

MSE 2202—Introduction to Mechatronic Design

FINAL PROJECT REPORT EVALUATION

REPORT TITLE:

PROJECT GROUP:

MEMBERS:

RATING GUIDE	Marking Basis	Mark Assigned
1. ABSTRACT/EXECUTIVE SUMMARY An abridged version of the report: describes salient features of the report, draws a main conclusion and makes a recommendation.	(10)	
2. INTRODUCTION Identifies the design problem and indicates the scope of the report; summarizes key design specifications; provides background information.	(10)	
3. RESULTS AND DISCUSSION Provides all of the details, evidence, and data needed to understand how the process was developed and evaluated; includes a brief description on alternative concepts and why they were rejected; may also describe the adjustments made the prototype phase and the impact of these on the device performance.	(35)	
4. CONCLUSIONS Provide a concise statement of the outcome(s), along with evidence that the project objectives have been met. Must follow from, and be supported by, the body of the report.	(10)	
5. RECOMMENDATIONS Offer insight and suggestions for future efforts. If the discussion and conclusions suggest that a specific action needs to be taken, the recommendations state categorically what must be done.	(15)	
6. REFERENCES Reference sources properly identified and acknowledged. Provides a variety of quality references.	(5)	
7. TECHNICAL WRITING Style, grammar, spelling, conciseness, and clarity.	(5)	
8. GENERAL ORGANIZATION Cover page, abstract, table of contents, sequence of sections, references, appendices, overall adequacy and integration of report.	(10)	
Total Mark: (100)		100.0

COMMENTS