

# Jon R Sorensen Jr.

306 Prospect Ave  
Granite Falls, Was 98252  
425-422-0646  
**Jack.sorensen11@gmail.com**

## EXPERIENCE

### **Bartell Drug Co, Seattle, Wa— Assistant Store Manager**

July 2016 - PRESENT

Assisted in daily store operations. Duties include delegation, time management, payroll, scheduling, ordering and stocking, sales projection, pricing, guest service, cashiering, book keeping, handling cash/debit/check transactions

### **Barking Frog Restaurant, Woodinville — Prep Cook/Catering cook**

June 2015 - June 2016

Helped design catering menus, prepped and cooked food for parties ranging from 30-500 guests, inventory analysis and quality control

### **Bartell Drug Co, Seattle, Wa— 2nd Assistant Manager**

November 2000- December 2013

Experience includes Cashiering, inventory receiving, Pharmacy Assistant, Photo developing, and entry level management

## EDUCATION

### **Granite Falls High School, Granite Falls, Wa— High School Diploma**

September 1999 - June 2003

### **Edmonds Community College, Lynnwood, Wa — Associates Degree**

April 2014- June 2015

Culinary education, including business management, sanitation, nutrition, procurement, sustainability

## SKILLS

Touch typing  
10 key typing  
Microsoft Excel  
Microsoft PowerPoint  
Microsoft Word  
HTML, CSS, JavaScript  
Node, Express, Handlebars, jQuery, MySQL, Mongo  
Ordering/inventory Control  
Payroll and scheduling  
Management  
Guest service and sales

## AWARDS

Employee of the Quarter (7 time recipient)

Most Valuable Employee (2 time recipient)