



# SCHOOLSTREAM SOLUTIONS

— Automated business processes —

## BUSINESS/FINANCE

- **SS Expense Report Application**
  - Daily Mileage
  - Conference & Travel Request
  - SS Expense Report Mobile App
- **Petty Cash Request**
- **Budget Transfer Request**
- **Purchase Order Request**
- **Credit Card Expense Request**
- **New Asset Information Form**
- **Electronic Payment**

## STUDENT SUPPORT SERVICES

### Student Portal

- **SS Special Student Support Application**
  - Student Bullying/Incident Report
  - Student Disciplinary Form
  - 504 Request Form

### Parent Portal

- **SS Student Registration Application**
  - Student Registration
- **Student Open Enrollment Application**
  - Open Enrollment Registration
- **Athletic Registration**
- **Donation Form**
- **Emergency Contact Update Form**
- **Volunteer Request Form**

### Staff/Teacher Portal

- **SS Special Student Support Application**
  - Student Bullying/Incident Report
  - Student Disciplinary Form
  - 504 Request Form
  - Suicide Prevention Form

- **Field Trip Request Form**

- **Course Approval Form**

### SIS Integration Requests

- **SS Student Registration Application**
  - Student Registration
- **Student Open Enrollment Application**
  - Open Enrollment Registration
- **SIS Data Request Form**
- **Student Information Update Form**

## GENERAL OPERATIONS

- **Facility Request Process**
- **SS Fleet/Bus Management Application**
  - Transportation Request Process
  - Fieldtrip Request Form
- **Warehouse Order Requests**
- **Printshop Job Order Requests**
- **Catering/Foodservice Requests**
- **Building Security & Card Access Request Form**

- Special Education Transportation Request

- Property/Asset Transfer Form
- Custodial Equipment Repair Form

## HUMAN RESOURCES

- **SS Complete Hiring Management Solution**
  - └ SS Hiring Management Application
  - └ Recommend to Hire
  - └ Request for additional employee form
  - └ New Position Request
- **SS On/Off Boarding Application**
  - └ On-Boarding Process
  - └ Off-Boarding Process
- **SS Time Card Application**
  - └ Certificated Employee Timecards
  - └ Classified Employee Timecards
  - └ Substitute Timecards
  - └ SS Timecard Mobile Clocking App

- Extra Duty/Service Requests
- Extra Duty/Service Contract Approval
- Leave Requests
- Bereavement Leave
- **SS Personnel Action & Position Control Request & Management**
  - └ Personnel Action Request
  - └ Position Control Request
- Substitute Request & Management
- Criminal Record/Background Check Form
- Employee Performance Assessment Form

## INFORMATION TECHNOLOGY

- **SS Tech Device Management Application**
  - └ Account Creation Form
- iPad/Device Request
- **SS On-Boarding Application**
  - └ Technology Acceptable Use Form
  - └ Internet Use Policy
- Block App/Website Request Form
- Technology Hardware/Software Purchase Request
- SS Account Synchronization Application

## SCHOOL SITE OPERATIONS

- **SS Volunteer Management Application**
  - └ Parent Volunteer Request
  - └ General Volunteer Request
- Fieldtrip Request
- Athletic Registration Process
- Club Registration Process
- Fundraising Form
- Donation Form
- Student/Teacher Incident Report
- Transcript Request Form
- Online School Store/E-Payment