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| --- | --- | --- | --- | --- | --- | --- | --- |
| **REVIEW DOCUMENT** | | | | | | | |
| Start Date: 04.04.2023 | | | |  | | | |
| Project Name: Vendomatic | | | | Number of Pages: 2 | | | |
| Product Name: Vendomatic | | | | Product Definition: Software to improve vending machine experience/workflow | | | |
| Roles: | Review Leader: | | | All QA/QC | | | |
| Reviewers: | | | *1. Tolga Muratdağı* | | | *3. Taylan Işıkoğlu* |
| *2. İsmail Şimşekoğlu* | | | *4. Murat Kandaz* |
| Review Materials: | * *Vision (V)* * *Glossary (G)* * *Use Case Model (U)* * *System-Wide Requirements (S)* * *Risk List (R)* * *Project Plan (P)* * *Work Items List (W)* * *Next Iteration’s Plan (N)* | | | | | | |
| Total Number of Errors: | | | | | | | |
| Assessment Status: | | | ACCEPTED  \_\_\_ as it is  \_x\_ with rework | | REJECTED  \_\_\_\_ review again | | |
| ERROR TYPES | | | | | | | |
| Error Type Number | | Error Type Definition | | | | Number of Errors Found | |
| 1 | | Spelling (grammar, punctuation, etc) | | | |  | |
| 2 | | Inconsistency with the standards | | | | 1 | |
| 3 | | Uncertain | | | | 1 | |
| 4 | | Incorrect | | | |  | |
| 5 | | Inapplicable | | | |  | |
| 6 | | Internal Inconsistency | | | |  | |
| 7 | | External Inconsistency | | | | 1 | |
| 8 | | Incomplete/Insufficient/Missing | | | | 1 | |
| 9 | | Other | | | | 1 | |
|  | | **TOTAL** | | | |  | |
| Importance Types | | Importance Type | | | | Number of Errors Found | |
| L | | Little | | | | 1 | |
| M | | Medium | | | | 3 | |
| I | | Important | | | | 1 | |
|  | | **TOTAL** | | | | 5 | |

| **No** | **Reviewed**  **Material**  **ID** | **Section** | **Page** | **Line/**  **No** | **Error**  **Type** | **Importance** | **Explanation** | **Correction Status** | **Correction**  **Explanation** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | **Project Plan** | 2 | 4 | - | 8 | Medium | Project organization structure is not given in the project plan. Also considering the vision document the organizational structure (matrix / functional / project-based) and reporting lines are unclear. |  |  |
| **2** | **Vision** | 4.1 | 9 | - | 7 | Medium | There is no use case for “Mobile Payment Options” and “Marketing and Promotional Features” needs stated in Vision Document. See also “Use Cases” document. |  |  |
| **3** | **System-wide requirements** | 6 | 7 | - | 3 | Important | System constraints can be more refined and detailed. For example which standards and best practices are expected to be followed, or a specific tool set or framework for the development can be chosen. |  |  |
| **4** | **Use Case Model** | 1 | 4 | - | 2 | Medium | Operator actor is a primary actor so it should be on the left-hand side. Also some possible supporting actors can be added to the diagram. |  |  |
| **5** | **Use Cases** | - | - | - | 9 | Little | It’s not a mistake but defining actors in each use case decreases readability. If you could define actors in glossary it would improve the document. This is just a suggestion. |  |  |