

Resume

Javier Gil

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PROFILE

Energetic, bilingual scholar. Highly reliable who consistently displays excellent leadership qualities. Technologically savvy. Currently enrolled at the University of Florida studying Psychology.

EXPERIENCE

Floor set and Stockroom Assistant, The Limited; Pembroke Pines, FL **1/2012-4/2012**
Responsibilities include processing, stocking, and organizing merchandise in a retail environment. Assisting customers with product selection and making suggestions.

Video Editor, The Education Fund, Miami, FL **2011**
Hired to create a presentation video for the purpose of seeking sponsors for trips funded by The Education Fund. Successfully completed within estimated time and budget, exceeding expectations of the customer.

EDUCATION

University of Florida, Gainesville Florida

- Psychology Major
- Current UF GPA: 3.1
- Expected Graduation Date: Spring 2014

Miami Dade College - North Campus, Miami, FL

- General AA Degree
- Graduation date: May 2012

School for Advanced Studies, Miami, FL — 2010-2012

- Dual-Enrollment Student
- Graduation date: May 2012

SKILLS

Computer proficiency

Well versed in most aspects of the Windows OS and proficient in most Microsoft Office programs. Also familiar with most aspects of the Mac Snow Leopard and Lion OS X.

Bilingual

Fluent [written and verbal skills] in both English and Spanish.

Excellent communication skills

Team player with ability to follow directions and work well under pressure

INTERESTS

Avid Gamer [Video games]

Multiple martial arts disciplines, including:

- Taekwondo (1998-2001)**
- Shorin Ryu Karate (2003-Present)**
 - Karate Instructor (2011-Present)
 - International Pan American Tournament Finalist (2005-2006)

Salsa Dancing

- Dance Instructor (Fall 2012 – Present)**
- UF Gator Salsa Club Vice President (Spring 2013-Present)**

REFERENCES

Professional and personal references available upon request