Filtered Rows
To **undo a step**, hover over the one you want to remove.
Click the **"X"** icon next to it ❌.
→ That step and its effect will be removed immediately.

5) What is the purpose of "Reference" vs. "Duplicate" in queries?

Duplicate creates a **completely separate copy** of the query.
  • The new query **does not depend** on the original one.
  • Any future changes you make to the *original query* **will not affect** the duplicate.
  • It's like copying and pasting data — a full, independent copy.
Use it when:
 You want to create a new query similar to the first one, but then modify it freely without affecting the original.

Reference
Reference creates a **linked query** that depends on the original one.
  • The new query **points to** the existing query's output.
  • If the original query changes, the referenced query updates automatically.
  • It's lightweight and efficient (doesn't duplicate data).
Use it when:
 You want to build multiple versions (views) of the same base data — for example, one for *Sales by Region* and another for *Sales by Product*.

Product	Count of CustID	Sum of Quantity
Keyboard	1	2
Laptop	1	1
Monitor	1	1
Mouse	1	3
Total	**4**	**7**

Sum of Quantity by Product

Product
● Mouse
● Keyboard
● Laptop
● Monitor

3 (42.86%)
2 (28.57%)
1 (14.29%)
1 (14.29%)