of the chapters, voting as chapters, or the Executive Committee by unanimous action may, in a specific case, authorize a nearby active chapter to initiate bona fide male students, former bona fide male students, administrative officers, and members of the faculty of the institution in which the new chapter is being established.

Alternatively, when the Grand Alpha and appropriate Grand Delta deem it necessary, in a specific case, the Grand Alpha, with the concurrence of the Grand Delta, may appoint a special committee of members to conduct such initiation.

No prospective candidate shall be denied membership in the Fraternity on the basis of his race, creed, color, or national origin.

Section 2. Election as Pledge. Every candidate for pledging shall be proposed by three members, one proposer and two seconders. Balloting shall be done at a regular meeting of the active chapter or at a special meeting called for the purpose, at such time as may be necessary to conform to local conditions or regulations of the institution in which the chapter is located. Such vote shall be in accordance with the procedure established under the by-laws of the particular chapter.

Section 3. Election as Member. When the date for an initiation has been set, any candidate who is to be presented for membership shall be proposed in writing by three members, one proposer and two seconders; but no ballot shall be held before the next stated meeting of the active chapter, except that upon reasonable notice, directed to the student members, a ballot may be taken at a special meeting called for this purpose. Such candidate shall be elected by vote of the active chapter upon such vote as its active members shall determine with complete autonomy; provided, however, 75 percent of the active members must consent to such vote requirements.

Once voting requirements are established in the active chapter, those requirements must be registered with the Fraternity's National Office by letter. Local voting requirements cannot be officially changed until the new requirements are registered with the National Office and recognized by letter.

Section 4. Membership Requirements. Before being admitted to the full privileges of membership, a candidate must have taken all the obligations prescribed in the ceremony of initiation, must have subscribed to a pledge to observe and maintain all the provisions of the Constitution and of the Acts of the Fraternity and must have paid in full an initiation fee of an amount determined by the chapter, of which, such amount as may be fixed by the Grand Chapter shall be transmitted immediately to the International Headquarters. Before any candidate shall be initiated, the Chapter Tau shall certify to the Chapter Alpha that the candidate's initiation fee has been collected and said fee has been or will immediately be transmitted to the International Headquarters.

Section 5. Resignation Prohibited. Membership in the Fraternity is based on the principle, "Once a member, always a member"; therefore, under no circumstances whatever shall any resignation be recognized.

Section 6. Suspension and Expulsion. The honors, rights, and privileges of a member may be suspended or terminated by expulsion, but only for the reasons listed and according to procedures specified in the Acts of this Fraternity.

Section 7. Transfer. All members of the Fraternity who are in good standing shall be admitted to the meetings of any of the chapters and shall have the right to exercise all the privileges of membership except that of voting. The right of voting shall be confined to student members and alumni members of the particular chapter present at the meeting provided the undergraduate members, by a 75 percent majority vote of their membership, have approved of the alumni members of the chapter having said vote.

Provided, however, that any student member of the Fraternity, upon becoming connected with any institution in which there is a chapter, shall, on presenting a certificate of good standing from the chapter with which he was last connected, and upon making an application for transfer in the proper form, be admitted as a full member of the chapter, with the right to vote at its meetings.

ARTICLE IV

THE GRAND CHAPTER

Section 1. Composition. There shall be a Grand Chapter of the Fraternity, composed of an assemblage of delegates from each active chapter, one of whom may be a graduate, of delegates of each alumni chapter, of the chapter advisors, and the Grand Officers and the Past Grand Alphas.

The Grand Chapter shall exist only while delegates so convened are assembled.

Section 2. Attendance. It is the responsibility of every chapter and colony to send a minimum of one undergraduate delegate to the Grand Chapter Meeting.

Section 3. Authority. The Grand Chapter shall be entrusted with all general legislative and executive power, including the power to levy and collect taxes, not otherwise provided for, and its decision in all cases shall be supreme. It shall be authorized to pass such in all cases and shall be supreme. It shall be authorized to pass such enactments, not inconsistent with this Constitution, as may be deemed necessary for proper government and administration of the Fraternity.

Section 4. Sessions. The Grand Chapter shall meet in the convention at such time and at such place, annually or otherwise, as it or the Executive Board may determine, provided that at least thirty days notice of said convention be given to each chapter. A quorum for the transaction of business shall consist of a majority of the active chapters.

The sessions of the Grand Chapter shall be open to all members of the Fraternity, including those not designated as delegates. To such members the privileges of the floor, without voting, shall be accorded.

Section 5. Officers. The Officers of the Fraternity shall be a Grand Alpha, a Grand Beta, a Grand Pi, a Grand Sigma, Grand Tau, and Grand Thetas. These Grand Officers shall supervise the sessions of the Grand Chapter and shall perform such other duties as are defined or outlined in the Constitution and Acts or otherwise provided.

These Grand Officers shall be elected at the concluding meeting of each regular Grand Chapter to serve through the next Grand Chapter session.

Section 6. Voting. Each active Chapter, each Alumni Chapter, each Chapter Advisor, or, in his absence, the authorized Assistant Chapter Advisor, and each Grand Officer shall have the right to one vote and all motions and in the election of Grand Officers, except that the Grand Alpha shall vote only in the case of a tie. Past Grand Alphas shall have one collective vote which shall be of such character as a majority of said Past Grand Alphas present may decide.

When the vote of the Grand Chapter is taken by chapters, as provided for in this Constitution or in the Acts, the active chapters only shall vote; provided, however, in such case of a tie, the Grand Officers shall cast one collective vote, which shall be of such character as a majority of the said officers may decide.

ARTICLE V

THE EXECUTIVE COMMITTEE AND EXECUTIVE BOARD

Section 1. The Executive Committee. The officers of this Fraternity named in Section 5, Article IV shall constitute the Executive Committee.

Section 2. Authority of Executive Committee. It shall be the duty of the Executive Committee to carry into effect all enactments and resolutions adopted by the Grand Chapter and to conduct the general business of the Fraternity during such time as there is no Grand Chapter assembled.

Any meeting of the Executive Committee shall be legally constituted if there is present a quorum of officers of the Fraternity named in Section 5, Article IV. Four of the said officers shall constitute a quorum. All votes shall be cast in person.

Section 3. Jurisdictional Grand Officers. The Executive Committee shall appoint such Jurisdictional Grand Officers as it deems necessary to report on, and as directed by the Executive Committee, to take action with regard to, the active and alumni chapter. Each Jurisdictional Grand Officer shall hold the office of Grand Delta. Each Grand Delta shall be appointed for a period of two (2) years commencing on the date of the close of the Grand Chapter session last occurring prior to the next succeeding Grand Chapter. Each Grand Delta shall serve at the pleasure of the Executive Committee.

Section 4. The Executive Board. The Executive Committee together with all Grand Deltas and all living Past Grand Alphas shall constitute the Executive Board. In voting, however, the Past Grand Alphas shall have one collective vote, of such character as the majority of them may decide.

The Executive Board shall serve as the Board of Directors of the Corporation, Phi Kappa Sigma Fraternity, and shall exercise all customary powers and discharge all the customary duties of a board of directors.

Any meeting of the Executive Board shall be legally constituted if there is present a quorum of the Executive Committee and the Grand Deltas. A majority of these Grand Officers shall constitute a quorum.

All votes shall be cast in person. In voting, however, Past Grand Alphas shall have one collective vote of character as a majority of those present may decide.

Section 5. Filling of Vacancies.

In the event of the death, inability to serve, or resignation of any Grand Officer, the Executive committee shall be empowered to fill the vacancy for the remainder of the unexpired term of such officer.

Section 6. Grand Alpha's Duties.

The Grand Alpha shall preside over the sessions of the Grand Chapter and at meetings of the Executive Committee and the Executive Board and shall be the chief administrative officer of the Fraternity. He shall perform such duties as custom and parliamentary usage may require, including that of serving as President of the Corporation.

Section 7. Grand Beta's Duties.

It shall be the responsibility of the Grand Beta to coordinate and develop long range planning for the Fraternity and in that regard to establish, constitute and oversee such committees as he deems appropriate to advance long range goals. In addition, the Grand Beta shall be responsible for supervision of the Fraternity's Public Relations. In addition, the Grand Beta shall assist the Grand Alpha in the performance of his duties and, in the temporary absence or inability of the Grand Alpha to serve, shall officiate in his place. He shall serve as Vice-President of the Corporation.

Section 8. Grand Pi's Duties.

It shall be the duty and responsibility of the Grand Pi to encourage the development of leadership and educational programs in the active chapters and the Fraternity and in connection therewith he shall supervise activities of the Scholarship Committee. In addition, the Grand Pi shall supervise the Fraternity's relations with Colleges and Universities at which active Chapters and Colonies are located. The Grand Pi shall install the Grand Officers - elect and shall perform such other duties as may be designated by the Grand Chapter, Grand Alpha, or Executive Committee.

Section 9. Grand Sigma's Duties.

The Grand Sigma shall be the Secretary of the Grand Chapter, the Executive Committee, and the Executive Board and of the corporation and he shall perform such other duties as customarily pertain to such office. The Grand Sigma shall perform such other duties as may be designated by the Grand Chapter, the Grand Alpha, or the Executive Committee. The Grand Sigma shall supervise and coordinate the activities of the Assistant Grand Sigma and have ultimate responsibility for alumni affairs.

Assistant Grand Sigma - The Assistant Grand Sigma shall be responsible for servicing existing alumni chapters, homeowning corporations, and alumni associations. The Assistant Grand Sigma shall also establish alumni chapters, homeowning corporations, and alumni associations in areas that the Executive Committee designates. The Assistant Grand Sigma shall be nominated by and report to the Grand Sigma and is appointed by the Executive Committee to serve a one year term at the pleasure of the Grand Sigma.

Section 10. Grand Tau's Duties.

The Grand Tau shall be the treasurer of the Fraternity and of the Corporation. He shall collect all dues and fees provided for by the laws of the Fraternity with additional power to require from the Chapters such reports as he may deem proper. He shall perform such other duties as may be designated by the Grand Chapter, Grand Alpha, or Executive Committee.

Section 11. Grand Theta's Duties.

There shall be two Grand Thetas. The Grand Thetas shall direct the activities of the Grand Deltas. The Grand Thetas may also, from time to time, develop achievement and standards programs for the active Chapters, and may otherwise enforce decisions of the Executive Committee with respect to any active Chapter. It shall be the further responsibility of the Grand Thetas to direct the extension and establishment of undergraduate Chapters of the Fraternity. The Grand Thetas shall perform such other duties as may be designated by the Grand Chapter, the Grand Alpha, or the Executive Committee. The geographic regions under each Grand Thetas' jurisdiction shall be set by the Executive Committee.

Section 12. Grand Delta's Duties.

The duties of each Grand Delta shall be set forth in Article V, Section 3 of this Constitution.

ARTICLE VI
THE CORPORATION

Section 1. Purpose.

For the purpose of holding title to property and entering into contracts obligating and/or benefiting the Fraternity, the Fraternity shall operate under the corporate charter granted by the Commonwealth of Pennsylvania to Phi Kappa Sigma Fraternity.

Section 2. Officers.

All acts of this corporation shall be determined by the Executive Board, functioning as the board of directors of the said Corporation with the Grand Alpha serving as President, the Grand Beta as Vice President, The Grand Sigma as Secretary, and the Grand Tau as Treasurer. It shall be the duty of the Executive Committee to function as the board of directors of the Corporation during such times as the Executive Board is not assembled. All acts of the Executive Committee which shall bind the Corporation by law shall be binding upon the Executive Board. Subject thereto, all acts of the Executive Committee shall be ratified by the Executive Board unless otherwise provided by the Constitution and Acts of this Fraternity.

Section 3. Seal.

The seal of the Grand Chapter shall also serve as the seal of the Corporation.

ARTICLE VII

ACTIVE CHAPTER CHARTERS

Section 1. Extension. To further its objectives, the Fraternity shall have the power to establish active Chapters in such institutions of learning as may be deemed worthy. One Chapter only shall be established in any institution, except that when an institution maintains academic divisions or faculties at two or more distinctly separate locations, a separate chapter may be established at each branch of the institution, but only in the manner set forth in this Article.

Section 2. Approvals Required. Chapters may only be established in such institutions as have been approved by a three-fourths vote of the Executive Committee, by each active chapter in the state or province where the institution is located, by the appropriate Grand Delta and by each of the three active chapters geographically located nearest to the proposed institutions and also by a three-fourths vote of all other active chapters.

The voting by chapters may be made by their delegates in Grand Chapter assembled or by mail; provided, however, that in the event of a mail vote the action to be taken shall be determined within thirty days of the request for the vote was mailed.

Section 3. Final Approval. Charters may be granted only by a three-fourths vote of the Executive Committee and the appropriate Grand Delta and only to groups of individuals who, in the judgment of the Executive Committee and appropriate Grand Delta, have maintained an effective organization for such length of time as to ensure their continued reliability and stability as a chapter of the Fraternity.

Section 4. Preparation of Charter. When approval for the establishment of an active Chapter has been granted, the Executive Board shall prepare a charter which shall be signed by the Grand Alpha and to which shall be affixed the seal of the Grand Chapter, and attested by the Grand Sigma.

Section 5. Surrender of Charter. A Chapter in good standing may voluntarily surrender its charter and cease to exist as an active Chapter. Such action can be taken only at a special meeting of the Chapter called solely for such purpose, of which thirty days notice in writing must be given to every member of the Chapter, student and alumnus, and to the Executive Committee and appropriate Grand Delta. Personal service of such written notice shall be sufficient, and the depositing in the mails of said notice, duly stamped and addressed to a member's last-known address, shall be sufficient service in case of failure to make personal service.

A resolution to surrender a charter shall be valid only if it has been adopted by a three-fourths vote of all of the members, student and alumnus, of the chapter present at such meeting. It must then be signed by the Grand Alpha and attested by the chapter Sigma who shall certify that it has been passed as above required, and then be forwarded to the Executive Committee. Such resolution shall be accepted as final by the Grand Chapter or by the Executive Committee. Such resolution shall be accepted as final by the Grand Chapter or by the Executive Committee and the Chapter shall then cease to exist. The charter and all other documents and paraphernalia shall be forwarded immediately to the Grand Sigma.

Section 6. Suspension or Revocation of Charter. The Grand Chapter shall have the power to suspend or revoke the charter of any active Chapter whenever, in the opinion of the Grand Chapter, the best interests of the Fraternity demand such action.

To suspend or revoke a charter it shall be necessary that a written complaint, either by another chapter or by three or more individual members or the Fraternity, be lodged with the Executive Committee at least sixty days prior to any sessions of the Grand Chapter, setting forth the reasons why the charter in question should be suspended or revoked. The committee shall give at least thirty days notice of such complaint to all the chapters, including the one against which the action is proposed.

The Executive Committee shall have powers to suspend such Chapter from exercising its functions until the next session of Grand Chapter but only by an unanimous vote and after a thorough examination by the appropriate Grand Delta.

In addition to the powers granted herein to suspend a Chapter, the Executive Committee shall have powers to place a Chapter upon probation on such terms and conditions as they shall deem necessary, in consultation with the appropriate Grand Delta, when, in the opinion of the Executive Committee, the best interests of the Fraternity demand such action.

At the next Grand Chapter session, the hearing of the complaint shall be made a special order of business. The complainant and respondent may present their respective claims by two counsels each, who shall be members of the Fraternity. A majority vote of the chapters represented at the Grand Chapter shall be necessary to sustain the complaint. In case the complaint is sustained, the Grand Chapter shall determine whether the charter of the respondent Chapter shall be revoked or whether said Chapter shall be suspended from exercising its functions and, in case of suspension, shall fix duration and terms of such suspension. A three-fourths vote of the chapters represented at the Grand Chapter shall be necessary to revoke a charter. If the charter is not revoked, but is suspended, the duration and terms of such suspension shall be determined by a majority vote of the chapters represented by the Grand Chapter.

In case a majority shall not agree upon the duration of terms of suspension, the charter of the Chapter shall remain suspended until reinstated by a three-fourths vote of the Chapters represented at any subsequent Grand Chapter session.

The Grand Chapter shall vote by Chapters in every case, and the respondent Chapter shall have no vote, nor shall it be counted in the computation of the three-fourths majority vote required.

In the event of revocation, the Chapter shall immediately cease to exist and the Executive Committee shall take possession of the Chapter's charter and all other documents and paraphernalia.

In the event of suspension either by the Grand Chapter or the Executive Committee, the Committee shall take possession of the Chapter's charter and all other documents and paraphernalia, to be held by the Committee while such suspension continues.

In case the complaint is not sustained, any suspension that may have been ordered by the Committee shall immediately cease, and the Committee shall return to the Chapter the charter and other documents and paraphernalia previously secured.

ARTICLE VIII

ACTIVE CHAPTER ADMINISTRATION

Section 1. Officers. The regular officers of an active Chapter shall be an Alpha, who shall be known by the symbol A; a Beta, known by the symbol B; a Pi, known by the symbol Π ; an Iota, known by the symbol I; a Sigma, known by the symbol Σ ; a Tau, known by the symbol T; an Upsilon, known by the symbol Y; a Psi, known by the symbol Ψ ; a Phi, known as the symbol Φ ; and two Thetas known by the symbol Θ .

An active Chapter shall have the power to appoint and fix the assignments of other special officers, not provided for above, and of committees, as it deems expedient.

Section 2. Election. The election of officers shall be from student members of the Chapter and shall be by semi-annual ballot at any regular meeting of the Chapter during the month of April and during the month of December of each year, unless, in the opinion of the Executive Committee, special circumstances warrant making of a specific exception for a Chapter, upon its application for permission to hold elections at other times in the year or to fix special terms for particular officers. Officers shall serve until their successors are installed.

Section 3. Eligibility of Office. At the time of his election, a nominee for office must be in good standing both in the Fraternity and in the institution where he is enrolled. He may not be on probation nor subject to dismissal for scholastic or other deficiencies under the regulations of his college or university. An officer may be re-elected to any office.

Section 4. Alpha's Duties. The Alpha, as the chief administrative officer of his Chapter, shall be responsible for enforcing within his Chapter the enactments of the Grand Chapter and the directives of the Executive Committee; shall preside at all meetings of his Chapter and provide leadership in its undertakings and enforcement of the policies which it adopts; shall represent his Chapter in its relations with the institution in which it is chartered; shall supervise the activities of all officers and require reports therefrom; and shall perform such other duties as custom and parliamentary usage may require.

At the close of his term of office, he shall prepare a written report on the general condition of his Chapter, the original which shall be preserved in the archives of the Chapter, and copies shall be

sent to the Chapter Advisor, the appropriate Grand Delta, and the National Office of the Fraternity.

Section 5. Beta's Duties. The Beta shall assist the Alpha in the performance of his duties and, during the temporary absence or inability of the Alpha to serve, shall officiate in his place.

Section 6. Pi's Duties. The Pi shall assist the Alpha in the performance of his duties and shall officiate during the absence or inability to serve of both the Alpha and Beta. It shall be his special responsibility to provide leadership and supervision in those activities of his Chapter which encourage high standards of scholastic achievement and the creation of an atmosphere which will stimulate the substantial intellectual and cultural development of Brothers and new members.

Section 7. Iota's Duties. The Iota, as ritualist, shall supervise the arrangements for and take his appropriate part in the ceremonies of pledging, of initiation, and of the installation of officers. It shall be his special responsibility to provide for the instruction and examination of new members in the history, traditions, and organization of the Fraternity and of his Chapter, and in related matters which may help them to prepare for the responsibilities of full membership.

Section 8. Sigma's Duties. The Sigma, as secretary, shall keep an accurate record of the proceedings of his Chapter; shall have custody of the seal of his Chapter; shall take in charge and keep privately all the archives of his Chapter; and shall perform such other duties as may be required by the nature of his office and prescribed by the Fraternity or the Chapter. He shall be, ex officio, the historian of the Chapter.

Section 9. Tau's Duties. The Tau, as treasurer, shall be responsible for the safe custody of the Chapter funds and for the careful management of its financial affairs; shall maintain accurate accounts of all receipts and expenditures, according to the form prescribed or permitted by the Executive Committee and by the Chapter Advisor, and according to supplementary procedures prescribed by the Chapter; shall collect all monies due his Chapter and authorize all disbursements, in strict accordance with the budget adopted by his Chapter or by resolutions approved by his Chapter; and shall make such periodic reports on the financial condition of his Chapter as shall be required by his Chapter and by the Executive Committee.

Section 10. Upsilon's Duties. The Upsilon, as editor, shall be in charge of all Chapter publications and shall, on behalf of his Chapter, contribute to the publication of The Maltese Cross and other Fraternity publications. He shall provide information and give leadership in other activities intended to strengthen and improve his Chapter's relations with its alumni members and with the general and campus community.

It shall be his special responsibility to secure and record on the prescribed forms biographical data concerning each member at the time of his initiation, immediately to furnish copies of these completed forms to the Grand Beta at the National Office, and to maintain and safeguard the Chapter's own file of these data. Immediately after the installation of the officers-elect, the new Upsilon shall forward their names and addresses to the Grand Beta at National Office. All members shall notify the National Office with their correct addresses or other membership information changes.

Section 11. Theta's Duties. The Thetas shall guard the door(s) during meetings of their Chapter. It shall be their responsibility, as assigned by the Alpha, to inspect and to report on the physical condition of the grounds, rooms, and furnishings of their Chapter and to supervise the activities of all members and new members designed to maintain the premises in a safe, sanitary, and attractive condition.

Section 12. Psi's Duties. The Psi shall be the social chairman of the Chapter, and shall arrange and administer all social functions of the Chapter.

Section 13. Phi's Duties. The Phi shall be the Philanthropy/Community Service Chairman of the Chapter and shall organize and direct all philanthropic, fundraising, and service activities of the Chapter.

Section 14. Supplementary Duties. In consideration of local conditions and compelling need, a Chapter may reassign duties or modify the responsibilities of its officers, as designated in the preceding Sections. Provided further, a Chapter may adopt regulations supplementing the specific duties and responsibilities of its officers and may require reports from officers in addition to those specified above as required from the Alpha, the Tau, and the Upsilon.

Section 15. Interfraternal Representation. Each Chapter shall select a member to serve as the Interfraternal representative.

ARTICLE IX

ALUMNI CHAPTER

Section 1. Charters. The Grand Chapter or the Executive Committee shall have the power to charter local organizations, composed exclusively of graduate and non-graduate alumni members, as chapters which shall be known as Alumni Chapters. No such charter may be granted except upon application, signed by not less than ten graduate and non-graduate members. Such application must be accompanied by a registration fee of one hundred (100.00) U.S. dollars.

Section 2. Powers. All Alumni Chapters shall enjoy equal rights and privileges with active Chapters, except that they shall not have the power to initiate any person into membership, and they shall have no vote when the vote of the Grand Chapter is taken by Chapters.

Section 3. **Officers.** Each alumni chapter shall elect a President, Secretary, Treasurer, and such other officers as it may require. Unless otherwise provided for in the Alumni Chapter's own By-Laws, the election of these officers shall be held annually at the first meeting on or about October 19 each year.

Immediately upon the election of the officers of an Alumni Chapter, the new Secretary shall forward their names and addresses to the Grand Sigma at the National Office.

Section 4. **Termination of Charter.** The Charter of an alumni chapter may be suspended or revoked for cause by a majority vote of the Grand Chapter or of the Executive Committee, but only after at least thirty days notice has been given to the officers of the Chapter in question; such cause shall exist whenever such Chapter has become inactive for a period of at least one year.

ARTICLE X

INITIATIONS AND SECRETS

Section 1. **Initiations.** Initiation ceremonies and activities, both formal and informal, in the Fraternity are to serve a constructive purpose. No new member shall be subjected to physical or mental punishment which may result in bodily harm or is calculated to inspire fear; nor subjected to humiliation or embarrassment by acts which contravene the standards of common decency; nor subjected to other forms or ritual, ceremony, hazing, rough play, or stunts that would be recognized as abusive or vulgar by honorable people.

Section 2. **Secrets.** In order to preserve the secrets of the Fraternity from all chance of discovery, no Chapter shall maintain otherwise than by an official publication of the Executive Board, the grip, passwords of recognition, secret names of officers, motto, or the explanation of any secret cipher. All reference to such shall be left blank, excepting in those copies which have been officially approved by the Executive Board.

ARTICLE XI

THE AMENDMENTS

Section 1. **Procedure.** This Constitution shall not be altered or amended except by a vote of three-fourths of the active Chapters, voting as Chapters, represented at a session of the Grand Chapter.

No proposed amendment to this Constitution shall be adopted at any session of the Grand Chapter unless it has been submitted in writing at least one hundred twenty (120) days before such session of the Grand Chapter to the Grand Sigma, who, on receipt thereof, shall within ten (10) days of such receipt of the proposal, submit it to the several Chapters, Chapter Advisors, Grand Officers, and Past Grand Alphas; provided that amendments to a proposed amendment may be adopted by the Grand Chapter without previous notice. Proposed amendments submitted less than 120 days before the Commencement of any session of the Grand Chapter may be considered if 3/4's or more of the Chapters in attendance at such Grand Chapter abridge by motion the time limits herein.

No proposal for amendment may be considered by mail vote or at a Grand Chapter unless it is accompanied by a written explanation of advantages and disadvantages, the pros and cons. A proposal to amend shall include the name of the proposer. Proposal to change such an amendment at a Grand Chapter need not be accompanied by written explanation, but must be explained to the assembly and be submitted for discussion from the floor.

Section 2. Ceremonies. The esoteric ceremonies, except the Ritual of Initiation, shall be subject to amendment on the same basis as the Constitution. The Ritual of Initiation shall be preserved unchanged as originally adopted.

Section 3. War Powers. At any time during which either the United States of America or the Dominion of Canada, or both, are engaged in war, the Executive committee is authorized to waive, by a three-fourths vote, any provision of the Constitution or of the Acts, which may become impracticable in enforcement or fulfillment because of war conditions.

Appeal of such waiver may be made by any Chapter or may be taken on the initiative of any member of the Executive Committee, and may be adopted by a three-fourths vote of the Committee at regular or special meeting or by mail or telegraphic ballot. However, no such amendment or suspension shall remain in effect for a period longer than: (a) that fixed by the Committee; (b) that extending to the next session of the Grand Chapter; or (c) that extending six months after the declaration of an armistice or peace, whichever of such events or dates shall first occur.

THE ACTS

ACT 1 THE GRAND CHAPTER

Credentials. Be it enacted by the delegates, in Grand Chapter assembled, that FIRST, the following shall be the form of certificate prescribed for presentation by all delegates-elect to the Grand Chapter before being qualified to take seats as members.

Hall ofChapter of the Phi Kappa Sigma Fraternity at
.....:

We hereby certify that Brothers
..... have been duly elected delegates to represent the
..... Chapter of Phi Kappa Sigma Fraternity at the Session of the
Grand Chapter.

In testimony whereof we have hereunto set our hands and the seal of the
Chapter, thisday of A.D.

.....
Alpha

.....
Sigma

(SEAL)

Travel Stipends.

SECOND, the Executive Committee prior to any session of the Grand Chapter shall be authorized to direct the payment out of Fraternity funds for the air coach fare, or any amount equal thereto where other means of transportation are used, for one delegate from each active Chapter to the Grand Chapter, from the location of such intermediate point from which the delegate may start and return; also the air coach fare, or an amount equal thereto where other means of transportation are used, for each Chapter Advisor (or Assistant Advisor if authorized by the Executive Committee) from the place of his residence and return, or from such intermediate point from which such Advisor may start and return. Also all legitimate expenses of the Grand Officers and Past Grand Alphas to the session and return; provided, however, that the Committee shall have the power to prorate or abate all of the said payments in case the financial condition of the Fraternity shall necessitate such action, in which case thirty days notice of the contemplated action shall be given to the Chapters; and provided further, that if a Chapter at the time of the session shall be indebted to the Fraternity, the amount of such indebtedness shall be deducted from the payment to the delegate of such Chapter.

Order of Business.

THIRD, the order of business of a session of the Grand Chapter shall be as follows:

1. Call to order.
2. Opening ceremony, including invocation.
3. Appointment of Credentials Committee by the Grand Alpha.
4. Certification of credentials by the Grand Sigma.
5. Roll call.
6. Address of the Grand Alpha.
7. Appointment of committees.
8. Reading of the minutes of the previous session.
9. Report of the Executive Committee.
10. Reports of the Grand Officers.
11. Report of the Trustees of the Phi Kappa Sigma Endowment Fund.
12. Report of Chapters.
13. Submission of proposed legislation.
14. Miscellaneous business.
15. Election of officers.
16. Installation of officers-elect.
17. Closing ceremony and adjournment.

The roll shall be called at the beginning of each meeting within the session; in case any Chapter is absent without cause at such roll call, the travel stipend of its delegate, provided for above, shall be proportionately reduced.

Reports.

FOURTH, written reports shall be prepared and presented to the Grand Chapter and transcribed in the minutes of the session as follows:

1. The Executive Committee shall prepare and present a report on the general state of the Fraternity.
2. The Grand Tau shall present a report on the financial status of the Fraternity, including the Phi Kappa Sigma Alumni Fund.
3. The Grand Beta shall present a report on the affairs of his office.

4. The Grand Deltas having jurisdiction over Active and Alumni Chapters shall present reports on the condition of the several Chapters under their respective jurisdictions.

Installation of Grand Officers.

FIFTH, Grand Officers-elect shall be installed by the retiring Grand Pi in the following manner:

Immediately prior to the installation of each Grand Officer, the Grand Pi shall read aloud the duties of the office as prescribed in Section 6 to 10, inclusive, of Article V of the constitution, and shall then administer to the Grand Officer-elect, severally, the following obligations:

Grand Pi: "Do you solemnly declare upon your sacred honor, and in the presence of these witnesses, that you will faithfully perform all duties of the office to which you have been elected; that you will support the Constitution and the Acts of this Fraternity; that you will use all endeavors to preserve peace and harmony among its members; and will, so far as lies within your power, promote and foster the best interests, present and future, of the Grand Chapter and of all Chapters of the Phi Kappa Sigma Fraternity?"

Grand Officers-elect: "I do."

In case any Grand Officer-elect is absent from the session at which he is elected, the Grand Chapter may authorize the Executive Committee or any active Chapter to install him in practical conformity herewith.

Records.

SIXTH, the Grand Chapter shall keep a record of minutes in which shall be recorded all transactions and resolutions of the Grand Chapter and upon which shall be spread all reports of officers and committees; a record of enactments in which shall be recorded all amendments to the Constitution and Acts adopted by the Grand Chapter, arranged in a manner convenient for references; a record of officers in which shall be kept a correct list of all officers of the Grand Chapter and the several Chapters, each with his address; and a record of members in which shall be recorded the name, occupation, and address of every member, together with such other matters of individual interest as may be deemed expedient. In addition, the Grand Chapter may direct the Executive Committee to issue a directory of addresses of living members provided that such directory shall not be issued more frequently than once every two years.

ACT 2

FRATERNITY REVENUES

New Member Fee. Be it enacted that, FIRST, each active Chapter shall pay to the Fraternity the sum equal to the set amount for each undergraduate or graduate student upon his election as a new member. This sum shall discharge the Chapter's obligation to the International Headquarters for new member fees and dues of such candidate for membership.

Initiation Fee. SECOND, each active Chapter shall pay to the Fraternity the sum equal to the set amount for each undergraduate or graduate student upon his initiation. The sum shall discharge the Chapter's obligation for the initiation fee and dues of such member. It shall also include the cost of a suitable membership card, certificate, and membership badge; the form and design of which shall be determined by the Executive Committee. It shall also include a subscription to the MALTESE CROSS OF PHI KAPPA SIGMA for such member. Not more than Fifteen Dollars (\$15.00) of this sum shall be appropriated to the principle of the Phi Kappa Sigma Endowment Fund.

Special Fee. THIRD, each active Chapter shall pay to the Fraternity the sum equal to set amount upon the initiation of any member whose candidacy has been approved by the Grand Chapter or the Executive Committee as provided for in Article III of the Constitution, including a member of the faculty or an administration officer of the institution in which the Chapter is located or a former bona fide male student of an institution which grants bachelor degrees and is accredited by its appropriate regional association as a four-year, degree-granting institution.

Institution Charges. FOURTH, no new active Chapter shall be instituted until it has transmitted to the Fraternity a new member fee and an initiation fee for each charter member; except that where such new Chapter originates out of pre-existing local fraternity, in such case no new member fee shall be payable and such initiation fee shall be paid for each charter member. Other expenses as may be chargeable under the laws of the Fraternity to the new Chapter shall be payable within thirty (30) days after its institution.

Annual Undergraduate Assessment. FIFTH, every Chapter of the Fraternity shall pay to the International Headquarters an annual fee for each undergraduate initiated member of the Chapter. This shall be due in the Fall term on or before November 1 upon notice from the International Headquarters.

Chapter Assessment. SIXTH, every Chapter of the Fraternity shall pay to the International Headquarters a chapter assessment equal to the set amount for each Chapter. This shall be due in the Winter/Spring term on or before February 15 upon notice from the International Headquarters.

Financial Reports. SEVENTH, for the purpose of this Act, the International Headquarters shall be authorized to require from the officers of the active Chapters such reports as he shall deem necessary.

Colonies. EIGHTH, Colonies shall pay the same fees as Chapters, which fees will be prorated based upon the date that the group is colonized.

Fee Increase Procedures and Limitations. NINTH, the amount of all fees defined by this act shall only be changed by a unanimous vote of the Executive Committee and shall be communicated to the Active Chapters not less than six months prior to any change in said fee.

In no event will the four-year cost of membership increase on an annualized basis of magnitude greater than five percent over and above the rate of inflation, as determined by the Grand Tau using the most recently published consumer price index, nor an increase causing the four-year cost of membership to exceed the all-fraternity average four-year cost of membership, as calculated by the Executive Director, without specific approval of a simple majority of the Grand Chapter.

The four-year cost of membership shall be calculated as one New Member Fee plus one Initiation Fee plus three Undergraduate Assessments plus four times an average percentage of the Chapter Assessment based on the Fraternity's average chapter size taken at the beginning of the current academic year. Insurance, Grand Chapter Assessment and Grand Chapter Registration Fees would not be applicable as these fund specific external obligations.

ACT 3 SPECIAL FUNDS

Endowment. Be it enacted that, FIRST, there shall be in hereby created a perpetual fund to be known as the "Phi Kappa Sigma Endowment Fund."
The funds of said endowment shall consist of:

1. All invested or uninvested principal and all income now constituting said Endowment.
2. All future contributions to the Phi Kappa Sigma Alumni Fund, which is hereby continued as a method of collection only, except that the Executive Committee may, at its discretion, use such contributions to defray all or any part of the expenses of editing and publishing the Maltese Cross and any other publication of the Fraternity.
3. Such sums as the Grand Chapter or the Executive Committee may at any time appropriate out of funds of the Fraternity not needed for current expenses.
4. Contributions that may be made to the Phi Kappa Sigma Endowment by gift, bequest or otherwise.

Said funds of said Endowment shall be placed in the names of three Trustees and their successors, who shall be elected by the Executive Committee to serve for terms of six years each; provided, however, that at the meeting of the Committee next succeeding the adoption of this Act, three Trustees shall be elected, one for a term of two years, one for a term of four years, and one for a term of six years. The said Trustees shall make reports to each session of the Grand Chapter.

The principal of said fund may be invested and reinvested by the Trustees in readily marketable high-grade securities including preferred and common stocks being limited to the restrictions imposed by the law of any state in respect to legal investments by Trustees, all of which investments shall be subject to subsequent ratification by a three-fourths vote of the Executive Committee. The Trustees may invest funds in other high grade securities such as Chapter loans, properly secured, provided that such investments shall have first been approved by a three-fourths vote of the Executive Committee. The Trustees shall have full power to sell any

securities coming into their hands or at any time purchased by them except that the disposition of Chapter loans shall first be approved by the Executive Committee.

The Trustees are authorized to appoint an attorney-in-fact, who may be the Grand Tau, to act for them in all matters pertaining to the fund; and they are further authorized to select a depository for all funds and securities. The Trustees and their attorney-in-fact shall be responsible only for exercise of such care, discretion and judgment in the purchase and sale of securities as would be expected of a reasonably prudent man under the circumstances. The Trustees shall furnish such bond as may be directed by the Executive Committee.

By a majority vote of the Executive Committee, the income of the fund may be used:

1. To pay current expenses of the Grand Chapter of the Fraternity, Executive Committee, and the Executive Board.
2. As a loan to any Chapter upon such terms as the Committee deems proper.
3. For any extraordinary expense of the Grand Chapter, the Executive Committee or the Executive Board in connection with the management and operation of the Fraternity.
4. As additions to the principal of the Fund.

The Executive Committee shall have authority, in case it deems it desirable at any time, to incorporate the Phi Kappa Sigma Endowment hereby created under the laws of any state of the United States and to take all necessary steps to consummate such incorporation. In case of such incorporation, the Trustees of the Endowment hereby created are authorized and directed to transfer all property of the Endowment to such corporation, which shall hold the same subject to the terms of this Act, and thereupon said Trustees shall be discharged from all further responsibility therefore.

Alumni Fund. SECOND, The Phi Kappa Sigma Alumni Fund shall consist of contributions from members of the Fraternity received by the Executive Committee annually. All expenses of the collection of the fund shall be paid out of the fund.

The Executive Committee shall, from time to time, at its discretion, fix and determine the amount of annual contributions to be solicited from each alumnus. For the purposes of this Act, any member who has ceased to be student member shall be considered an alumnus, whether graduate or non-graduate, and any graduate continuing as a student member shall not be considered an alumnus.

Housing Corporation. THIRD, the Executive Committee, in its discretion, and by a three-fourths vote, may cause to be formed an incorporated, a wholly owned corporation, all the voting stock of which will be owned by Phi Kappa Sigma, Inc., a Pennsylvania non-profit corporation. Said corporation will be formed for the purpose of constructing, financing, purchasing, owning, leasing, selling, and operating Fraternity houses. In order to carry out said purposes, it is authorized to issue bonds, certificates of indebtedness, debentures, mortgages, deeds of trust, and notes. It is authorized to mortgage, hypothecate, or pledge any or all of its assets. The Executive Committee may transfer to said corporation, assets now held by Phi Kappa Sigma, Inc., and Alumni Fund.

Grand Chapter Fund. FOURTH, the Executive Board shall have full power of authority to levy, an annual convention tax for the purpose of defraying part or all of the cost incident to holding Grand Chapter meetings of the Fraternity. Such tax shall be charged against each active

Chapter and Colony on the basis of membership. The amount of convention tax shall be determined by the Executive Committee annually on a per undergraduate member basis and shall be assessed on the basis of the total undergraduate membership of each Chapter and Colony as reported on the official semi-annual membership report due at the National Office no later than April 1 each year.

ACT 4

THE EXECUTIVE COMMITTEE AND THE EXECUTIVE BOARD

Meetings of the Executive Committee. Be it enacted that FIRST, the Executive Committee shall meet at least two times each calendar year. Meetings commencing in one year and terminating the following year shall be considered as a meeting in either year, at the committee's discretion, but not as a meeting in both years. Executive Committee meetings may be held by telephone conference call. Special meetings may be held at the call of the Grand Alpha. The time and place of meetings shall be determined by the Executive Committee. Notice of Executive Committee meetings shall be sent to all members of the Executive Board and any member of the Executive Board may attend Executive Committee meetings. No member of the Executive Board other than members of the Executive Committee shall have a vote at such meetings.

Expenses. SECOND, all legitimate expenses of members of the Executive Committee including those incurred in connection with attendance at the regular meetings and such additional meetings, not exceeding two, as may be necessary shall be paid out of Fraternity funds. All legitimate expenses of any Grand Delta or Past Grand Alpha whose attendance at such meetings has been requested by the Grand Alpha and is necessary for the proper conduct of the business of the Executive Committee shall be paid out of the Fraternity funds.

Minutes of the Executive Committee. THIRD, the Executive Committee shall keep a record of minutes, including an accurate account of all transactions of the Executive Committee and all such other matters as the Executive Committee may see fit to order noted therein. Copies of such minutes shall be sent to all Grand Deltas, all Past Grand Alphas, and all active Chapters within thirty (30) days after Executive Committee meetings. Should the Executive Committee deem the publication of any proceedings to be injurious to the Fraternity, any Chapter or any member, however, the Executive Committee may, by a two-thirds vote, omit such proceedings from copies of the minutes.

Meetings of the Executive Board. FOURTH, the Executive Board shall meet just before the opening of a session of the Grand Chapter or during a recess of the said session and the newly appointed Executive Board shall meet at the close of the session. A special meeting may be held at the call of the Grand Alpha. A special meeting may also be held at the demand of three (3) of the Grand Officers, at least one of whom shall be a member of the Executive Committee, to be signified in writing and directed to the Grand Alpha which said special meeting shall be within thirty (30) days of the receipt of such notice at the National Office.

Expenses of the Executive Board. FIFTH, all legitimate expenses of members of the Board, save and except for Past Grand Alphas, who are not Grand Deltas, incurred in connection with attendance at the regular meetings and such additional meetings not exceeding one, as may be necessary, shall be paid out of Fraternity funds. All legitimate expenses of all Past Grand Alphas, who are not Grand Deltas, incurred in connection with attendance at the Executive Board meeting held before the opening of the session of the Grand Chapter or during a recess of the session and held at the close of the session shall be paid out of Fraternity funds.

Minutes of the Executive Board. SIXTH, the Executive Board shall keep a record of minutes including an accurate account of all transactions of the Board and such other matters as the Board may see fit in order noted therein. Copies of such minutes shall be sent to all active Chapters within thirty (30) days after an Executive Board meeting. Should the Executive Board deem publication of any of its proceedings to be injurious to the Fraternity, any Chapter, or any member, however, the Executive Board may, by a two-thirds vote, omit such proceedings from copies of the minutes.

Nominations. SEVENTH, the Nominating Committee for the nomination of Grand Officers to the Executive Committee shall consist of seven (7) members, one to be appointed by the Executive Committee, one to be appointed by the Grand Deltas, and five to be appointed by the Executive Board as a whole, consisting of two undergraduate members, two Chapter Advisors, and/or Assistant Advisors, and one Past Grand Alpha, or in the event there shall be no Past Grand Alpha willing to serve or currently running for re-election, a retired elected Grand Officer shall suffice.

Judicial Council. EIGHTH, the Executive committee shall appoint a Judicial Council composed of five members of this Fraternity, of which at least one shall be an undergraduate at the time of appointment.

Term: Members of the Judicial Council shall serve for a term of four (4) years except the undergraduate members shall serve a term of two (2) years, but shall, if qualified, be eligible for reappointment at the expiration of each term of his appointment or at any subsequent time. In the event of a resignation or death of a member of the Judicial Council, the Executive Committee shall appoint a qualified replacement to serve for the duration of the term of such resigning or deceased member.

Procedures: Unless otherwise specifically set forth in the Constitution or the Acts of this Fraternity, the Executive Board in consultation with the Judicial Council, shall promulgate the rules or procedures governing the proceedings of the Judicial Council. Rules of procedure and any amendments thereto shall be distributed among the active Chapters, Alumni Chapters and members of the Executive Board as soon as possible after promulgation thereof provided that any amendment to such rules of procedure shall not be retroactive in effect nor shall take effect until at least 30 days after notice thereof has been sent to the Active Chapters, Alumni Chapters and members of the Executive Board.

Duties: The Judicial Council shall serve as the judicial branch of this Fraternity and as such shall be the final arbitrator for the interpretation of the provisions or amendments to the Constitution or the Acts of this Fraternity, the policies of this Fraternity as published from time to time by the Executive Committee or Executive Board and any disputes which may arise therefrom among members of this Fraternity and this Fraternity's duly constituted bodies.

Rule of Law: In conducting deliberations and making its decisions, the Judicial Council shall generally be governed by the principles of due process of law and the precepts of common law.

Decisions: Decisions of the Judicial Council shall be in written form and shall be final and binding upon all parties concerned.

Executive Staff: NINTH, the Executive Committee shall be authorized to employ a member of the Fraternity to be known as the Executive Director of the Fraternity and one or more members as his assistant or assistants to be known as the Director of Chapter Services and the Educational Consultant(s) whose duties shall be to visit chapters, assist in the raising of funds and to fulfill such other responsibilities as the Executive Committee shall direct. They shall be paid such compensation as the Executive Committee shall determine.

Budget. TENTH, the Grand Tau shall prepare a budget which shall be submitted to the Executive Committee for approval and any budget or revision thereof may be approved by the Executive Committee by mail vote. The International Headquarters must supply all active chapters with the organization's audited financial report from the prior fiscal year co-incident with the release of the future academic year Fee Schedule (normally available 6 months prior to the future academic year). The International Headquarters must supply all active chapters with the organization's approved fiscal year budget including written line item explanations effective September 1 of a calendar year. The Grand Tau shall inform all active chapters during this report of emergency appropriations of unbudgeted items made by the Executive Committee for the International Fraternity.

Audits. ELEVENTH, the Fraternity's fiscal year shall end on July 31 each year. The books of the Grand Tau shall be audited by a certified public accountant at the end of such fiscal year or at such other times as the Executive Committee may direct. The Executive Committee may, at its discretion, from time to time direct the auditing of any accounts of any officer, board, trustee, or committee having custody of Fraternity funds.

Bond: TWELFTH, the Grand Tau shall, and any officer, board, trustee, or committee having custody of Fraternity funds may be bonded for the faithful performance of their duties in such manner and in such amount as the Executive Committee may from time to time determine.

Approval of Chapter Housing. THIRTEENTH, prior to (a) the signing of any contracts for the purchase of any building site and/or building, (b) the actual awarding of the construction contract, (c) the actual awarding of a contract for major renovations and/or additions to a building, and/or (d) the act of solicitation of funds for any of the above-mentioned purposes, each active Chapter, Alumni organization, and/or any building, housing, or holding corporation of such Chapter, shall present full details of building and financial plans to the Executive Committee to secure its formal approval.

ACT 5

THE "MALTESE CROSS OF PHI KAPPA SIGMA"

Official Publication. Be it enacted that, FIRST, the Maltese Cross shall be the official publication of the Fraternity and shall be published during each academic year at such times as the Executive Committee may direct.

Staff. SECOND, the Executive Director shall be the Editor-in-Chief of the Maltese Cross and shall supervise its proper editing and publishing. The Upsilon's shall be the correspondents of their respective active Chapters. Subject to confirmation by the Executive Committee, the Editor-in-Chief may from time to time appoint and dismiss associate editors and additional correspondents who shall serve without compensation.

Mailings. THIRD, the Maltese Cross shall be sent free to all members of the Fraternity who from time to time shall indicate their desire to receive it, and also to certain exchanges to be designated by the Editor-in-Chief.

Expenses. FOURTH, all expenses arising out of the editing and publishing of the Maltese Cross shall be defrayed out of general funds of the Fraternity or contributions to the Alumni Fund, as provided in Section FIRST (2) of Act 3.

ACT 6

ESTABLISHMENT OF CHAPTERS

Institutional Approval. Be it enacted that, FIRST, in order to effectuate the provisions of Article VII of the Constitution and the policies of the Grand Chapter, the Grand Thetas shall be especially charged with matters pertaining to extension. Consulting with the Fraternity's academic advisors, they shall prepare and continually revise a list of institutions tentatively approved as meeting the high academic standards expected by Phi Kappa Sigma. Names may be added to this list from recommendations received by the Grand Thetas or upon their own initiative. Each active Chapter shall report annually to the Grand Thetas an evaluation of the institutions in its vicinity as potential Chapter locations.

In order to facilitate and expedite the conduct of matters pertaining to extension of the Fraternity, the Executive Board may authorize appointment of a Director of Extension as an assistant to the Grand Thetas. By majority vote of the members of the Executive Committee, authority may be granted for defraying all proper expenses of the Director of Extension incurred in connection with extension activities, including attendance at Executive Committee meetings, Executive Board meetings, and Grand Chapters whenever the Executive Committee deems this advisable.

Survey Committees. SECOND, a thorough investigation of the feasibility of establishing a new active Chapter at such an academically approved institution shall be undertaken upon proposal by the Executive Board, by an active or Alumni Chapter or upon the request of undergraduate students of the institution. The Executive Committee shall appoint a standing committee, to be known as the Expansion Committee and chaired by the Director of Expansion, to conduct all investigations. This committee shall be composed of both alumni and undergraduate members of the Fraternity and shall report to the Grand Thetae.

When an institution has been approved by the Expansion Committee, the Executive Committee may proceed in accordance with the provisions of Article VII of the Constitution.

Colonies. THIRD, the Executive Committee may establish a colony of the Fraternity at such an institution. The colony shall be designated as the Phi Kappa Sigma colony of the (name of institution). The Expansion Committee shall supervise the organization of a colony in conformity with the rules and regulations of the administration of the institution. The Expansion Committee shall secure the cooperation of an Active Chapter located near the institution in which the Colony is to be situated to assist in the organization and development of the Colony. Members of the Colony may be initiated into the Fraternity as members of the cooperating Chapter from time to time as they are approved by the appropriate Grand Delta and the cooperating administration of the institution at which the cooperating Chapter is located. The members of the Colony who are initiated shall pay the regular pledge and initiation fees to the cooperating Chapter prior to their initiation. These fees and payments, together with the biographical information required of each initiate, shall be forwarded to the National Office by the cooperating Chapter. The members of the Colony who are initiated shall pay the pledge fee, and the regular initiation fee to the cooperating Chapter prior to their initiation.

Committee on Institution.

FOURTH, when an application for the establishment of a Chapter has been approved, and a charter granted to a Colony, a local fraternity, or club, the Executive Committee with the appropriate Grand Delta shall appoint a committee on institution. Its members shall meet those to whom the charter has been granted in some convenient place for the purpose of instituting the new Chapter. Upon being assembled, the chairman of the committee shall read the commission, which shall be in the following form:

The Grand Chapter to Brother, Greetings. You are hereby appointed as a committee of our body to convey to Messrs. The Charter which the Grand Chapter has granted to them for establishment of a Chapter of this Fraternity in College (or University) under the name, style and title of the Chapter.

You are therefore hereby authorized to initiate, or to have initiated Messrs. and to institute the said Chapter in the manner duly appointed.

Witness our hands and seal of the Grand Chapter this day of, A.D., and in the year of this fraternity the,

.....
Grand Alpha

.....
Grand Sigma

(SEAL)

The committee shall then proceed to initiate, or to have initiated, those of the applicants who may not be members; which being done, the chairman shall read the charter of the new Chapter, after which the Chapter shall organize and elect its officers under the superintendence of the committee, which shall also inaugurate the officers thus elected. Then the Alpha of the Chapter shall have taken his seat, the chairman of the committee shall, in the name of the Grand Chapter, deliver to him the charter and a copy of the Constitution and the Acts; and in so doing, he shall make a short address to the new Chapter, concluding by saying:

"Now, therefore, by virtue of the authority entrusted to this committee by the Grand Chapter of the Phi Kappa Sigma Fraternity, we announce and declare that the Chapter is fully instituted and is entitled to all rights and privileges of a Chapter of Phi Kappa Sigma Fraternity, under the Constitution of the same."

After the institution of the new Chapter, the chairman of the committee shall immediately notify the Grand Thetas, and he in turn shall notify the several Chapters. The latter shall at once, through their respective Upsilon, offer the new Chapter their congratulations.

Paraphernalia.

FIFTH, at the institution of a new Chapter, the Chapter shall acquire a skull and bones, chart, robes, insignia of offices, a copy of the Constitution and the Acts, initiation and pledge rituals, outline of meeting procedures, guide to pledge education, minute book, ballot box, and other vestments and regalia as the Executive Committee shall feel necessary to carry out properly the rituals and meetings in accordance with the traditions and laws of the Fraternity.

Charter. SIXTH, the following shall be the form of the charter which, in accordance with the provisions of the Constitution and the Acts, shall be granted to all new active Chapters:

Omnibus et Singulis has Litteras Lecturis Salutem. Per hoc testamur Maximum Capitulum Fraternitatis **PHI KAPPA SIGMA FRATERNITY** hanc Chartam concessisse aqua **(Greek designation of chapter)** Capitulum hujus Fraternitatis illustrissimae in collegio (universitate) **(name of university)** constitutum sit atque sociis Capituli praedicti **(city & state of the university)** jura omnia honores et privilegia pertinentia ad nostram Fraternitatem dentur:

In ajus rei testimonium nos cum Imperio Maximi Capituli Fraternitatis **PHI KAPPA SIGMA FRATERNITY** nomina nostra subscripsimus et Magnum apponi jussimus:

Datum Philadelphiae die **(day of the month in roman numerals)** de **(month in latin)** anno gratia **(year of chartering in roman numerals)** Fraternitatisque **(number of years since the founding of the Fraternity in 1850 in roman numerals)**.

(SEAL)

.....
Grand Alpha

.....
Grand Sigma

* TRANSLATION: To all and singular to whom these presents may come, Greetings. We hereby testify that the Grand Chapter of the PHI KAPPA SIGMA FRATERNITY has granted this charter by which (here shall appear the Chapter designation) Chapter of this most illustrious Fraternity is constituted in (here shall appear the name of the college or university), and to the members of the aforesaid Chapter at (here shall appear the names of the city and state or province in which the institution is located) are granted all rights, honors, and privileges pertaining to our Fraternity.

In witness whereof we, with the authority of the Grand Chapter of the PHI KAPPA SIGMA FRATERNITY, have subscribed our names and have caused the Great Seal to be affixed.

Given in Philadelphia on the day of, in the year of Grace, and in the year of the Fraternity

ACT 7

ACTIVE CHAPTER PROCEDURES

Installation of Chapter Officer. Be it enacted, that, FIRST, the officers of an Active Chapter shall be installed at the same meeting at which they are elected.

Immediately prior to the installation of the Alpha-elect, the Iota shall read aloud his duties, as prescribed in Section 4, Article VIII of the Constitution, and shall then administer the following obligation:

Iota: "Do you solemnly declare upon your sacred honor, and in the presence of these witnesses, that you will faithfully perform all the duties of the office to which you have been elected; that you will support the Constitution and the Acts of this Fraternity; that you will use all endeavors to preserve peace and harmony among its members; and will, so far as lies within your power, promote and foster the best interests, present and future, of the Chapter over which you have been chosen to preside?"

Alpha-elect: "I do."

Immediately prior to the installation of each of the officers-elect, the Iota shall read aloud the duties of their respective offices, as prescribed in Section 5 to 11, inclusive, of Article VIII of the Constitution, and shall then administer to them severally the following obligation:

Iota: "Do you solemnly declare upon your sacred honor, and in the presence of these witnesses, that you will perform the duties of the office to which you have been elected to the best of your ability?"

Officer-elect: "I do."

Order of Business. SECOND, the following is recommended as a convenient order of exercises for meetings of an active Chapter:

1. Call to order and roll call.
2. Reading of a section of the Constitution, the Acts, or the Chapter By-Laws.
3. Reading of the minutes of the previous meeting.
4. Communications and letters.
5. Proposal and election of new members and members.
6. Initiation.
7. Reports of officers and committees.
8. Election of officers.
9. Installation of officers.
10. Unfinished business.
11. New business.
12. Comments by the Chapter Advisor.
13. Correction of minutes.
14. Second roll call.
15. Closing comments.
16. Adjournment.

At least one Article of the Constitution, or a section the Acts, or of the Chapter By-Laws shall be read at each regular meeting.

Meeting Rooms.

THIRD, each active Chapter shall set apart a suitable room to be known as the Chapter Room, which shall be properly furnished and used exclusively and regularly for its meetings, admission to which shall at all times be restricted to members, and the care of which shall be the duty of the Thetas; provided, that upon application by any Chapter setting forth good and sufficient reasons, the Executive Board may waive this requirement.

Chapter Dues.

FOURTH, every active Chapter shall charge its students members and shall cause them to pay to the Tau regular, stated dues. The amount of said dues, and the period for which they shall be payable shall be determined by each Chapter.

Members Accounts.

FIFTH, if at any time a member becomes delinquent in his account with his Chapter, he shall be immediately notified thereof in writing by the Tau, a copy of said notification being sent to the Chapter Advisor. Within fifteen days of the date of such notice he shall either (a) pay the whole account, exclusive of charges entered subsequent to such date; (b) furnish a satisfactory security of endorsement for the unpaid indebtedness; or (c) submit to the Chapter at a meeting a written statement of reasons for non-payment. No such statement shall be valid as an excuse, however, unless it be shown that a substantial effort to comply with (a) or (b) has been made, and unless it be accepted by a two-thirds vote of the members present. If (a) or (b) be not complied with, and the reason offered under (c) be not acceptable to the Chapter, then charges shall be preferred against him by the Tau under Section 6 and 7, Article III, of the Constitution. Each delinquent member at the close of a collegiate year, and each delinquent member upon withdrawal from college, shall furnish satisfactory security for the payment of his indebtedness. Such security may be through the pledge of property or by a promissory note endorsed by one or more responsible persons.

ACT 8

CHAPTER ADVISING

Chapter Advisor. Be it enacted that, FIRST, the Executive Committee upon recommendation of the appropriate Grand Delta shall appoint annually an alumnus member to serve as Chapter Advisor to each undergraduate Chapter.

Responsibility. SECOND, that it shall be the responsibility of the Chapter Advisor to serve as the official representative of the Fraternity as a whole and of its Grand Chapter and Executive Committee and Executive Board to the Chapter and in necessary relations with the local community, institution, and interfraternity agencies. He shall also be the official alumnus advisor to the Chapter's officers and members, and they are expected to solicit and respect his counsel on matters affecting the welfare of the Chapter and the Fraternity.

Advisory Activities. THIRD, that the duties and powers of the Chapter Advisor in general terms may include:

- (1) Visiting the Chapter periodically and keeping himself informed as to its progress and problems;
- (2) Assisting the Chapter's officers in maintaining standards appropriate for a Chapter of this Fraternity, in enforcing the laws of the Chapter and of the Grand Chapter, and in fulfilling requirements of the Executive Committee with the appropriate Grand Delta.
- (3) Reporting to the Executive Committee with the appropriate Grand Delta, when called upon or as circumstances, in his judgment, may require, as to the condition, problems, prospects, and needs of his Chapter;
- (4) Providing liaison, as may be appropriate, between the Chapter and its homeowning corporation, nearby alumni Chapter, and the Executive Committee;
- (5) Serving his Chapter in a judiciary capacity, as circumstances may require in interpreting the Constitution and Acts of the Fraternity;
- (6) Representing his Chapter in sessions of the Grand Chapter and fulfilling other functions, as set forth elsewhere in the Constitution and Acts of the Fraternity;
- (7) Performing all such offices looking toward the bettering in any way the condition of his Chapter, as the Executive Committee may see fit in any given instance to delegate to him.

Expenses. FOURTH, the Executive Board is authorized, out of the general funds of the Fraternity, to defray legitimate and proper expenses of Advisors, in serving their Chapters, where such expenses have been incurred with the prior sanction of the Board and have been submitted on an itemized statement prepared and signed by the Advisor.

Enforcement of Action. FIFTH, the Executive Board is authorized, in emergency situations affecting the welfare of the Chapter and of the Fraternity, to enforce the actions of the Chapter Advisor with appropriate measures, including a waiver of the Chapter's privileges of initiation.

Assistant Chapter Advisors. SIXTH, the Executive Committee upon recommendation of the Grand Delta may appoint one or more Assistant Advisors to each Chapter, to serve under the general direction of the Chapter Advisor and to assist him in the fulfillment of his responsibilities.

Appointment and Termination. SEVENTH, candidates for appointment as Chapter Advisor and Assistant Advisor may be nominated by the Chapter or by any member of the Fraternity, student

or alumnus, such nominations to be forwarded to the appropriate Grand Delta for presentation to the Executive Committee; Chapter Advisors who find it necessary to resign shall be expected to nominate one or more candidates for consideration in appointing their successors; Advisors and Assistant Advisors for the ensuing year shall be appointed by the Executive Committee at its first meeting in each calendar year. The Executive Committee shall have the power to terminate the appointment of any Chapter Advisor during his term, and to fill all vacancies arising from this or any other cause.

Regional Districts. EIGHTH, for purposes of creating regional districts, the Chapters shall be divided into four or more groups, which groups shall be under the respective jurisdiction of such Grand Deltas as shall be appointed by the Executive Committee, upon recommendation of the Grand Thetas.

Such Grand Deltas shall present to the Executive Committee their recommendations for appointment as Chapter Advisors and Assistant Advisors for their respective Chapters; shall be authorized to appoint, with the approval of the Executive Committee, one or more deputies to assist them in the fulfillment of the position; and shall be authorized to take such steps from time to time as may be deemed necessary to carry out the purposes of the Constitution and Acts.

ACT 9

CHAPTER AFFILIATIONS

Application for Transfer. Be it enacted that, FIRST, a member enrolled in, or serving on the faculty or as an administrative officer of an institution in which an active Chapter exists, who desires to become affiliated with that Chapter shall not be accorded the privileges of membership therein until he has made written application on the form provided for this purpose and until this form has been endorsed by the Upsilon of said Chapter, the Upsilon of the Chapter with which he was last affiliated, and the Grand Pi.

Admission. SECOND, if the above-mentioned application is endorsed to show that the individual seeking affiliation is in all respects a member in good standing, he shall be admitted to full membership in the Chapter with which he seeks affiliation. Otherwise, he shall be denied the privilege of affiliation.

Good Standing Defined. THIRD, for the purposes of this Act, a member shall be in good standing unless he is under suspension or has not satisfied his financial obligations to an active Chapter.

Original Affiliation Retained. FOURTH, a member whose application for affiliation has been approved shall retain all the obligations, rights, and privileges of membership in his former Chapter.

ACT 10

MEMBERSHIP RECORDS

Catalog Card Form. Be it enacted, that, FIRST, cards shall be issued in duplicate to the active Chapter by the International Headquarters providing spaces for the following data: Name of member in full; Chapter; date of pledging and initiation; class; candidate for what collegiate degree; Social Security Number (Optional); email address at time of pledging; phone number at time of pledging; home address in full at time of pledging; date and place of birth; father's name in full; college previously attended; college degree taken, if any; relatives in the Fraternity; names and addresses of two adult persons other than parents most likely to know of future whereabouts; date and place of death.

Enrolling the Members. SECOND, prior to pledging, the New Members shall fill out cards as described and the Iota shall forward the originals to the International Headquarters, retaining copies for the archives of his Chapter, as provided for in Section 10, Article VIII.

Out Transfers. THIRD, after favorably endorsing the application of a member of his Chapter for affiliation with another Chapter, the Upsilon shall indicate on said member's catalog card the date and Chapter with which he is becoming affiliated and retain the card in his own Chapter's file.

In Transfers. FOURTH, upon receiving from the Grand Sigma a copy of the card of a member who has applied for affiliation, the Upsilon shall file said card with those of other members of his Chapter.

ACT 11 SCHOLARSHIP

Policy. Be it enacted that, FIRST, the Fraternity stands for excellence in scholarship and seeks to encourage diligent application to study, not only so that the requirements of the institutions may be met, but also so that achievement above average level may be attained by its members.

Affiliation Prerequisites. SECOND, in considering men for membership, active Chapters are directed to comply carefully with such scholastic criteria for pledging and for initiating men as may be prescribed by the institution's administrative officers and/or interfraternity agencies, Executive Board and Chapter scholastic advisor.

In addition, to be eligible for initiation, the candidate must have a minimum cumulative GPA of 2.25 on a 4.0 scale (or equivalent in any other scale) unless higher standards have been set for fraternity affiliation by the member institution or individual Chapter, in which case the highest of these standards must be met.

Chapter Program. THIRD, each active Chapter shall maintain a program of activities designated to implement intellectual progress and achievement by new members and members.

Such a program shall be directed by the Chapter Pi and such other officers and committees as may be designated by the Chapter.

Fraternity Program. FOURTH, the Executive Committee may appoint a scholastic advisor for each Chapter whose duty it shall be to advise the Chapter, the Grand Pi, and the local college administration regarding all matters pertaining to Chapter scholarship. Such scholastic advisor may, under rules promulgated by the Executive Committee under the director of the Grand Pi, place the Chapter in scholastic warning, probation, or, with the consent of the proper officers of the local college administration, take away from the said Chapter social privileges to the extent deemed necessary.

Recognition of Achievement. FIFTH, it shall be the policy of the Fraternity to provide special recognition for the superior scholastic achievements of its active Chapters and student members.

Chapter Awards. SIXTH, the Executive Committee shall award a certificate of their suitable symbol of esteem to each active Chapter whose members, during the course of an entire academic year, achieve an average grade of scholarship higher than the average of all the men enrolled at its institution and also higher than the average achieved by any other group chartered at the institution by a fraternity associated with the National Interfraternity Conference.

Individual Awards. SEVENTH, the Chapters, active and alumni, are encouraged to purchase and to award a special key, symbolic of the Fraternity's esteem, to the undergraduate member in any active Chapter or Chapters who, during the course of an academic term (year, semester, or quarter) achieves an average grade of scholarship higher than the average of all men enrolled at his institution and who, at the same time, makes the greatest improvement in his scholastic average. This special key shall be known as the Hutchinson Award, in honor and respectful memory of Brother Charles Hare Hutchinson, 1833-1902, a founder of Phi Kappa Sigma and a member of the Phi Beta Kappa Honor Society. It shall be manufactured according to a design authorized by the Executive Committee and sold at cost or at less than actual cost to, or for, active Chapters which demonstrate that they have an accurate method for determining those members eligible to receive it under the conditions specified above.

ACT 12

ALUMNI CHAPTERS

Jurisdictional Supervision. Be it enacted that, FIRST, that the Grand Sigma shall assign to the appropriate Assistant Grand Sigma the supervision of Alumni Chapters in their respective areas. It shall be the duty of such Assistant Grand Sigmas to keep themselves informed of the conditions and activities of each Alumni Chapter so assigned and to present detailed reports thereon to each Grand Chapter session and at such intermediate times as the Executive Committee may require.

Liaison Officers. SECOND, to establish a liaison with Alumni Chapters, the Assistant Grand Sigma may appoint a representative in each such Chapter under his jurisdiction. In cities where no Alumni Chapter is chartered, the Assistant Grand Sigma may appoint an Alumni Contact Secretary to represent the interest of the Fraternity and to perform such duties as may promote its welfare.

ACT 13

FOUNDERS' DAY

Date. Be it enacted that, FIRST, the nineteenth day of October shall be known as "Founders' Day" in commemoration of the announcement of the institution of the Fraternity at the University of Pennsylvania on October 19, 1850.

Celebration. SECOND, the Chapters, both active and alumni, are directed, if practicable, to observe said date annually by such exercises as may seem to them to be appropriate.

ACT 14 INSIGNIA

Trademark Policy. The design or representation of the Badge, Coat-of-arms, Seal, Pledge Button, Standard Recognition Button, Flag, or Greek letters of Phi Kappa Sigma shall not be manufactured, created, used or offered for sale by any person, company or firm except as specifically authorized in writing by the Executive Committee, which power to authorize may be delegated to the Executive Director. The Executive Director shall maintain a list of authorized person, companies and firms.

Active chapters of the Phi Kappa Sigma International Fraternity may reproduce the Fraternity's insignia, including the words "Phi Kappa Sigma" or "Phi Kap"; any design or representation of the Badge, Coat-of-Arms, Seal, Pledge Button, Standard Recognition Button, Flag, or the Greek letters of Phi Kappa Sigma only in a nature consistent with the Objects and Values of this Fraternity; or in all other cases only the Executive Committee may authorize commercial reproduction of the Fraternity's insignia, including the words "Phi Kappa Sigma" or "Phi Kap"; any design or representation of the Badge, Coat-of-Arms, Seal, Pledge Button, Standard Recognition Button, Flag, or the Greek letters of Phi Kappa Sigma, which power to authorize may be delegated by the Executive Committee to the Executive Director. Anyone wishing to acquire merchandise bearing any insignia of the Fraternity shall obtain those items only from vendors which are currently authorized to produce or market official Phi Kappa Sigma merchandise. Active chapters may utilize local commercial firms to produce material for their own chapter needs from time to time so long as such material is pre-approved. Prior to ordering such material, the chapter shall obtain approval from the Executive Committee, the Executive Director, Headquarters staff , person, or any duly appointed Chapter Advisor assigned to supervise the quality of the Fraternity's merchandise, which approval or disapproval is to be determined promptly upon submission by the chapter of the name and address of the proposed vendor and submission of the description of the merchandise to be ordered, including a complete sample of the text or art to be utilized. The Executive Committee, the Executive Director and the Headquarters staff person assigned to monitor the quality of Phi Kappa Sigma merchandise.

Fraternity Seal. Be it enacted that, FIRST, the seal of the Grand Chapter of this Fraternity and of its Corporation shall be in accordance with the design accompanying this section:

Chapter Seal. SECOND, the seal of the active Chapters shall be in accordance with the design accompanying this section, provided that the initial letter or letters of each Chapter shall appear below the skull and bones:

Badge. THIRD, the badge shall be a gold Maltese Cross with black enameled border, the face being chased, rayed, or frosted. In the center of the cross shall stand a plain gold

skull and crossed bones. In the left, lower and right arms of the cross respectively, shall stand the Greek Letters in black enamel. In the upper arm of the cross shall stand a six-pointed star in black enamel. On the reverse of the badge shall be engraved the year of establishment, Eighteen Hundred Fifty, in roman numerals (MDCCCL) surrounded by a serpent.

The badge may be in one of three sizes, technical descriptions of which are as follows:

No. 1 (Large). This badge is a gold Maltese Cross and is in size 17 mm. scant square, each arm of which is 13 mm. full wide. A well-raised border of black enamel with gold edging well chamfered extends completely around the cross 1 mm. In the center of the upper arm of the cross, is a six-point star in black enamel, 3 mm. high, with wide gold edging. On the left arm of the cross is the Greek letter, Phi, and on the right arm, the Greek letter, Sigma, both 3 mm. high, while on the lower arm is the Greek letter, Kappa, a slight fraction small in height, all in black enamel, well raised, with wide gold edging. The openings between the arms on the diagonal are 9 mm. The background within the black enamel border and around the letters and the star is to be rayed, chased, or frosted. In the center of the cross, stands a reproduction of the human skull in gold 6 mm. full high by 5 mm. wide at the widest part, stand 4 mm. in relief at the lower jaw point. Under the skull stand crossed femur bones in gold 7 mm. long. On the reverse of the badge and in the center are engraved the Roman numerals, MDCCCL, surrounded by a serpent with its tail in its mouth. The thickness of the badge is 1 mm., and it is manufactured of not less than 14 karat gold or of gold alloy designed to afford appropriate durability, as authorized by the Executive Committee.

No. 2 (Medium). The Maltese Cross is 12 1/2 mm. square, each arm of which is 9 mm. full wide, making the greatest opening between the arms 2 mm., the least opening 1 1/2 mm. and the opening extending from the top of the arm toward the center 4 mm. A well-raised border of black enamel with wide gold edging extends completely around the cross 1 mm. wide. In the center of the upper arm of the cross, is a well-raised six-pointed star in black enamel 2 mm. wide with gold edging. On the left, lower and right arms of the cross, respectively, are the Greek letters, Phi, Kappa, and Sigma in black enamel 2 mm. high, all well-raised, with wide gold edging. The background within the black enamel border and around the star and the letters is chased, rayed, or frosted. In the center of the cross stands a reproduction of the human skull in gold 5 mm. high, 4 mm. wide at the widest part, stands 3 mm. in relief at the lower jaw point. Under the skull stand crossed femur bones in gold, 5 mm. long. On the reverse of the badge and in the center are engraved the Roman numerals MDCCCL, surrounded by a serpent with its tail in its mouth. The thickness of the badge is 1 mm., and it is manufactured of not less than 14 karat gold or gold alloy designed to afford appropriate durability, as authorized by the Executive Committee.

No. 3 (Small). The Maltese Cross is 9 mm. square, each arm of which is 7 mm. full wide, making the greatest opening between the arms 1 mm., the opening extends from the top of the arm toward the center 2 1/2 mm. A well-raised border of black enamel with wide gold edging extends completely around the cross 3/4 mm. wide. In the center of the upper arm of the cross is well-raised six-point star in black enamel 1 mm. wide with gold edging. On the left, lower and right arms of the cross, respectively, are the Greek letters, Phi, Kappa, Sigma, in black enamel 1 mm. wide with gold edging. The background within the black enamel border and around the star and the letters is chased, rayed, or frosted. In the center of the cross stands a reproduction of the human skull in gold 4 mm. high, 3 mm. wide at the widest part, standing 2 mm. in relief at the lower jaw point. Under the skull stand crossed femur bones in gold 5 mm. long. On the reverse of the badge and in the center are engraved the Roman numerals, MDCCCL, surrounded by a serpent with its tail in its mouth. The thickness of the badge is 1 mm., and it is manufactured of not less than 14 karat gold or of gold alloy designed to afford appropriate durability, as authorized by the Executive Committee.

The name and class numerals of the member and the letter or letters designated his Chapter shall be appropriately engraved on the back of his badge.

The wearing of jeweled badges by members is prohibited.

The manufacture and sale of articles containing reproductions of the official badge is prohibited, with the following exceptions:

1. Accurate facsimiles may be used in official fraternity and college publications and in such other publications as the Executive Committee may approve.
2. Watch charms, rings, trophies, and plaques containing the badge or reproductions thereof may be manufactured and sold under the regulations of the Executive Committee.
3. The Executive Committee may authorize the manufacture and sale, through its official jewelers only, of special badges according to the Committee's specifications. Such badges may be purchased and awarded by Chapters to house mothers, officers of mothers' clubs, and others, as may be appropriate, as symbolic of the Chapter's esteem and appreciation. A bona fide member may also purchase and present a badge to his mother, sister, wife, daughter, or fiancé.

Recognition Symbols. FOURTH, in addition to the badge there shall be a standard recognition symbol and monogram recognition symbol, to be worn only by members, in the buttonhole of the coat lapel, in order that the wearer may be identified at sight as a member. The display of these symbols is optional.

The standard recognition symbol shall be gold and formed by super-imposing the ciphers, plus, reverse ell and tee, thus

It shall be not over three-sixteenths of an inch each way in dimension, so constructed as to be attached readily within the buttonhole of the lapel.

The monogram recognition symbol shall be similarly constructed also in gold. It shall consist of the three letters, +, -, and T, in sequence, each letter being not over three-sixteenths of an inch each way in dimension.

Pledge Pin. FIFTH, a pledge pin of the following description may be used by an active Chapter: A square five-sixteenths inch full on the side, with rounded corners, background of black enamel with monogram of the letters F, K, and S in gold, the Phi being the largest, and the Kappa and Sigma placed inside its left and right arms, respectively.

Coat of Arms. SIXTH, the official coat of arms shall be the following description:*

ARMS: Quarterly, I or, the Roman numerals MDCCCL, surrounded by a serpent embowed sable, biting his tail to dexter;
II azure, a hand issuing from dexter base, pointing with index finger to a mullet of six argent and holding scepter fesswise and key bend-wise, all or; the scepter set with a crescent and mullet of six and the key coined with cross patee;
III sable, a flamed Greek lamp or, pointing to dexter;
IV or, the standard recognition symbol of the Fraternity sable; Over all the badge of the Fraternity proper.

Crest: On a wreath of the Fraternity colors, a skull affronté over two femur bones crossed saltire-wise, all argent.

LATIN MAXIM: Stellis Aequus Durando.

*NON-TECHNICAL EXPLANATION: The Shield is divided into four parts, or quarters as follows:

Quarter I (upper left-hand division, from the viewer's standpoint) on a gold background the Roman numerals for "1850", the year of the Fraternity's founding, surrounded by a serpent, in black, forming a complete circle biting his tail to the left;

Quarter II (upper right-hand division): on a blue background, a hand, in gold, issuing from the lower left-handed corner, pointing with index finger to a six-pointed star, in silver, and holding a scepter horizontally and key diagonally from upper left to lower right, both objects in gold; the scepter being jeweled at its apex with a crescent and six-pointed star, the key being fitted with a coin, or unlocking device, in the shape of the Fraternity badge;

Quarter III (lower left-hand division): on a black background, a lighted Greek lamp, in gold, pointing to the left;

Quarter IV (lower right-hand division): on a gold background, the standard recognition symbol of the Fraternity in black; superimposed, at the center of the Shield, the badge of the Fraternity in its natural colors, old gold and black.

The Crest or portion of the coat of arms above the Shield, consists of a rope-like wreath representing six twists of ribbon alternately old gold and black, surmounted by a human skull, front view, over two femur bones, crossed at diagonal angles, these objects being in silver.

The Maxim, carried on scroll beneath the Shield, is a Latin phrase meaning "Equal to the Stars in Endurance."

Flag. SEVENTH, the official flag shall be of black bunting, six by ten feet, with the letters $\Phi K \Sigma$ in gold, to be sixteen inches in height and their width in proportion, to extend horizontally along the center of the flag. A skull and crossbones in old gold shall be in the upper left-hand corner (union), to occupy a space two feet square and to be ten inches from each edge.

Flags of other sizes and materials shall be permitted provided they conform in proportion to the above specifications.

Protection of Insignia. EIGHTH, the badge of the Fraternity shall be protected by a United states design copyright and patent and a Canadian copyright and patent. The coat of arms shall be protected by United States and Canada design patents.

The Executive Committee shall be authorized to license one or more jewelers to manufacture and sell official jewelry, consisting of the badge, recognition symbol, pledge pin, and other items containing reproductions of the foregoing; the Committee shall also be authorized to license one or more persons to manufacture and sell articles containing the coat of arms or facsimiles thereof.

All items of official jewelry shall be purchased only from those jewelers licensed by the Executive committee to manufacture and sell the same, and orders for items in this category shall not be filled by these jewelers without the approval of the Grand Tau or his appointed representatives.

ACT 15

REGALIA

Grand Officers. Be it enacted that, FIRST, the following bill of dress shall be prescribed for the Grand Officers, to be worn at conventions, convocations, and other formal occasions when so ordered, the basis being the academic cap and gown.

The Grand Alpha's dress shall consist of (a) a gown of black silk, faced down the front on both sides with bands four inches wide of old gold colored velvet, and with three cross bars of the same colored velvet, two inches wide, on the front of each sleeve; (b) a cap of black velvet with a tassel of old gold thread; and (c) a golden colored badge of the Fraternity two inches wide each way across the arms thereof, to be worn suspended around the neck by a ribbon of old gold and black silk.

The dress of each of the other Grand Officers shall consist of (a) a gown of black serge, with a yoke of old gold colored velvet; (b) a cap of black cloth or serge with a tassel of old gold and black thread combined; and (c) a golden colored metal Greek-letter initial, two inches in height, indicative of the office held by each, to be worn suspended around the neck from a ribbon of old gold and black silk.

If any Grand Officer holds an academic degree, he may wear the hood appropriate to that degree, according to the intercollegiate system and without modification.

Active Chapter Officers. SECOND, active Chapter officers shall adopt, for all regular and special Chapter meetings, the regalia as prescribed for the Grand Officers, except that the gown in each case shall be untrimmed.

The Alpha, however, shall be entitled to display bands of old gold colored velvet two inches wide down the front of his gown on each side, and also to wear the tassel of old gold thread on his cap.

Each officer shall wear suspended around the neck from a ribbon of old gold and black silk a golden colored metal Greek letter initial two inches in height, indicative of the office held.

ACT 16

DISCIPLINE OF MEMBERS

Causes of Disciplinary Action. Be it enacted that, FIRST, a member may be placed on probation, suspended, or expelled from this Fraternity by an active Chapter for the following reasons: failure to support the Constitution and Acts of the Fraternity, to conform to the rules and regulations of his Chapter, or other violations of any of the obligations undertaken upon initiation; affiliation with any other general social fraternity of intercollegiate character or with an organization antagonistic to fraternity ideals; continued low scholastic standing; delinquency in accounts, or other ungentlemanly or dishonorable conduct. The Executive Committee shall have full authority to expel or suspend any members of the Fraternity who violate Fraternity policy as established by the Executive Board. The appeal of an Executive committee expulsion or suspension can only be made to the Judiciary Committee. In the event of expulsion or suspension unanimous approval of the Executive Committee and appropriate Grand Delta is required.

Disciplinary Proceedings. SECOND, that disciplinary proceedings may be instituted by the filing of a complaint with the Chapter Alpha, or if he is the subject, then with the next ranking officer. This complaint must be signed by seven members and set forth in detail the allegation which is believed to call for disciplinary action. It shall be the duty of the officer receiving the complaint to require the Sigma, within ten days thereafter, to prepare and distribute by registered mail, copies to the Fraternity's National Office the appropriate Grand Delta, the Chapter Advisor, and the member cited for discipline.

Disciplinary Committee. THIRD, that the Chapter Advisor shall immediately assume the chairmanship of the committee to investigate the charges. He shall appoint two alumni members to serve with him on this committee, one of whom shall be especially assigned to represent and protect the interests of the Fraternity and the other to protect those of the member cited. This Committee shall conduct a careful and thorough investigation, which may or may not include the conduct of a hearing or hearings open to the membership of the Fraternity, at which written testimony shall be taken, including that of the member cited.

Disciplinary Reports. FOURTH, that as soon as convenient after concluding its investigation, the Committee shall present a written report thereon to the Chapter and furnish copies thereof, by registered mail, to the Fraternity's National Office, the Chapter's Grand Delta, and the member cited. This report shall conclude with the Committee's majority or unanimous decisions, which may be:

- (1) To dismiss the complaint without further action;
- (2) To exonerate the member from charges;
- (3) To place the member on probation for a limited or indefinite period, as a warning that further improper acts on his part may lead to a more severe penalty;
- (4) To suspend a member from participation in the meetings and activities of the Chapter for a specified period of not more than one year, during which time he shall be considered as not in good standing;
- (5) To expel the member, meaning a complete termination of his privileges in the Chapter and in the fraternity as a whole.

Account Delinquency. FIFTH, that a decision to suspend, in any case involving delinquency in accounts, may include a provision that, in the event the delinquency is not discharged within the period of suspension, that suspension shall become permanent and constitute expulsion.

Appeal of Disciplinary Action. SIXTH, that the decision of the Committee shall be regarded as final, unless appealed within twenty (20) days of a majority vote of the Chapter at a regularly constituted meeting or by the member cited. Notice of such appeal shall be given promptly, by registered mail, to the Fraternity's National Office, the appropriate Grand Delta, the Chapter advisor, and the member cited.

Trial of Member. SEVENTH, that an appeal having been filed, the member cited shall be entitled to a trial before the Chapter as a whole.

he Alpha, or if he is himself subject to discipline then the next ranking officer, shall set the time of the trial. It shall be presided over by an alumnus member of the Fraternity selected by majority vote of the Chapter who may be a member of another Chapter, but who shall not be a member of the Executive Board or Judiciary Committee. The member cited and the Chapter shall be entitled to representation by counsel selected from the membership of the Fraternity. Testimony shall be regularly given and entered in special minutes, either in shorthand or electrical transcription or recording.

The Grand Sigma, the appropriate Grand Delta, the Chapter Advisor and Assistant Chapter Advisor, and all members of the Chapter, shall be given due notice of the time and place of the trial by mail to their last known address, at least seven days before the date of the trial. The right to vote at the trial shall be limited to the members of the Fraternity who are entitled to vote by virtue of the provisions of Article III, Section 67, of the Constitution of Phi Kappa Sigma Fraternity, save and except, for the member on trial, and second, any member implicated in the same or another offense and himself cited for discipline shall not have the right to vote.

No member shall be expelled except by a two-thirds vote of the members of the Fraternity present and voting at the trial. For confirmation of any other decision of the investigating committee, a majority vote of those present and voting shall suffice. Members excluded from voting, as above, shall be disregarded in computing the necessary vote. Within ten days after the trial, the Chapter Advisor and the Chapter Sigma, (or if the Chapter Sigma be the one tried then the Chapter Alpha), shall forward to the Grand Sigma and members of the Judiciary Committee a summary of the facts adduced at the trial, such summary to be certified as to its authenticity. Any exceptions taken by either shall be separately stated and attached to said summary.

Appeal to Judicial Council. EIGHTH, that either the disciplined member or any seven members of the Chapter have the right to appeal the decision voted at the trial to the Judicial Council, provided the appeal be taken and the reasons therefore filed with the Grand Sigma within thirty days after the completion of the trial. Simultaneously, five copies of the appeal shall be forwarded to the chairman of the Judicial Council.

A copy of such appeal shall be served on the Chapter and on the member tried by registered mail to his last known address within ten days from the date of filing.

The Judicial Council shall require the filing of a brief in quintuplet with the chairman of the Judicial Council by the disciplined member within twenty days after the chairman of the Judicial

Council has received the certified summary of facts. Within fifteen days from said date, the Chapter Advisor and the two members of the aforesaid investigating committee shall file in quintuplet with the Judicial Council a reply brief. If the opening brief is not filed within the time stipulated, the Judicial Council may proceed to determine the matter upon receipt of the reply brief by the Chairman of the Council. If the reply brief is not received by the chairman on the date stipulated, the Council may proceed to render a majority decision which shall be in writing and signed by a least three of the five members of the Judicial Council. The Judicial Council shall have the authority to (a) sustain the decision of the Chapter; (b) reduce any penalty imposed; (c) reverse the decision of the Chapter and dismiss the charges, or (d) order a new trial by the Chapter to be presided over by a member of the Judiciary Committee or its appointee. Such decision of the Judicial Council shall be final except as hereinafter provided.

Charter Defunct. NINTH, that disciplinary proceedings may be instituted, pertaining to a member whose Chapter's charter is no longer in force, by a complaint, in quintuplet, signed by seven members and presented to the chairman of the Judicial Council.

In such instances the Council may conduct the investigation itself or prescribe a procedure for investigating the charges and for reaching a decision. In no case, however, shall the Council decide to expel a member except by a two-thirds vote of the entire membership.

Fraternity and Chapter Possessions. TENTH, that before any member cited for discipline, as hereinbefore set forth shall be allowed to make any defense, either before an investigating committee, or a Chapter, or the Council, he shall turn over to the Chapter conducting the investigation or to the Executive Committee his badge and all property of the Chapter and Fraternity in his possession.

Absence of Accused. ELEVENTH, should the accused member fail to appear at the investigating committee hearing, or at the Chapter trial, after being given notice, the proceedings may be continued in his absence, and any determination rendered at these proceedings shall have the same force and effect as if the accused had been personally present.

In any case where a member of the Fraternity has been expelled either by (1) the Chapter Advisor and his Committee; (2) the active Chapter, or (3) by the Judicial Council, the Executive Committee may within six months from the date of such expulsion, at an Executive Committee meeting at which a majority of the Committee is present, and on motion of a majority of the council members present, review such expulsion. The Executive Committee may, by a two-thirds vote of a quorum of its own membership present and voting, reverse the decision for expulsion.

ACT 17

SUSPENSION OF A MEMBER

Reasons for Suspension.

Be it enacted that, FIRST, for flagrant violation of Chapter or Fraternity rules, ungentlemanly or dishonorable conduct, delinquency in accounts, or continued low scholastic standing, a member may be suspended from participation in the meetings and activities of his Chapter and shall be considered as not in good standing for a period of not more than one year by a two-thirds vote of the members present at a special meeting called for this purpose by the presiding officer of the Chapter, of which the accused member shall have received at least seven days written notice.

In the case of suspension of any member for delinquency in accounts, the vote of suspension may provide that, in the event the delinquency is not discharged within the period that the suspension shall become permanent and constitute expulsion; provided however, the suspended member shall have the same right of appeal given in the case of expulsion provided for in Act 16.

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