

# Dr. Pallavi R. Kamath (OT)

Healthcare Management| Pre-Operational Planning& Quality Excellence

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## Summary

Master of Hospital Administration candidate with clinical foundation and proven track record in healthcare facility planning and operational excellence. Designed end-to-end operational framework for 35-bed clinical block within 100-bed palliative care center, establishing staffing models, compliance protocols, and supply chain processes that ensured seamless facility launch.

National award winner (Qimpro QualTech Prize) for process improvement initiative that reduced operational inefficiencies by 95% and delivered ₹2.6L annual cost savings through systematic DMAIC methodology. Six years of leadership experience coordinating multi-stakeholder initiatives, managing cross-functional teams of 15+, and delivering projects with budgets up to ₹1.8 lakhs.

Specialized in pre-operational planning, workflow design, SOP development, and regulatory compliance frameworks. Bringing analytical rigor, stakeholder coordination skills, and implementation expertise to healthcare consultancy focused on hospital planning, design, and operational readiness.

## Experience

### Manipal Hospice and Respite Centre

Management Trainee

Manipal

June 2025 - Ongoing

- Led pre-operational planning for 35-bed clinical block within 100-bed specialized palliative care facility, establishing staffing frameworks with nurse-to-patient ratios.
- Designed and developed Standard Operating Procedures for patient admission pathways from 2,000-bed tertiary care hospital, optimizing patient flow and reducing documentation errors through standardized protocols
- Established multi-stakeholder death documentation framework coordinating between Hospice Center, District Statistical Officer, tertiary hospital, and state-level authorities to ensure regulatory compliance and seamless information flow
- Streamlined supply chain processes between tertiary hospital and hospice facility, creating procurement protocols that eliminated operational bottlenecks and ensured consistent availability of clinical materials
- Ensured operational readiness of 35-bed facility through comprehensive logistics planning, supply management, and cross-functional coordination across clinical and non-clinical departments

### Anir vedha

Pediatric Occupational Therapist

Mangalore

February 2024 - June 2024

- Managed caseload of 8-10 pediatric clients, developing individualized care plans, tracking progress through systematic documentation, and adjusting interventions based on outcome measurements
- Coordinated weekly stakeholder communications with parents, translating clinical data into actionable insights and collaborative care strategies that improved treatment adherence
- Designed and executed weekly group therapy programs, managing resource planning, budget allocation, and logistics coordination for multi-participant sessions
- Developed foundational expertise in patient-centered care delivery, clinical operations planning, and family engagement strategies in specialized healthcare settings

## Education

### Manipal College of Health Professions

Occupational Therapy

7.80

Bachelor of Occupational Therapy

2019 - 2024

### Prasanna School of Public Health, MAHE, Manipal

Healthcare and Hospital Management

8.03

Master of Hospital Administration

August 2024 - May 2026 (Expected End)

**Coursework** - Quality Management in Healthcare, Organizational Behaviour, Accounts & Finance in Healthcare, Biostatistics, Bioeconomics,Human Resource Management

**Thesis** - Exploring Organizational Health Literacy Among Administrative Stakeholders in Hospitals

**Focus** - Patient communication systems, organizational assessment, and healthcare quality improvement

## Professional Initiatives

### SVASTH 2025 - Annual Student-Led Conference

Student Secretary

June - September 2025

- Served as Student Secretary for SVASTH 2025, Department of Healthcare and Hospital Management's flagship two-day national conference attracting 250+ students from across India
- Led cross-functional team of 15 members through complete event lifecycle from conceptualization to execution, managing ₹1.8 lakh budget with full financial accountability
- Coordinated speaker management, venue logistics, participant registration, and sponsor relations for multi-track conference featuring healthcare industry leaders and academic experts

### Manipal Health Literacy Unit

Coordinator

November 2024 - Present

- Coordinate health literacy initiatives at Prasanna School of Public Health, organizing 7-8 national and international webinars targeting diverse audiences including policymakers, students, healthcare workers, and administrators
- Manage end-to-end event operations including speaker coordination, platform management, promotional campaigns, and stakeholder engagement for virtual knowledge dissemination programs

### Office of International Affairs and Collaboration - MAHE, Manipal

Campus Ambassador

July 2025 - Present

- Managed 20 international students during 11-day intensive summer program, coordinating academic sessions, cultural activities, and campus integration initiatives
- Served as primary liaison between international participants and university administration, ensuring seamless program delivery and cross-cultural exchange
- Co-organized Kairos 2025, integrating International Student Day with educational fair to facilitate cultural exchange across MAHE's diverse student community

## LEADERSHIP & VOLUNTEER EXPERIENCE

### Volunteer Service Organization

Manipal

2019 - Present

- Progressed from volunteer to Operations Coordinator to Student Ambassador (campus-level principal representative) across four years, building competencies in project management, stakeholder coordination, and program execution Served as Student Convener for National Conference on Youth in Social Change for two consecutive years (2022, 2023), mobilizing 700+ volunteers nationally each year through strategic coordination
- Managed day-to-day operations across 15-20 concurrent community development initiatives, establishing systematic frameworks for project execution, resource allocation, and volunteer coordination
- Represented MAHE at G20 University Connect Event (New Delhi, September 2023), demonstrating national-level stakeholder engagement capabilities | 300+ active volunteering hours

## Skills

### Strategic Operations Management

Healthcare Facility Planning, Pre-Operational Strategy, Cross-Functional Team Leadership, Stakeholder Coordination

### Process Excellence & Compliance

Quality Assurance Systems, Standard Operating Procedures, Regulatory Compliance, Supply Chain Optimization, DMAIC

### Project & Financial Management

Budget Management, Resource Allocation, Data-Driven Decision Making, Process Implementation

## Certifications

### Lean Six Sigma - Yellow Belt

Anexas Group

August, 2025

### Supply Chain and Logistics Specialization

Coursera

October, 2025

### Systematic Review and Meta-Analysis Workshop

MAHE - DHR Technical Resource Centre (TRC)

December, 2025

## Awards

### National Winner - QualTech® Prize Education Qimpro Foundation September 2025

September 2025

First place among 200+ national submissions for process improvement solution achieving 95% reduction in plasma bag breakage and ₹2.6L annual cost savings through systematic DMAIC methodology.

### Overall Cultural Programme Champions - OTCON All India Occupational Therapy Association

February 2023

Led Team Manipal as event coordinator, managing logistics and team coordination across multiple events to secure overall championship.

## Languages

English	Konkani	Hindi	Kannada
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