

4. Turn on **Sync** and optionally **Visible** for those pages.

Embed the dashboard into a PowerPoint presentation.

done




Set up a scheduled refresh for the dataset in Power BI Service.

Open Your Workspace

- On the **left sidebar**, click **Workspaces**.
- Choose the workspace where you **published your report** (for example, *My workspace* or *Sales workspace*).

3. Go to the “Datasets” section

Inside the workspace:

- At the top of the screen, you’ll see **three tabs**:
-  *Content* |  *Datasets + Dataflows* |  *Connections*
- Click on **“Datasets + Dataflows.”**

4. Find your dataset

You’ll see a list of datasets (e.g., *Sales_Data*, *Orders_Report*, etc.).

- Hover your mouse over your dataset.
- Click on the **three dots (…)** to the right of it.
- Then choose **Settings**.

5. Open “Scheduled refresh”

Now you’ll be in the **dataset settings page**.

Scroll down until you find the section called **“Scheduled refresh.”**

Click the little arrow ▼ to expand it.

6. Turn it ON

- Toggle **Keep your data up to date** → **On**.
- Under **Refresh frequency**, select:

Build a dashboard with:

- A bar chart of Sales by Region.
- A line chart of Sales over Date.
- A card showing total Profit.

1405

Sum of Sales

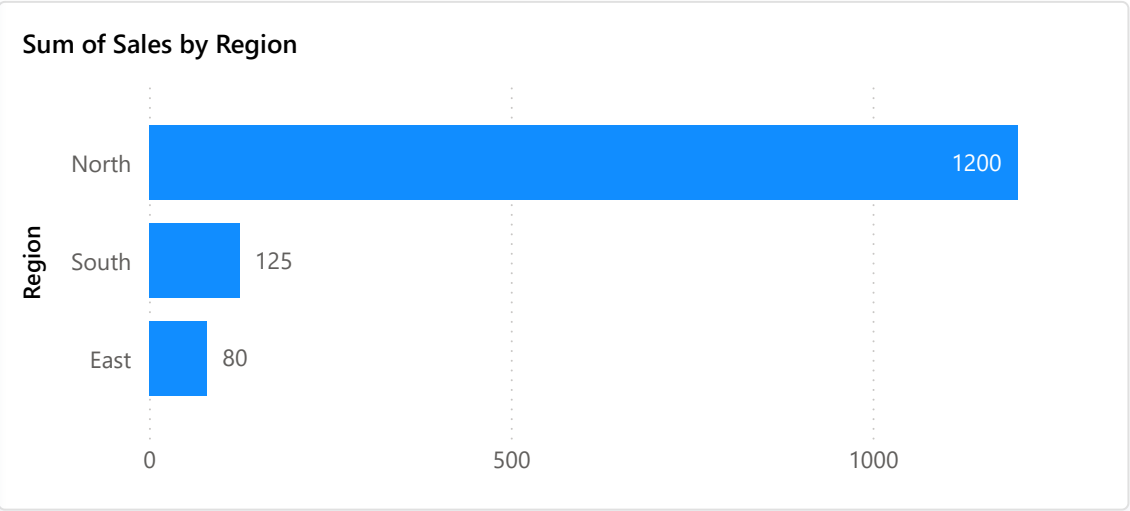
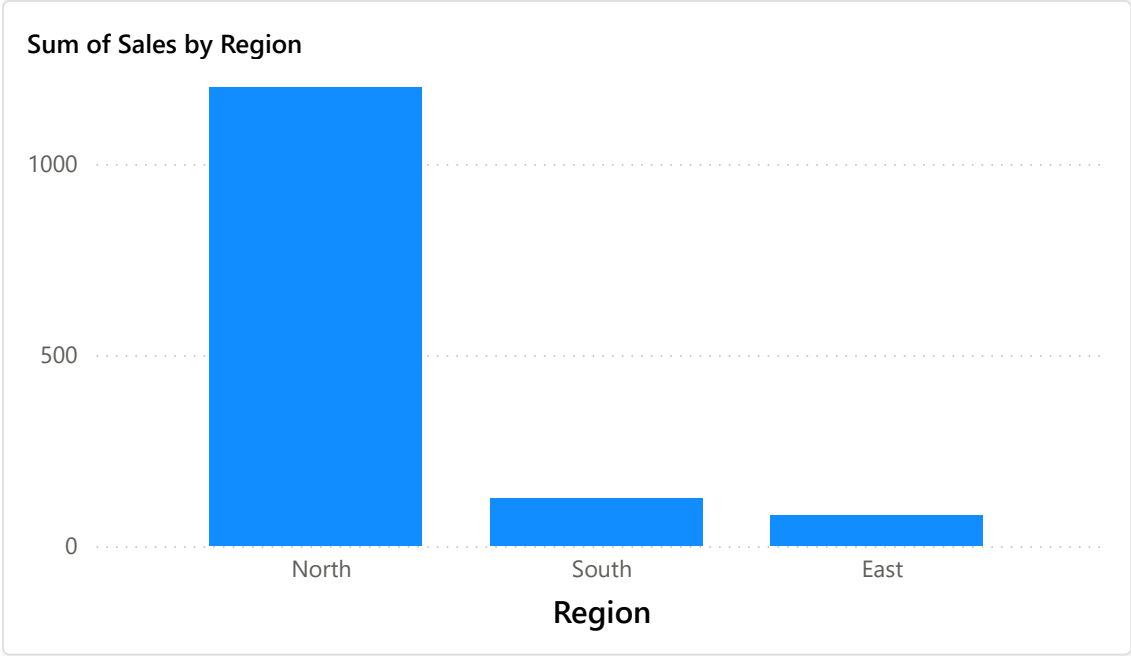
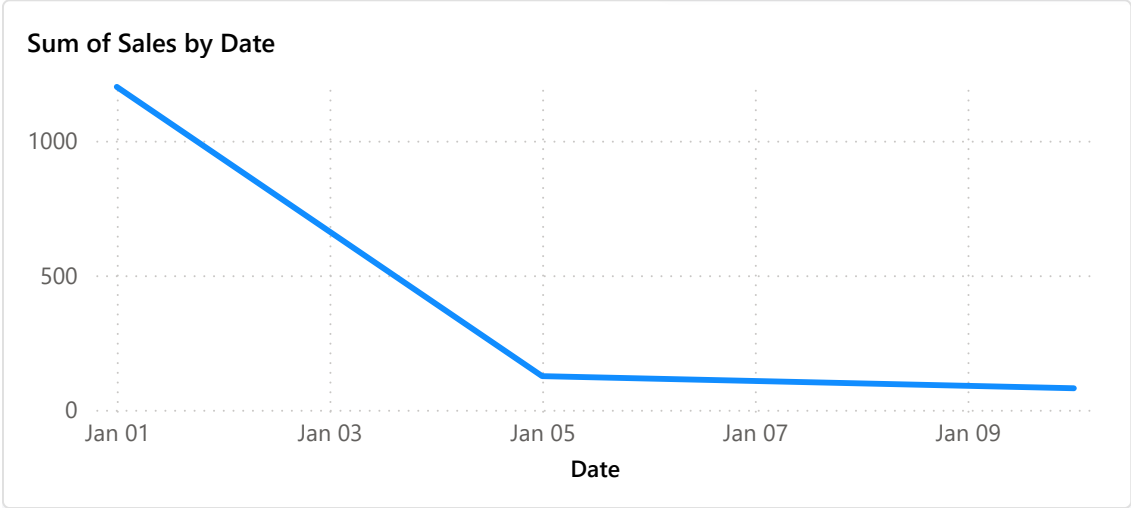
Product

Select all

Laptop

Keyboard

Mouse





Region	Product	Sum of Sales	Sum of Profit
East	Keyboard	80	15
North	Laptop	1200	300
South	Mouse	125	25
Total		1405	340

Region	Sum of Profit	Sum of Sales YoY%
East	15	
North	300	
South	25	
Total	340	