

Joshua Silva

15741 Sleepy Oak Road, Chino Hills, CA

joshcsilva@gmail.com

(909) 573 4913

Instructional Designer

Summary

Well rounded educator and content creator with over 5 years of experience developing effective instructional materials and training content. Strong ability to translate complex concepts into user-friendly content, creating engaging learning experiences, and leveraging technology to enhance educational outcomes. Combines expertise in education, technical writing, and basic programming to craft impactful learning solutions.

Core Competencies

- Instructional Design
- eLearning Development
- Technical Writing
- Curriculum Development
- Learning Needs Assessment
- User Guide Creation
- Educational Technology
- Content Management

Experience

Music Director and Guitar and Bass Teacher - Music Alley

October 2022 - Current

- Design and develop comprehensive curriculum for music theory and instrument instruction
- Create engaging instructional materials, including lesson plans, exercises, and practice guides
- Conduct needs assessments to tailor instruction to individual and group learning objectives
- Implement multimedia resources to enhance student engagement and comprehension

Substitute Teacher - Chino Valley Unified School District

February 2018 - Current

- Develop and adapt lesson plans across multiple subjects and grade levels
- Create supplementary study guides and educational materials to reinforce learning
- Utilize various instructional strategies to accommodate diverse learning styles
- Provide clear, concise instructions for assignments and coursework

Private Tutor

September 2018 - Current

- Assess individual student learning needs and design personalized learning plans
- Develop targeted instructional materials to address specific learning gaps
- Break down complex concepts into easily digestible modules

- Create progress tracking tools to measure and communicate student advancement

Instructional Materials Attendant – Hacienda La Puente School District

January 2017-February 2018

- Collaborated with program leaders to identify and document instructional requirements
- Developed and maintained comprehensive inventory of instructional documentation
- Edited and updated user guides and training materials for after-school programs
- Ensured consistency and clarity of procedural documentation across multiple formats

Education

California State University, Fullerton

Bachelor of Arts English, minor in Radio-TV-Film

January 2014

- Cume Laude

Technical Skills

- Microsoft Office Suite
- Basic coding: HTML, CSS, Java, C++
- Learning Management Systems (familiar with concept)
- Instructional design tools (e.g., Articulate Storyline, Adobe Captivate - willing to learn)

Professional Skills

- Instructional Design
- Curriculum Development
- Technical Writing
- Content Creation
- User Guide Writing
- Editing and Proofreading
- Verbal and Written Communication