

SPRINT ZERO UPDATE

ITO LMS Project
Sept 27, 2017

Created and Presented by:
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SPRINT TEAM COMPOSITION

- ◉ Development Team: Developers, Testers, Database Experts, Technical Writers, etc
- ◉ ScrumMaster
 - Team 1: Pedro Bushy (Luc Agapie)
 - Team 2: Ammar Alsawaf, Romy Tews Swann
 - Team 3: Robert Cano
- ◉ T-shaped resources (SMEs)
- ◉ Overall Product Owner: Eugene Price

CURRENT JOB STORIES

◎ Sprint Team Job Stories

- Team 1: Office Admin Landing page
 - Team 2: Client Landing page
 - Team 3: Consultant Landing page
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- Eg: Team 3: “As a Consultant, I want to be able to log into the system, and come to my landing (Overview) page”

MID-SPRINT ZERO EXPECTATIONS

- Familiar with requirements document on Twiki
- Project environment installed
- Access to and using project tools:
Development/Testing tools, plus Slack and Trello)
- Job story understood, decomposed into tasks,
and committed to by members (task status: new,
in-progress, completed)
- Trello Scrum board to be implemented (Team 3
example)

TRELLO

- ◉ Invitation to ITO LMS Team (Monday)
- ◉ Scrum (task) boards per Sprint team
- ◉ Ask your ScrumMaster for name of board/invitation

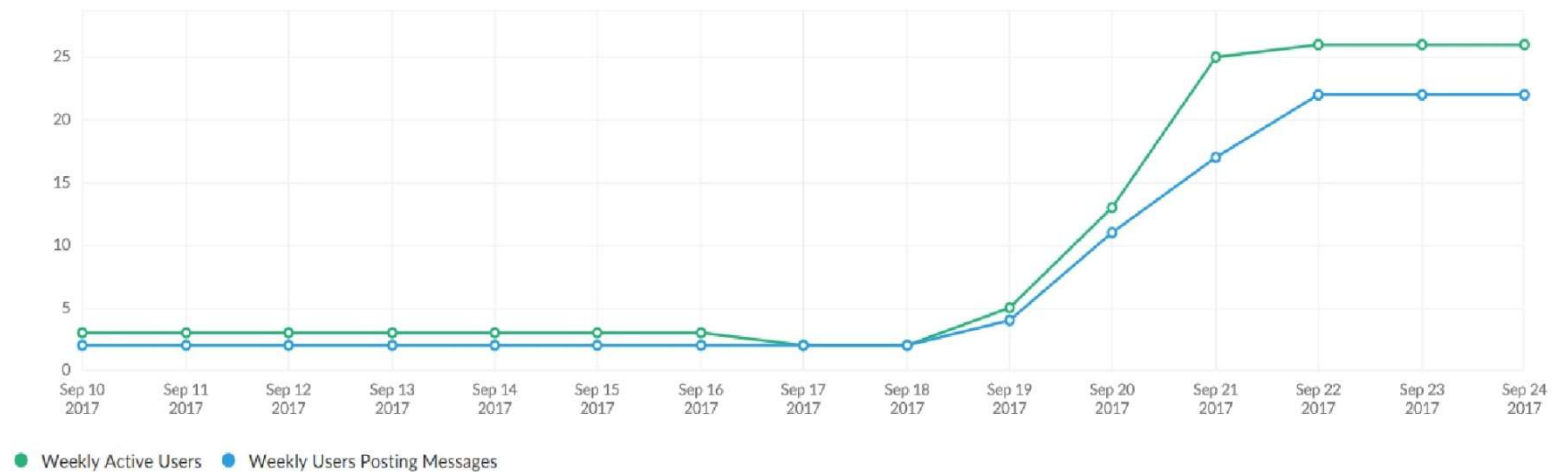


Excellent Adoption Rate, 26/29 ITO LMS invitations accepted

Active Users

Weekly active users

Daily active users



SLACK STANDUPS (ALICEBOT)

- ◉ Monday, Wednesday and Friday Mornings
- ◉ Reduced 3 questions into 1 prompt each team member should answer
- ◉ Results reported to sprint team as a whole
- ◉ Team should help each other with impediments if they can
- ◉ ScrumMaster can suggest external help as needed

SPRINT TEAM MEETINGS RECAP

- ◉ Slack StandUps: Monday, Wednesday, Friday
- ◉ Mondays @ ITO are optional
 - Sprint team meetings elsewhere: thumbs up
- ◉ Wednesdays at ITO: please attend if possible

PEER GROUP

- Progress/Issues Meeting
- Group Presentations
- Sprint Review/Demo

SPRINT TEAM

- Sprint Retrospective
- Sprint Planning
- Sprint Pre-Planning

NEXT SPRINT

- ◉ Oct 4: End Sprint Zero, start Sprint 1
- ◉ By 9am: StandUp responses submitted
- ◉ 10am: Meet as a peer group (conference room)
 - Progress/Issues meeting, ScrumMasters will facilitate addressing impediments
 - Sprint Review/Demo
- ◉ Then break into Sprint teams (Mezzanine?)
 - Sprint Retrospective
 - Sprint Planning

SPRINT 1 WEDNESDAY SCHEDULE (RED)

Start/End	Wednesday, October 4 @ 9am	StandUp Results provided via Slack
	Wednesday, October 4 @ 10am	ITO LMS Peer Group Meeting (conference room) Progress/Issues Discussion Each ScrumMaster (SM) outlines their team's job story and tasks (Trello board) SM facilitates their team members in asking group for help with issues Sprint Review/Demo: SM or team volunteer to present
	Wednesday, October 4 @ ~11am	Sprint Teams (Mezzanine) Sprint Retrospective (incl. impediments/improvements log) Sprint Planning (Trello Taskboard)
Mid-Sprint	Wednesday, October 11 @ 9am	StandUp Results provided via Slack
	Wednesday, October 11 @ 10am	ITO LMS Peer Group Meeting (conference room) Progress/Issues Discussion Each ScrumMaster (SM) outlines their team's job story and tasks (Trello board) SM facilitates their team members in asking group for help with issues Presentations
	Wednesday, October 11 @ ~11am	Sprint Teams (Mezzanine) Sprint Pre-planning for next sprint (optional)
Start/End	Wednesday, October 18 @ 9am	StandUp Results provided via Slack
	Wednesday, October 18 @ 10am	ITO LMS Peer Group Meeting (conference room) Progress/Issues Discussion Each ScrumMaster (SM) outlines their team's job story and tasks (Trello board) SM facilitates their team members in asking group for help with issues Sprint Review/Demo: SM or team volunteer to present
	Wednesday, October 18 @ ~11am	Sprint Teams (Mezzanine) Sprint Retrospective (incl. impediments/improvements log) Sprint Planning (Trello Taskboard)