

### PROBATE (GENERAL) RULES 1998

### **Official Consolidated Version**

This is an official version of consolidated legislation compiled and issued under the authority of the Legislation (Jersey) Law 2021.

04.720.60

Showing the law from 1 January 2019 to Current



### PROBATE (GENERAL) RULES 1998

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### PROBATE (GENERAL) RULES 1998

**THE SUPERIOR NUMBER OF THE ROYAL COURT,** in pursuance of Article 13 of the <u>Royal Court (Jersey) Law 1948</u> and of Article 32 of the <u>Probate (Jersey) Law 1998</u> and of all other powers enabling it in this behalf, has made the following Rules –

Commencement [see endnotes]

#### 1 General definitions

- (1) In these Rules, unless the context otherwise requires
  - "abroad" means outside Jersey;
  - "Greffier" means the Judicial Greffier;
  - "Jersey resident lawyer" means -
  - (a) an advocate;
  - (b) a solicitor; or
  - (c) a lawyer who is resident in Jersey and qualified under the legal system of any of the jurisdictions specified for the purposes of Article 6(7);
  - "Law" means the Probate (Jersey) Law 1998;
  - "personal applicant" means a person (including a trust corporation) who seeks to obtain a grant without employing an advocate or solicitor and "personal application" has a corresponding meaning;
  - "Schedule" means the Schedule to these Rules.
- (2) Any reference in these Rules to a numbered Article is a reference to that numbered Article of the Law.
- (3) Any reference in these Rules to any other enactment is a reference thereto as amended and includes a reference thereto as extended, by or under any other enactment.

### 2 Application, other than pursuant to Article 6(7), for probate through an advocate or solicitor

- (1) Where a person applies, other than pursuant to Article 6(7), for a grant of probate through the intermediary of an advocate or solicitor, the person and the advocate or solicitor shall together appear personally before the Greffier and shall produce to the Greffier
  - (a) a certificate or other evidence of the death of the deceased;
  - (b) the will of the deceased dealing with movable estate in Jersey;
  - (c) the form of oath proposed to be sworn;
  - (d) such affidavits, renunciations, certificates, resolutions and other documents as the Greffier may require having regard to all the circumstances of the case; and
  - (e) the appropriate stamp duty in relation to the grant.
- (2) If the will of the deceased dealing with movable estate in Jersey has previously been proved abroad, the person applying for the grant shall, instead of producing such will to the Greffier, produce to the Greffier either a copy thereof and of the previous grant duly authenticated under seal by the official having the custody of the same or the equivalent thereof.
- (3) The oath proposed to be sworn shall be prepared by an advocate or solicitor and shall be in whichever is applicable of the forms numbered 1(1), 1(2), 1(3), 1(4), 2(1), 2(2), 2(3), 2(4), 3(1), 3(2), 4(1), 4(2), 5(1) or 5(2) set out in the Schedule, or in a form substantially to the like effect.
- (4) If the Greffier is satisfied that the case is one in which a grant may properly issue, the oath of executor shall be subscribed and sworn before the Greffier.
- (5) Every will shall be signed by the executor and by the Greffier.
- (6) The provisions of this Rule apply where the person applying for the grant is himself or herself an advocate or solicitor, but it shall not be necessary for the person to make the application through the intermediary of, or to be accompanied by, another advocate or solicitor.

### 3 Application, other than pursuant to Article 6(7) for a grant of administration through an advocate or solicitor

- (1) Where a person applies, other than pursuant to Article 6(7), for a grant of administration through the intermediary of an advocate or solicitor the person and the advocate or solicitor shall together appear personally before the Greffier and shall produce to the Greffier
  - (a) a certificate or other evidence of the death of the deceased;
  - (b) the form of oath proposed to be sworn;
  - (c) such affidavits, renunciations, certificates, resolutions and other documents as the Greffier may require having regard to all the circumstances of the case; and
  - (d) the appropriate stamp duty in relation to the grant.

- (2) If the deceased died domiciled abroad and a grant of administration has previously been made abroad, the person applying for the grant shall also produce to the Greffier either the original letters of administration or the equivalent thereof, or either a copy thereof duly authenticated under seal by the official issuing the same or the equivalent thereof.
- (3) The oath proposed to be sworn shall be prepared by an advocate or solicitor and shall be in whichever is applicable of the forms numbered 6(1), 6(2), 6(3), 7(1), 7(2), 7(3), 7(4), 8(1), 8(2), 9(1) or 9(2) set out in the Schedule, or in a form substantially to the like effect.
- (4) If the Greffier is satisfied that the case is one in which a grant may properly issue, the oath of administrator shall be subscribed and sworn before the Greffier.
- (5) The provisions of this Rule shall apply where the person applying for the grant is himself or herself an advocate or solicitor, but it shall not be necessary for the person to make the application through the intermediary of, or to be accompanied by, another advocate or solicitor.

#### 4 Personal applications, other than pursuant to Article 6(7), for a grant

- (1) Subject to the provisions of Rules 2(6) and 3(5) and paragraph (3) of this Rule, a person wishing to obtain a grant, other than pursuant to Article 6(7) and other than through the intermediary of an advocate or solicitor, shall apply in person to the Greffier and shall produce to the Greffier the documents referred to in Rule 2(1) and (2) or 3(1) and (2), as the case may be, except, subject to paragraph (4), the form of oath proposed to be sworn.
- (2) No such application shall be received through an agent of any kind (whether paid or unpaid) or where the applicant is attended by a person acting or appearing to act as the applicant's adviser in the matter.
- (3) An application for a grant in any case which has already been considered by the Inferior Number shall be made through the intermediary of an advocate or solicitor.
- (4) The form of oath relating to the application for the grant shall, unless the applicant shall agree to prepare the same, be prepared by the Greffier.
- (5) The Greffier may require the verification of the identity of an applicant in such form or manner as the Greffier may stipulate.

#### 5 Application for a grant pursuant to Article 6(7)

- (1) An applicant for a grant pursuant to Article 6(7) may only apply through the intermediary of a Jersey resident lawyer or a trust corporation.
- (2) Where a person applies for a grant of probate pursuant to Article 6(7), the person through whom the application is made or, in the case of a trust corporation, a duly appointed representative of the trust corporation shall deliver to the Greffier –

(a)

- (i) a copy of the will dealing with movable estate in Jersey and the original grant, or
- (ii) copies of the said will and original grant duly authenticated under seal by the official having the custody of the same,

or, in either case, the equivalent thereof;

- (b) the form of oath in whichever is applicable of the forms numbered 10(1) or 10(2) set out in the Schedule, or in a form substantially to the like effect duly sworn by the applicant; and
- (c) the appropriate stamp duty in relation to the grant.
- (3) Where a person applies for a grant of administration pursuant to Article 6(7), the person through whom the application is made or, in the case of a trust corporation, a duly appointed representative of the trust corporation shall deliver to the Greffier
  - (a) the original letters of administration or a copy thereof duly authenticated under seal by the official issuing the same or the equivalent of either;
  - (b) the form of oath in whichever is applicable of the forms numbered 11(1) or 11(2) set out in the Schedule, or in a form substantially to the like effect duly sworn by the applicant; and
  - (c) the appropriate stamp duty in relation to the grant.
- (4) The grant may be issued by the Greffier in whichever is applicable of the forms numbered 12(1) or 12(2) set out in the Schedule hereto, or in a form substantially to the like effect.

#### 6 Application pursuant to Article 6(11)

Where the Inferior Number forbids any further action by the Greffier under Article 6(10)(b) in relation to an application for a grant –

- (a) the Greffier shall, within one week from the date of the order of the Inferior Number, notify the person applying for the grant of the said order; and
- (b) any application under Article 6(11) shall be made by representation within 4 weeks from the date upon which the applicant is so notified.

#### 7 Form of caveat

A caveat shall be in form number 13 set out in the Schedule, or in a form substantially to the like effect.

#### 8 Procedure to lift a caveat

- (1) A summons to lift a caveat shall be
  - (a) in form number 14 set out in the Schedule, or in a form substantially to the like effect; and

- (b) supported by an accompanying affidavit verifying the facts on which the application is based.
- (2) An order made on the hearing of a summons under paragraph (1) may include an order for the payment of damages.

#### 9 Affidavits

An affidavit for the purposes of these Rules which is not required to be sworn before the Greffier may be sworn before any person authorized to take oaths or affidavits or the equivalent thereof in the territory where it is made.

#### 10 Attestation of documents

- (1) Any renunciation, disclaimer, certificate or other document required to be executed in the matter of a grant shall be attested
  - (a) if executed in Jersey, by a Jersey resident lawyer, a Jurat of the Royal Court, a member of the States or a notary public; or
  - (b) if executed abroad, by a person who, under Article 3(2) of the <u>Powers of Attorney (Jersey) Law 1995</u>, would be competent to attest the document if it were a registrable power of attorney.
- (2) Subject to paragraph (1) a body corporate may duly execute a document in the manner permitted by its Articles of Association or other internal regulations.

#### 11 Application for authorization as a trust corporation

- (1) An application for authorization as a trust corporation shall be made to the Greffier in form number 15 set out in the Schedule, or in a form substantially to the like effect.
- (2) The Greffier shall exercise discretion in relation to any such application in accordance with directions made from time to time by the Superior Number of the Royal Court.

#### 12 Application by a trust corporation

An application for a grant by a trust corporation shall be made through an officer duly appointed by the trust corporation for such purposes and upon the appointment of such an officer or the revocation of any such appointment the trust corporation shall lodge with the Greffier a certified copy of the resolution of appointment or revocation.

### 13 Procedure upon a reference to the Inferior Number by the Greffier pursuant to Article 13(2)

Where the Greffier refers an application for a grant to the Inferior Number pursuant to Article 13(2) –

- (a) the Greffier shall, within one week from making the said reference, notify the named executor and the Attorney General of the said reference and of the exceptional grounds upon which the reference has been made; and
- (b) the Inferior Number may convene the Attorney General as a party to the application.

#### 14 Removal of executor or administrator pursuant to Article 17

- (1) An application for an order that an executor or administrator be removed from office shall be made by representation to the Inferior Number and the representation shall, where practicable, specify the name of the person proposed as executor or administrator in their place.
- (2) Where the Inferior Number makes an order removing an executor or administrator from office and making a grant to another person in their place, the oath to be sworn by that other person shall be made in whichever is applicable of the forms numbered 16 or 17 set out in the Schedule, or in a form substantially to the like effect.

#### 15 Form of oath for second or subsequent grant

The oath for a second or subsequent grant shall be in whichever is applicable of the forms numbered 16, 17, 18(1) or 18(2) set out in the Schedule, or in a form substantially to the like effect.

#### 16 Evidence prescribed for the purposes of Article 21

The prescribed evidence for the purposes of Article 21(2)(a) is –

- (a) where a previous grant of probate has been made
  - (i) a copy of the will dealing with movable estate in Jersey and the grant, or
  - (ii) copies of the said will and grant duly authenticated under seal by the official having custody of the same,

or, in either case, the equivalent thereof; or

(b) where a previous grant of administration has been made, the grant or a copy thereof duly authenticated under seal by the official issuing the same or the equivalent of either.

#### 17 Form of application for an order pursuant to Article 24

An application for an order that the executor or the administrator shall exhibit on oath in court a true and perfect inventory and account of the movable estate of the deceased person shall be made by summons in form number 19 set out in the Schedule, or in a form substantially to the like effect.

#### 18 Form of application for an order pursuant to Article 25

An application for an order pursuant to Article 25 shall be made by representation to the Inferior Number and the representation shall contain sufficient information supported by affidavit to enable the Inferior Number to determine the parties (if any) who should be convened.

#### 19 Form of disclaimer pursuant to Article 26(2)

A person beneficially entitled to an interest in the movable estate of a deceased person who wishes to disclaim that interest shall give notice in whichever is applicable of the forms numbered 20 or 21 set out in the Schedule, or in a form substantially to the like effect.

#### 20 Deposit of and access to will and other documents

- (1) Any document under the control of the Court other than an original will shall be retained by the Greffier.
- (2) Access to any document under the control of the Court to which Article 27(3) does not apply shall be regulated at the discretion of the Court.

#### 21 Documents to be drawn on A4 paper

All oaths, affirmations, affidavits, renunciations, resolutions, certificates and other documents required in the matter of a grant shall be drawn on A4 paper, unless the Greffier otherwise directs.

#### 22 Form of renunciation

A renunciation by a person named as executor in the will or entitled to a grant of administration shall be made in whichever is applicable of the forms numbered 22 or 23 in the Schedule, or in a form substantially to the like effect.

#### 23 Form of various affidavits

- (1) An affidavit in relation to Article 8 of the Wills and Successions (Jersey)

  Law 1993 shall be in form number 24 set out in the Schedule, or in a form substantially to the like effect.
- (2) An affidavit of handwriting shall be in form number 25 set out in the Schedule, or in a form substantially to the like effect.
- (3) A corrective affidavit in relation to stamp duty payable shall be in form number 26 set out in the Schedule, or in a form substantially to the like effect.

#### 24 Non-contentious business which may be transacted in chambers

- (1) In addition to the business with which the Greffier is expressly empowered to deal under the terms of the Law, the following noncontentious business may be transacted in chambers before the Greffier, namely the authorization of a trust corporation, in accordance with directions given by the Superior Number.
- (2) The following non-contentious business may be transacted in chambers before the Bailiff alone, namely the right given to the Inferior Number by Article 6(10)(b) to forbid any further action by the Greffier in relation to a particular matter.

#### 25 Duplicate grants and copies

- (1) Duplicate grants shall be issued only to the grantee thereof or to the grantee's Jersey resident lawyer.
- (2) Copies of wills, with or without the acts of probate, may be issued to any person applying for the same.

#### 26 Citation

These Rules may be cited as the Probate (General) Rules 1998.

#### **SCHEDULE**

### FORM 1(1)

(Rule 2(3))

# OATH OF ONE EXECUTOR JERSEY DOMICILE

# IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF
(NEE) DECEASED
I,
of
make oath and say that I believe the paper writing hereto annexed
and signed by me to contain the true and original last will and
testament (and codicil(s)) of the said deceased of
who died
on the day of
, domiciled in Jersey, that I am
the sole executor/one of the executors named in the said will (and
codicil(s)), that I shall execute the said will (and codicil(s)) and
well and faithfully discharge the duties of the office of executor
and that the net value of the movable estate of the said deceased
does not exceed £ to the best of my knowledge,
information and belief.
Sworn at St. Helier, this day of20
Before me:

### FORM 1(2)

(Rule 2(3))

# OATH OF ONE EXECUTOR NOT JERSEY DOMICILE

# IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF
(NEE) DECEASED
I,
of
domiciled in, that I am the sole executor/one of the executors named in the said will (and codicil(s)), (and that probate was granted to me by
Sworn at St. Helier, this day of20
Before me:

### FORM 1(3)

(Rule 2(3))

# OATH OF SEVERAL EXECUTORS JERSEY DOMICILE

N THE ESTATE OF
NEE)DECEASED
Ve, of and of
nake oath and say that we believe the paper writing hereto nnexed and signed by us to contain the true and original last will and testament (and codicil(s)) of the said deceased of who died on he 19/20 at, domiciled in Jersey, that we are the only executors/some of the executors named in the said will (and codicil(s)), that we shall execute the aid will (and codicil(s)) and well and faithfully discharge the luties of the office of executor and that the net value of the novable estate of the said deceased does not exceed £ to the sest of our knowledge, information and belief.
Sworn at St. Helier, thisday of20
Before me:
Judicial Greffier.

### FORM 1(4)

(Rule 2(3))

# OATH OF SEVERAL EXECUTORS NOT JERSEY DOMICILE

# IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF	
(NEE)	DECEASED
We,	of
and	of
make oath an believe the paper writing hereto annexed and contain a duly authenticated copy of the last wi (and codicil(s)) of the said  on the	signed by us to ll and testament deceased of who died 19/20 at
in, that executors/ some of the executors named in the codicil(s)), (and that probate was grante on the	we are the only e said will (and ed to us by
day of	execute the said arge the duties of net value of the Jersey does not
Sworn at St. Helier, this day of	20
Before me:	

 ${\it Judicial~Greffier}.$ 

### FORM 2(1)

(Rule 2(3))

# OATH OF ONE ATTORNEY EXECUTOR JERSEY DOMICILE

# IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF
(NEE) DECEASED
I,of
make oath and say that I believe the paper writing hereto annexed and signed by me to contain the true and original last will and testament (and codicil(s)) of the said deceased of
who died on the
day of
Sworn at St. Helier, this day of
•
Before me

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Judicial Greffier.

### FORM 2(2)

(Rule 2(3))

# OATH OF ONE ATTORNEY EXECUTOR NOT JERSEY DOMICILE

### IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF
(NEE) DECEASED
I, o
make oath and say that I believe
the paper writing hereto annexed and signed by me to contain a
duly authenticated copy of the last will and testament (and
codicil(s)) of the said deceased of who died
on the
, domiciled in
, that by special power of attorney dated the
day of
the sole executor/the executors/one of the executors/some of the
executors named in the said will (and codicil(s)), (to whom probate
was granted by on the
day of
that I shall execute the said will (and codicil(s)) and well and
faithfully discharge the duties of the office of executor in Jersey
and that the net value of the movable estate of the said deceased
situate in Jersey does not exceed £ to the best of
my knowledge, information and belief.
Sworn at St. Helier, this day of
Sworn at St. Helier, ulis day of 20
•
Before me

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### **FORM 2(3)**

(Rule 2(3))

# OATH OF SEVERAL ATTORNEY EXECUTORS JERSEY DOMICILE

IN THE ESTATE OF (NEE)
DECEASED
We,
that the net value of the movable estate of the said deceased does not exceed £ to the best of our knowledge, information and belief.
Sworn at St. Helier, this day of
Before me
Judicial Greffier.

### FORM 2(4)

(Rule 2(3))

# OATH OF SEVERAL ATTORNEY EXECUTORS NOT JERSEY DOMICILE

N THE ESTATE OF
NEE) DECEASED
Ve, of
nd of
hake oath and say that we believe the paper writing hereto nnexed and signed by us to contain a duly authenticated copy of the last will and testament (and codicil(s)) of the said deceased of the last will and testament (and codicil(s)) of the said deceased of the last will and testament (and codicil(s)) of the said deceased of the last will and special power of attorney lated the the last of the sole executor/the executors/one of the executors/some of the executors named in the said will (and odicil(s)), (to whom probate was granted by the last will (and codicil(s)), and well and faithfully discharge the duties of the office of executor in Jersey and that the last value of the movable estate of the said deceased situate in ersey does not exceed £
Sworn at St. Helier, thisday of20
Before me:
Judicial Greffier.

### FORM 3(1)

(Rule 2(3))

# OATH AS EXECUTOR FOR A TRUST CORPORATION JERSEY DOMICILE

# IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF
(NEE) DECEASED
I,,
Director/Manager/Trust Officer of,
whose registered office is situate at,
St. Helier, Jersey, make oath and say that I believe the paper writing
hereto annexed and signed by me to contain the true and original last will and testament (and codicil(s)) of the said deceased of
, who died on
the day of
domiciled in Jersey, having in his/her said will appointed Limited
(hereinafter referred to as "the Company") executor, that the
Company by resolution dated the
of
one of the persons authorized to apply on behalf of the Company for
Probate of the will of any deceased person who shall have appointed the Company to be his/her executor, that the Company is a trust
corporation within the meaning of the <u>Probate (Jersey) Law 1998</u> ,
that the Company shall execute the said will (and codicil(s)) and well
and faithfully discharge the duties of the office of executor and that
the net value of the movable estate of the said deceased does not
exceed £ to the best of my knowledge, information and belief.
Sworn at St. Helier, this day of
Before me

Judicial Greffier.

### FORM 3(2)

(Rule 2(3))

# OATH AS EXECUTOR FOR A TRUST CORPORATION NOT JERSEY DOMICILE

IN THE ESTATE OF
(NEE)DECEASED
I, Director/Manager/Trust Officer of, whose registered office is situate at, St. Helier, Jersey, make oath and say that I believe the paper writing hereto annexed and signed by me to contain a duly authenticated copy of the last will and testament (and codicil(s)) of the said deceased of, who died on the
domiciled in, having in his/her said wil
appointed Limited (hereinafter referred to as
"the Company") executor, that the Company by resolution dated the
day of20, which is stil
in force, appointed me as one of the persons authorized to apply on behalf of
the Company for Probate of the will of any deceased person who shall have
appointed the Company to be his/her executor, that the Company is a trus
corporation within the meaning of the <u>Probate (Jersey) Law 1998</u> , that the
Company shall execute the said will (and codicil(s)) and well and faithfully
discharge the duties of the office of executor in Jersey and that the net value
of the movable estate of the said deceased situate in Jersey does not exceed
£ to the best of my knowledge, information and belief.
Sworn at St. Helier, this day of
Before me

### FORM 4(1)

(Rule 2(3))

# OATH AS ATTORNEY EXECUTOR FOR A TRUST CORPORATION JERSEY DOMICILE

### IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF(NEE)
DECEASED
I,,
Director/Manager/Trust Officer of, whose registered office is situate at,
St. Helier, Jersey, make oath and say that I believe the paper
writing hereto annexed and signed by me to contain the true and
original last will and testament (and codicil(s)) of the said deceased who died on the day of
atdomiciled in Jersey, having in
his/her will (and codicil(s)) appointed as
the sole executor/one of the executors, that the said
(hereinafter
called "the Company") is the attorney appointed by special power
of attorney dated theday of
of the said, that the Company
by resolution dated theday of
me as one of the persons authorized to apply on behalf of the
Company for Probate in Jersey of the will of any deceased person
where an executor shall have appointed the Company as a special
attorney for that purpose, that the Company is a trust corporation
within the meaning of the Probate (Jersey) Law 1998, that the
Company shall execute the will (and codicil(s)) and well and
faithfully discharge the duties of the office of executor and that the
net value of the movable estate of the said deceased does not
exceed £ to the best of my knowledge,
information and belief.
Sworn at St. Helier, thisday of20
Before me

### FORM 4(2)

(Rule 2(3))

# OATH AS ATTORNEY EXECUTOR FOR A TRUST CORPORATION NOT JERSEY DOMICILE

### IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF(NEE)DECEASED
I,
domiciled in, having in his/her will (and codicil(s)) appointed as the sole executor/one of the executors, that the said
Sworn at St. Helier, this day of

### FORM 5(1)

(Rule 2(3))

# OATH OF EXECUTOR DATIVE JERSEY DOMICILE

IN THE ESTATE OF(NEE)
DECEASED
I,
Sworn at St. Helier, this day of
Before me
Judicial Greffier.

### FORM 5(2)

(Rule 2(3))

# OATH OF EXECUTOR DATIVE NOT JERSEY DOMICILE

# IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF(NEE)
DECEASED
I,
domiciled in
Sworn at St. Helier, this day of20
Before me

### FORM 6(1)

(Rule 3(3))

# OATH FOR ADMINISTRATION OF PERSON ENTITLED JERSEY DOMICILE

# IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF (NEE)
DECEASED
I, of
make oath and say that the said deceased of died intestate on
the, 20, at,
domiciled in Jersey, that I am the person entitled to the grant of
administration being, that I shall
administer according to law all the movable estate of the said
deceased and that the net value of the movable estate of the said
deceased does not exceed £ to the best of my
knowledge, information and belief.
Sworn at St. Helier, this day of
Before me

### FORM 6(2)

(Rule 3(3))

# OATH FOR ADMINISTRATION OF PERSON ENTITLED NOT JERSEY DOMICILE

IN THE ESTATE OF	(NEE)
I,of	
make oath and say that the died intestate on	said deceased of the day of , domiciled in
grant of administration beingwhom letters of administration/confirmation by at	
shall administer according to law all the modeceased in Jersey and that the net value of the said deceased situate in Jersey £ to the best of my know belief.	of the movable estate of y does not exceed
Sworn at St. Helier, this day of	20
Before me	
	Judicial Greffier.

### FORM 6(3)

(Rule 3(3))

# OATH FOR ADMINISTRATION OF PERSONS ENTITLED NOT JERSEY DOMICILE

# IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF		(NEE)
		DECEASED
We,	of	
and of		
oath and say		
the		
at, domici		
persons entitled to t	-	_
	•	
administration/confirmation		•
		9
law all the movable estate		•
the net value of the mova		
Jersey does not exceed		to the best of our
knowledge, information ar	nd belief.	
Sworn at St. Helier, this	day of	20
Before me		

Judicial Greffier.

### FORM 7(1)

(Rule 3(3))

# OATH OF ONE ATTORNEY ADMINISTRATOR JERSEY DOMICILE

IN THE ESTATE OF	
I,	of
the said deceased of	died
intestate on the day of	
at	
special power of attorney dated the	day of
of	of
	the person entitled to the
grant of administration being	, that
I shall administer according to law a	ll the movable estate of the
said deceased and that the net value	of the movable estate of the
said deceased does not exceed £	to the best of my
knowledge, information and belief.	
Sworn at St. Helier, this d	ay of 20
Before me	

### FORM 7(2)

(Rule 3(3))

# OATH OF ONE ATTORNEY ADMINISTRATOR NOT JERSEY DOMICILE

# IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF	(NEE)
	DECEASED
I,	of
the said deceased of	
19/20 at	
domiciled in,	
attorney dated the day of	20 I am
the attorney/one of the attorneys of	of
the p	erson/persons entitled to the
grant of administration/to	whom letters of
administration/confirmation have/h	as been granted by
at	, that I
shall administer according to law all th	e movable estate in Jersey of
the said deceased and that the net value	e of the movable estate of the
said deceased situate in the Island	of Jersey does not exceed
£ to the best of my knowled	lge, information and belief.
Sworn at St. Helier, this da	y of20
Before me	

### **FORM 7(3)**

(Rule 3(3))

# OATH OF SEVERAL ATTORNEY ADMINISTRATORS JERSEY DOMICILE

IN THE ESTATE OF				
			DECEA	ASED
We,				of
of				
deceased of				
died intestate on the				
at, o	domiciled in	Jersey, tha	at by special	power
of attorney dated the				
we are (some of) the atto				
person entitled to t				
	•			
according to law all the				
that the net value of the				
not exceed £ to	the best of	our know	ledge, infori	mation
and belief.				
Sworn at St. Helier, this	d	lay of		20
Before me				
			Judicial G	reffier.

### FORM 7(4)

(Rule 3(3))

# OATH OF SEVERAL ATTORNEY ADMINISTRATORS NOT JERSEY DOMICILE

# IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF
We,
make oath and say that the said deceased of deceased o
the person/persons entitled to the grant of administration/to whom letters of administration/confirmation have/has been granted by
Sworn at St. Helier, this

### FORM 8(1)

(Rule 3(3))

# OATH AS ATTORNEY ADMINISTRATOR FOR A TRUST CORPORATION JERSEY DOMICILE

### IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF
I,, Director/Manager/Trust Officer of, whose registered office is situate at, St. Helier, Jersey, make oath and say that the said deceased of died intestate on the
Jersey, that
Company") is the attorney appointed by special power of attorney dated the
Sworn at St. Helier, this day of
Before the

#### **FORM 8(2)**

(Rule 3(3))

# OATH AS ATTORNEY ADMINISTRATOR FOR A TRUST CORPORATION NOT JERSEY DOMICILE

### IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF
I,
the person/are the persons entitled to the grant of administration/to whom letters of administration/confirmation have/has been granted by of that the said
(hereinafter referred to as "the Company") is the attorney appointed by special power of attorney dated the day of
administrator(s) aforesaid, that the Company by resolution dated the day of
is still in force, appointed me as one of the persons authorized to apply on behalf of the Company for letters of administration in Jersey of the estate of any deceased person where the administrator shall have appointed the Company as a special attorney for that purpose, that the Company is a trust corporation within the meaning of the <a href="Probate (Jersey) Law 1998">Probate (Jersey) Law 1998</a> , that the Company shall administer according to law all the movable estate of the said deceased situate in Jersey and that the net value of the movable estate of the said deceased situate in Jersey does not exceed £ to the best of my knowledge, information and belief.
Sworn at St. Helier, thisday of
Before me

#### FORM 9(1)

(Rule 3(3))

# OATH FOR ADMINISTRATION BY NOMINEE JERSEY DOMICILE

IN THE ESTATE OF (NEE)
DECEASED
I,
intestate on the
person entitled to the grant of administration has renounced administration of the movable estate of the said deceased/is unknown/despite extensive enquiries has not been located, that I have been nominated to take the grant of administration, that I shall administer according to law all the movable estate of the said deceased and that the net value of the movable estate of the said deceased does not exceed £ to the best of my knowledge, information and belief.
Sworn at St. Helier, this day of 20
Before me:
Judicial Greffier.

#### FORM 9(2)

(Rule 3(3))

# OATH FOR ADMINISTRATION BY NOMINEE NOT JERSEY DOMICILE

# IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

I,	IN THE ESTATE OF
of	[
died intestate on the	of make oath and say that
at	
grant of administration has renounced administration of the movable estate of the said deceased/is unknown/despite extensive enquiries has not been located, that I have been nominated to take the grant of administration, that I shall administer according to law all the movable estate in Jersey of the said intestate and that the net value of the movable estate of the said deceased situate in the Island of Jersey does not exceed £ to the best of my knowledge, information and belief.  Sworn at St. Helier, this	died intestate on the day of19/20
grant of administration has renounced administration of the movable estate of the said deceased/is unknown/despite extensive enquiries has not been located, that I have been nominated to take the grant of administration, that I shall administer according to law all the movable estate in Jersey of the said intestate and that the net value of the movable estate of the said deceased situate in the Island of Jersey does not exceed £ to the best of my knowledge, information and belief.  Sworn at St. Helier, this	at, domiciled in
movable estate of the said deceased/is unknown/despite extensive enquiries has not been located, that I have been nominated to take the grant of administration, that I shall administer according to law all the movable estate in Jersey of the said intestate and that the net value of the movable estate of the said deceased situate in the Island of Jersey does not exceed £ to the best of my knowledge, information and belief.  Sworn at St. Helier, this	· · · · · · · · · · · · · · · · · · ·
enquiries has not been located, that I have been nominated to take the grant of administration, that I shall administer according to law all the movable estate in Jersey of the said intestate and that the net value of the movable estate of the said deceased situate in the Island of Jersey does not exceed £ to the best of my knowledge, information and belief.  Sworn at St. Helier, this	
the grant of administration, that I shall administer according to law all the movable estate in Jersey of the said intestate and that the net value of the movable estate of the said deceased situate in the Island of Jersey does not exceed £ to the best of my knowledge, information and belief.  Sworn at St. Helier, this	•
all the movable estate in Jersey of the said intestate and that the net value of the movable estate of the said deceased situate in the Island of Jersey does not exceed £ to the best of my knowledge, information and belief.  Sworn at St. Helier, this	enquiries has not been located, that I have been nominated to take
value of the movable estate of the said deceased situate in the Island of Jersey does not exceed £ to the best of my knowledge, information and belief.  Sworn at St. Helier, this	the grant of administration, that I shall administer according to law
value of the movable estate of the said deceased situate in the Island of Jersey does not exceed £ to the best of my knowledge, information and belief.  Sworn at St. Helier, this	all the movable estate in Jersey of the said intestate and that the net
Island of Jersey does not exceed £ to the best of my knowledge, information and belief.  Sworn at St. Helier, this	•
knowledge, information and belief.  Sworn at St. Helier, this day of	
	· · · · · · · · · · · · · · · · · · ·
Before me	Sworn at St. Helier, this day of
	Before me

#### FORM 10(1)

(Rule 5(2))

#### **ARTICLE 6(7) OATH OF ONE EXECUTOR**

IN THE ESTATE OF
I,
the last will and testament (with codicil(s)) of the said deceased of
domiciled in [state the specified jurisdiction], that I am the sole executor/one of the executors named in the said will (and codicil(s)), that I shall execute the said will (and codicil(s)) and well and faithfully discharge the duties of the office of executor in Jersey and that the net value of the movable estate of the said deceased situate in the Island of Jersey does not exceed £ to the best of my knowledge, information and belief.
Sworn at this day of 20
Before me
(Competent witness in accordance with Rule 10 of the Probate (General) Rules 1998.)

#### **FORM 10(2)**

(Rule 5(2))

### ARTICLE 6(7) OATH OF SEVERAL EXECUTORS

IN THE ESTATE OF
We,
of
paper writing hereto annexed is a duly authenticated copy of the last will and testament (with codicil(s)) of the said deceased of
Sworn at this day of
Before me
(Competent witness in accordance with Rule 10 of the Probate (General) Rules 1998.)

#### FORM 11(1)

(Rule 5(3))

### ARTICLE 6(7) OATH OF ONE ADMINISTRATOR

IN THE ESTATE OF(NEE)
DECEASED
I,
of make oath and
say that the paper writing hereto annexed are (a duly authenticated
copy of) the original Letters of Administration/Confirmation of the
said deceased of who died on the
day of
Sworn at this day of
Before me
(Competent witness in accordance with Rule 10 of the Probate (General) Rules 1998.)

#### **FORM 11(2)**

(Rule 5(3))

### ARTICLE 6(7) OATH OF SEVERAL ADMINISTRATORS

IN THE ESTATE OF	(NE	E)
	DECEASEI	
and	of ma	ke
authenticated copy of) the	per writing hereto annexed are (a du ne original Letters of Administratio eceased of who died of	n/
the day	of	at
_	re the persons to whom Letters	
administer according to la	on were/was granted l that we sha aw all the movable estate of the sa nd of Jersey and that the net value of the	all iid
movable estate of the said	id deceased situate in Jersey does n best of our knowledge, information an	ot
Sworn at t	this day of	. <b>.</b>
Before me		
(Competent witness in acc (General) Rules 1998.)	cordance with Rule 10 of the Proba	ite

#### FORM 12(1)

(Rule 5(4))

#### **GREFFIER'S CERTIFICATE OF GRANT OF PROBATE**

### IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF	(NEE)
	DECEASED
I HEREBY CERTIFY that, the requirement Probate (General) Rules 1998, having been conference of Probate of the movable estate situate in deceased has hereby been made to	omplied with, a Grant in Jersey of the said
Dated this day of	20
	Judicial Greffier.

THIS DOCUMENT ONLY VALID IF BEARING IMPRESSED PROBATE DIVISION SEAL OF THE ROYAL COURT AND ORIGINAL SIGNATURE

#### **FORM 12(2)**

(Rule 5(4))

# GREFFIER'S CERTIFICATE OF GRANT OF LETTERS OF ADMINISTRATION

### IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF				(N	EE)
			D	ECEASI	ED
I HEREBY CERTIFY that,					
Probate (General) Rules 1998		_			
of Letters of Administration of					•
of the said deceased	has	hereby	been	made	to
	of				
Dated this	da	y of		20.	
			Judio	cial Greff	fier.

THIS DOCUMENT ONLY VALID IF BEARING IMPRESSED PROBATE DIVISION SEAL OF THE ROYAL COURT AND ORIGINAL SIGNATURE

(Rule 7)

#### **CAVEAT**

IN THE ESTATE OF	•••••	. (NEE)
Let no grant be made in t who	died on the	. day of
notice to	who is	of
the deceased and whose		•
Dated this	day of	20
Signed		

(Rule 8(1))

#### FORM OF SUMMONS TO LIFT A CAVEAT

IN THE ESTATE OF	
	DECEASED
To A.B. of	ddress for service)
You are required at the instance of	n the Royal Court,
order for damages should not be made against y	*
If you do not appear, the said caveat may be I Court may make such other order as the circum may require, including an order against you costs in your absence.	nstances of the case
(Signed)	
	Advocate/Solicitor
Dated the day of	20

(Rule 11(1))

# FORM OF APPLICATION FOR AUTHORIZATION AS A TRUST CORPORATION

The incorporated association/limited liability company known as
of/whose registered office is situate at
, hereby requests the Judicial
Greffier to grant it authorization as a trust corporation upon the following ground(s)
The current officers/directors of the association/company are
, of,
of
and of
(Signed)
Advocate/Solicitor
Dated the day of

(Rules 14(2) and 15)

# OATH OF EXECUTOR TO COMPLETE EXECUTION JERSEY DOMICILE

# IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF
I, of make oath and say that the said deceased of
died on the
Sworn at St. Helier, this day of
Before me

Official Consolidated Version

1 January 2019 - Current

(Rule 14(2) and 15)

# OATH TO COMPLETE ADMINISTRATION JERSEY DOMICILE

# IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF(	
DECEA	
I,	
make oath and say the said deceased of	
intestate on the day of	
, domiciled in Jersey, that on	
day of	
administration of all the movable estate were grante	d to
by the Probate Division of	
Royal Court of Jersey, that the said	
died/was removed from office as administrator by order of	
Royal Court on the day of	
unadministered, that I (am the person entitled to take the gra	
place of the said being	
and) have been appointed to administer the unadministered po	
of the said movable estate of the said deceased instead of the	
that I shall administer according to la	
the unadministered portion of the said movable estate of the	
deceased and that the net value of the movable estate unadministered does not exceed £ to the best of	
knowledge, information and belief.	1 111y
	c
Sworn at St. Helier, this day	10
Before me	

#### **FORM 18(1)**

(Rule 15)

# OATH OF SECOND EXECUTOR JERSEY DOMICILE

# IN THE ROYAL COURT OF JERSEY PROBATE DIVISION

IN THE ESTATE OF
I,
and belief.  Sworn at St. Helier, this
Before me:

#### **FORM 18(2)**

(Rule 15)

# OATH OF ADDITIONAL EXECUTORS JERSEY DOMICILE

IN THE ESTATE OF
We,
named in the said will (and codicil(s)), that we are some of the executors/the other executors named in the said will (and codicil(s)), that we shall execute the said will (and codicil(s)) and well and faithfully discharge the duties of the office of executor and that the net value of the movable estate of the said deceased does not exceed £
Sworn at St. Helier, this day of 20
Before me:
Judicial Greffier.

(Rule 17)

# FORM OF APPLICATION FOR AN INVENTORY AND ACCOUNT TO BE EXHIBITED

IN THE ESTATE OF	7	(NEE)
		DECEASED
To A.B. of		
		(address)
You are required at th	e instance of	
of	to app	bear in the Royal Court,
Royal Square, St. Heli	ier, on	. (day of the week), the
day of		20 at
•		the Royal Court should
	•	d perfect inventory and
•		ceased within such time
period as the Royal C	Court shall determine	e on the ground(s) that
If you do not annour th	ha said ardar tagatha	r with an order for costs
may be made against y	•	with an order for costs
(Signed)		
		Advocate/Solicitor
Dated the	day of	20

(Rule 19)

# DISCLAIMER OF AN INTEREST IN AN ESTATE GRANT OF PROBATE

IN THE ESTATE OF NEE
DECEASED WHEREAS by the
deceased's last will and testament dated the day of
20 the said deceased bequeathed to me;
WHEREAS on the day of
to;
AND WHEREAS the said interest in the said estate has not been distributed to me by the said
NOW I, of hereby irrevocably disclaim and renounce my said interest in the said estate.
Signed by the said
Before me
(Competent witness in accordance with Rule 10 of the Probate (General) Rules 1998.)

(Rule 19)

# DISCLAIMER OF AN INTEREST IN AN ESTATE GRANT OF ADMINISTRATION

IN THE ESTATE OF
WHEREAS the said deceased has died intestate as to movable estate;
WHEREAS on the
WHEREAS I am
AND WHEREAS the said interest in the said estate has not been distributed to me by the said
NOW I, of
Signed by the said
Before me
(Competent witness in accordance with Rule 10 of the Probate (General) Rules 1998.)

(Rule 22)

#### **RENUNCIATION BY AN EXECUTOR**

IN THE ESTATE OF
WHEREAS by the deceased's last will and testament dated the day of 20 the said deceased of appointed me Executor/one of the Executors thereof;
WHEREAS the said deceased died on the day of19/20 without revoking the said will;
AND WHEREAS I have not intermeddled in the estate of the deceased and am not desirous of undertaking the execution of the said will;
NOW I
Signed by the said
Before me
(Competent witness in accordance with Rule 10 of the Probate (General) Rules 1998.)

(Rule 22)

# RENUNCIATION BY THE PERSON ENTITLED TO THE GRANT OF ADMINISTRATION

IN THE ESTATE OF
WHEREAS the said deceased of died intestate on the day of, domiciled in Jersey
WHEREAS it is necessary that letters of administration should be taken out in the Probate Division of the Royal Court in order to settle the movable estate of the said deceased;
WHEREAS I,
AND WHEREAS I have no wish to administer the estate of the said deceased;
NOW I DO HEREBY DECLARE that I have not intermeddled in the estate of the said deceased and do formally renounce my right to obtain letters of administration (in favour of
Signed by the said
Before me
(Competent witness in accordance with Rule 10 of the Probate (General) Rules 1998.)

(Rule 23(1))

# AFFIDAVIT IN RELATION TO ARTICLE 8 OF THE WILLS AND SUCCESSIONS (JERSEY) LAW 1993

IN THE ESTATE OF
I,
(1) That I know and am well acquainted with
(2) That spouse of the said died intestate on the day of 19/20 domiciled in Jersey.
(3) That throughout the duration of my acquaintance with
Sworn at, Jersey, by the said, this day of
Before me
Advocate/Solicitor of the Royal Court
Jurat of the Royal Court
Notary Public

(Rule 23(2))

#### **AFFIDAVIT OF HANDWRITING**

IN THE ESTATE OF
I,
(1) That I knew and was well acquainted with the said deceased of, for several years before and to the time of his/her death;
(2) That during such period I have frequently seen him/her write and also subscribe his/her name to documents whereby I have become well acquainted with his/her handwriting;
(3) That there is now produced to me and marked "A" a document purporting to be a copy of the holograph will/codicil of the said deceased, bearing date the
""; and
(4) That I believe the whole of the said will/codicil, together with signature "" subscribed thereto as aforesaid to be in the true and proper handwriting of the said deceased.
Sworn at, Jersey, by the saidthis
Before me
Jurat of the Royal Court
Notary public
Advocate/Solicitor of the Royal Court

(Rule 23(3))

#### **CORRECTIVE AFFIDAVIT**

IN THE E	ESTATE OF (NEE)
	DECEASED
Ţ	
	make oath and say –
(a)	that on the
(b)	that the net value of the movable estate of the said deceased (situate in Jersey) was then sworn not to exceed £;
(c)	that I have since discovered that the net value of the said movable estate (situate in Jersey) exceeds/is less than that amount, and that the true net value thereof does not exceed £
	at
Before me	
Jurat	
Advocate	or Solicitor of the Royal Court
Judicial G	reffier
or Notary	Public

#### **ENDNOTES**

#### **Table of Legislation History**

Legislation	Year and No	Commencement
Probate (General) (Jersey)	R&O.9282	2 January 1999
Rules 1998		

#### **Table of Renumbered Provisions**

Original	Current
26	spent, omitted from this revised edition
27	26

#### **Table of Endnote References**

There are currently no endnote references