Stronger Foundations – Projects

1. **Support Planning Tasks:**
   * Collaborate with stakeholders to develop a comprehensive migration plan outlining key milestones, tasks, and timelines.
   * Ensure alignment of the migration plan with business objectives, technical requirements, and AWS best practices.
   * Continuously monitor and update the migration plan as needed to adapt to changing priorities and requirements.
2. **Keep Project on Track:**
   * Establish robust project tracking mechanisms to monitor progress, identify risks, and mitigate issues promptly.
   * Conduct regular project status meetings to review progress, discuss challenges, and make informed decisions.
   * Implement effective communication channels to keep all stakeholders informed and engaged throughout the migration process.
3. **Support DEV Team:**
   * Provide technical guidance and support to the development team throughout the migration lifecycle.
   * Collaborate closely with developers to ensure seamless integration of Regulatory Capital Components into the AWS Cloud environment.
   * Address any technical challenges or roadblocks encountered by the development team in a timely manner.
4. **Support Test Strategy:**
   * Develop a comprehensive test strategy encompassing functional, integration, performance, and security testing.
   * Assist in the creation of test cases, test data, and test environments to validate the migrated components.
   * Coordinate with the testing team to execute test plans, analyze results, and ensure the quality of the migrated components.
5. **Work with Audit for Compliance:**
   * Engage with internal and external audit teams to understand regulatory requirements and SoX guidelines applicable to the migration project.
   * Collaborate with audit teams to ensure that all migration activities comply with regulatory standards and internal policies.
   * Provide necessary documentation and evidence to demonstrate compliance with regulatory and audit requirements throughout the migration process.

Stronger Foundations – BAU

1. **Support Leveling Task to Align BAU with AWS:**
   * Collaborate with stakeholders to assess existing BAU processes and identify areas requiring alignment with AWS technologies and best practices.
   * Develop and implement a plan to level up BAU activities, ensuring compatibility with AWS services and infrastructure.
   * Provide training and support to BAU teams to facilitate the adoption of AWS-related tools, processes, and methodologies.
2. **Provide Rapid Support to Incidents During Parallel Run:**
   * Establish a robust incident management process to promptly address any issues or incidents encountered during the parallel run phase.
   * Define Service Level Agreements (SLAs) for incident response and resolution, ensuring clear expectations and accountability.
   * Implement monitoring and alerting mechanisms to detect and respond to incidents proactively, minimizing downtime and impact on operations.
   * Maintain a dedicated support team to provide 24/7 coverage and rapid response to incidents based on the agreed SLAs.
3. **Continuous Improvement and Optimization:**
   * Regularly review and analyze incident data to identify recurring issues, root causes, and areas for improvement.
   * Implement corrective actions and process enhancements to prevent future incidents and optimize BAU operations in the AWS environment.
   * Foster a culture of continuous improvement within the BAU teams, encouraging feedback, collaboration, and knowledge sharing.
4. **Documentation and Knowledge Management:**
   * Document incident resolution procedures, best practices, and lessons learned to build a knowledge base for future reference.
   * Ensure that BAU teams have access to up-to-date documentation and resources to support their day-to-day activities in the AWS environment.
   * Facilitate knowledge sharing sessions and training workshops to promote awareness and proficiency in AWS-related tasks and technologies.
5. **Stakeholder Communication and Reporting:**
   * Maintain open and transparent communication with stakeholders regarding the progress, status, and performance of BAU activities in the AWS environment.
   * Provide regular reports and updates on incident metrics, SLA compliance, and improvement initiatives to stakeholders and leadership.
   * Solicit feedback from stakeholders to gauge satisfaction levels and identify areas for further enhancement.